2020 IFTA Licence Renewal
Motor Fuel Tax Act

This is a reminder that your 2019 IFTA licence and decals will expire on December 31. To make sure you receive your 2020 IFTA licence and decals by January, renew before November 22, 2019. Renewals received after this date may not be processed in time for you to receive your licence and decals before January.

There are two renewal options.

Renew Online
Complete your renewal application and pay the $100 renewal fee online using eTaxBC.

Renew by Mail
Complete and sign the Application for Carrier Licence: International Fuel Tax Agreement (IFTA) (FIN 363) and send to us with:
- the renewal payment voucher and
- your $100 renewal fee by cheque or money order in Canadian funds payable to the Minister of Finance.

Make sure you send your payment, voucher and application together. If you send them separately, the processing time will be significantly delayed.

You must complete all boxes on the application. The Certification by Applicant (item 19 on the paper application) must be signed by an authorized signing authority. If the applicant is a corporation, the declaration must be signed by a member of the board of directors or an authorized employee of the corporation.

Important Renewal Information
To renew your licence, your IFTA account must be in good standing. This means you have filed all tax returns up to and including your 3rd quarter 2019 tax return and your account does not have an unpaid balance.
If we have not received your 2020 renewal application by December 31, 2019, your IFTA account will be closed. However, you must still file all outstanding returns, including your 4th quarter 2019 tax return and pay any tax owing.

It is your responsibility to review your IFTA account information and make any necessary changes, such as your name, address or phone number. If you do not provide up-to-date information, there may be delays processing your renewal.

We will begin mailing the 2020 IFTA credentials the first week of December. You may attach your IFTA decals to your vehicles immediately upon receipt. If you have questions about the status of your application, please contact us after December 20, 2019, to allow time for processing and mail delivery. You can also check on the status of your online application using eTaxBC.

**IFTA Decals**
You may request one set of IFTA decals for each qualified IFTA vehicle you currently operate inter-jurisdictionally. If you plan to add qualified vehicles to your fleet during the calendar year, you may also request additional sets of decals at this time. However, we will review any unusually large requests, which may delay the processing of your licence renewal.

**Authorized Representative**
If you wish to have a representative prepare and sign your IFTA tax returns, and discuss your IFTA account with us, send us a completed Authorization or Cancellation of a Representative (FIN 146).

**Further Information**
Online: gov.bc.ca/salestaxes
Toll free in Canada: 1 877 388-4440
Email: FuelTax@gov.bc.ca

Subscribe to our What’s New page to receive email updates when information changes.

The information in this notice is for your convenience and guidance and is not a replacement for the legislation.