

Ministry of Finance

Tax Notice



ISSUED: December 2013

Notice 2013-021

gov.bc.ca/consumertaxes

Motor Fuel and Carbon Tax – New Online Services

Motor Fuel Tax Act, Carbon Tax Act

Starting January 6, 2014 all motor fuel tax and carbon tax accounts (e.g. collectors, registered consumers and IFTA carriers) will have access to our new online system called eTaxBC. eTaxBC allows you to access and update your account information, correspond with ministry staff, file your tax returns and pay your taxes.

If you choose not to use eTaxBC, you can still use the current process to file your tax returns and pay your taxes.

New Account Numbers

As part of our system upgrade, all motor fuel tax and carbon tax accounts will be assigned new account numbers. Your accounts will also be assigned a business number based on your existing federal business number. This allows you to communicate with both federal and provincial governments using a common business identifier. If you do not already have a business number, we will assign one to you.

Your new account number and your business number will be used in all future correspondence with the ministry. You will find both of these numbers on the Return Payment Voucher(s) we will mail to you in late January, for returns due in February.

How to Access eTaxBC

When you enroll for access to one motor fuel tax account, you will be given access to all of your motor fuel tax accounts. This will be the same for your carbon tax accounts.

Existing eTaxBC Logons

If you already have access to eTaxBC through your Provincial Sales Tax (PST) account, you can simply add your motor fuel tax and/or carbon tax accounts to your existing logon. You will need your motor fuel tax or carbon tax account number and the amount of tax reported on one of your returns from the last three reporting periods.

To add your account(s) on or after January 6, 2014:

- log onto **eTaxBC** (gov.bc.ca/etaxbc/myaccount),
- click on Add Access to My Account in the upper right-hand corner, and
- complete the form.

New eTaxBC Logons

If you do not have access to eTaxBC and want to enroll on or after January 6, 2014:

- go to gov.bc.ca/etaxbc/myaccount,
- click on Sign up now in the eTaxBC Online Services right column box,
- complete the form.

For security purposes, you will need to provide:

- your new motor fuel tax or carbon tax account number,
- your business number, and
- the amount of tax reported on one of your returns from the last three periods.

If you have problems accessing eTaxBC, please call us toll-free at 1 877 388-4440 or email us at CTBTaxquestions@gov.bc.ca

Other Important Changes

New Mailing Address

Please send all motor fuel tax and carbon tax mail to:

Ministry of Finance
PO Box 9447 Stn Prov Govt
Victoria BC V8W 9V7

Return Payment Vouchers

Similar to carbon tax accounts, motor fuel tax accounts on a scheduled filing frequency will receive a Return Payment Voucher(s) to remind you to file your motor fuel tax return(s) and provide you with a payment voucher(s) to use if you remit your payment by mail.

If you file and pay your returns with **eTaxBC** (gov.bc.ca/etaxbc/myaccount), you will receive an email reminder instead of the paper voucher(s).

Return Changes

All motor fuel tax and carbon tax returns have been updated in eTaxBC so that they will no longer accept negative figures in certain fields (e.g. inventories, sales, exports). If you enter a negative figure in one of these fields you will receive an error message.

The *Miscellaneous Payment of Tax* (FIN 135) return has been renamed the *Motor Fuel Tax Return – Self Assessors* (FIN 135).

The Excel spreadsheet for the Motor Fuel Generic return has been updated and will be available on the [Motor Fuel Tax and Carbon Tax webpage](#). This new spreadsheet reduces errors by doing most of your calculations for you and automatically transfers the totals from each schedule to the corresponding summary sheet.

If you sign up for eTaxBC you can:

- enter your information directly into the online return (you can save and finish a return at a later time by clicking on Save and Finish Later), or
- download the spreadsheet to your computer, enter your information into the spreadsheet and then import/upload the entire spreadsheet into eTaxBC.

Please note: The *South Coast British Columbia Transportation Tax Return* (FIN 427) and *British Columbia Transit Tax Return* (FIN 450) are no longer part of the generic return. If you sell fuel for the first time in either area, these returns must be completed separately.

Further Information

If you have any questions, please call us toll free at 1 877 388-4440 or email your questions to CTBTaxQuestions@gov.bc.ca

You can also find information on our website at gov.bc.ca/consumertaxes under [Motor Fuel Tax and Carbon Tax](#).

The information in this notice is for your convenience and guidance and is not a replacement for the legislation. You can find the *Motor Fuel Tax Act* and *Carbon Tax Act* and the regulations on our website (go to [Motor Fuel Tax and Carbon Tax](#) and then [Publications](#)).