

**INSTRUCTIONS FOR COMPLETING THE
DYE STOCK REPORT**

under the Motor Fuel Tax Act

GENERAL INSTRUCTIONS

Use this form to report the amount of dye used to colour fuel and amount of dye concentrate in storage during the reporting period for each location that you are authorized to colour fuel (i.e. one form for each authorized location).

If you are a collector under the Motor Fuel Tax Act and want to consolidate reporting to a single form for all of your authorized locations you must request and receive approval prior to doing so by contacting us at FuelTax@gov.bc.ca.

PART 1 – BUSINESS INFORMATION

Complete all fields. Your FBA account number is unique to your authorization to colour fuel at a given location.

PART 2 – DYE ACTIVITY

Line 1: Enter the total number of full and partial containers of each size you have at the beginning of the month reporting period. These numbers must match Line 4 of your Dye Stock Report for the previous reporting period.

If you have a partially filled dye concentrate container remaining, estimate and report the proportion of the dye concentrate in the container. For example, if you have two 18.1 kg pails, one is unopened and you estimate the second is only 1/3 full then enter 1.33 on Line 1 under "Pails (18.1 kg)".

Line 2: Enter the total number of containers of each size you physically received during the reporting period. If you ordered additional containers but did not receive until the next period, include those containers in the following period.

Line 3: Enter the total number of full and partial containers of each size you used, to make pre-mix, in the reporting period. If a partial dye concentrate container was used, estimate and report the proportion of the dye concentrate used. For example, if you estimate you used 2/3 of an 18.1 kg pail then enter 0.66 on Line 3 under "Pails (18.1 kg)".

Line 4: This line automatically calculates for inventory of dye concentrate container(s) at the end of the reporting period (Line 1 + Line 2 – Line 3).

Line 5: Enter the total number of full or partial dye concentrate container(s) of dye on hand at the end of the reporting period by completing a physical count.

- Line 6:**
- A) Enter the volume of pre-mix created in the reporting period. This can include any remaining pre-mix from previous reporting period.
 - B) Enter the volume of pre-mix used in the reporting period.
 - C) Enter the total number in litres of pre-mix you shipped to another authorized agent in the reporting period. You must request and receive permission from the ministry before you engage in this activity.

Line 7: This line automatically calculates the number of litres of pre-mix remaining at the end of the reporting period.

Line 8: Provide explanation for any difference in Line 4 and Line 5. For example, you transferred one dye concentrated container to another authorized agent based on written permission from the ministry.

Line 9: Enter the total volume of coloured fuels (by fuel type) created from pre-mix in the reporting period. As a general rule, 1 litre of pre-mix should colour 1,250 litres of fuel at 14 parts per million concentration.

PART 3 – TAXPAYER CERTIFICATION

This form must be certified by a signing authority.



GENERAL INQUIRIES

Toll free in Canada: 1-877-388-4440
Fax: 250-387-5882
Email: FuelTax@gov.bc.ca
Website: gov.bc.ca/fuelandcarbontax

HOW TO FILE YOUR REPORT

To file your report:
• Go online using eTaxBC at gov.bc.ca/etaxbc/myaccount, or
• Send this form by mail
See Page 1 for instructions and explanation of terms

Freedom of Information and Protection of Privacy Act (FOIPPA) - The personal information on this form is collected for the purpose of administering the Motor Fuel Tax Act under the authority of section 26(a) of the FOIPPA.

PART 1 - BUSINESS INFORMATION

Form fields for business information including Full Legal Name, Account Number, Mailing Address, and Email Address.

PART 2 - DYE ACTIVITY

Reporting period fields (FROM, TO) and a checkbox for 'Is this a consolidated dye stock report?'.

Table with columns: STOCK OR INVENTORY, CONTAINERS OF DYE CONCENTRATE (CANS, PAILS, DRUMS), and LITRES OF PRE-MIX. Rows 1-7 detailing inventory and pre-mix creation.

8. If the calculated inventory (Line 4) differs from the actual physical inventory of dye concentrate (Line 5), provide an explanation below:

9. Total volume (in litres) of coloured fuel created from the pre-mix used as per Line 6B (above). The following quantities of coloured products were created from the dye stock by the business authorized to colour fuel at authorized locations.

PART 3 - TAXPAYER CERTIFICATION

I certify that the information I have provided is true and complete. I acknowledge that providing false or incomplete information may result in penalties, fines and/or imprisonment.

Signature and title fields: SIGNATURE OF SIGNING AUTHORITY, NAME / OFFICIAL TITLE, TELEPHONE NUMBER, DATE SIGNED.