



APPLICATION FOR REFUND OF PROVINCIAL FUEL TAX FOR SPOUSES OF PERSONS WITH DISABILITIES

under the Motor Fuel Tax Act

General Information

- Complete this form if you are the spouse of a person with a disability who is registered for the Fuel Tax Refund Program for Persons With Disabilities.
- A spouse is defined as a person who is married to another person or is living with another person in a marriage-like relationship for at least two years.
- You can apply for a refund of the provincial motor fuel tax on fuel **you** purchased in B.C. for use in **one vehicle** that the registrant owns or leases.
- The maximum refund amount for each calendar year is **\$500 in tax per registrant**. The ministry cannot issue a refund of less than \$10.
- Allow up to six weeks for your application to be processed (allow up to 12 weeks from January to April).
- A claim will not be processed if your application is incomplete and/or original fuel receipts are not submitted.
- For help in completing this form, read our [Instruction Page](#).

Note: We recommend submitting refund claims once a year.

Questions?



Information about the program is available on our website at gov.bc.ca/fueltaxrefund

Or see [Bulletin MFT 004](#), Fuel Tax Refund Program for Persons with Disabilities.



If you need more information, call us toll free at 1-877-388-4440.



Mail your completed claim to:

Ministry of Finance
Refund Section
PO Box 9628 Stn Prov Govt
Victoria BC V8W 9N6



Courier your completed claim to:

Ministry of Finance
Refund Section
1802 Douglas Street
Victoria BC V8T 4K6

Freedom of Information and Protection of Privacy Act (FOIPPA) – The personal information on this form is collected for the purpose of administering the Motor Fuel Tax Act under the authority of section 26(a) of the FOIPPA. Questions about the collection or use of this information can be directed to the Director, Policy, Rulings and Services, PO Box 9442 Stn Prov Govt, Victoria BC V8W 9V4 (telephone: toll free at 1-877-388-4440).

Step 1 – Registrant Information

Enter the name and registration number of the person with the disability who is registered for the program.

| | |
|-----------------|---------------------|
| Full Legal Name | Registration Number |
|-----------------|---------------------|

Step 2 – Claimant Information

If you are the spouse of the registrant and purchased the fuel, enter your information below. If the claim is approved, a cheque will be mailed to you at this address.

| | | | |
|---|-------------------|---------------|-------------|
| Full Legal Name | | | |
| Mailing Address (street or PO box number) | City | Province | Postal Code |
| Daytime Telephone Number | Cell Phone Number | Email Address | |

Step 3 – Vehicle Information of Registrant

You **MUST** provide the vehicle licence plate number:

Licence Plate Number

Check (✓) **YES** or **NO** for the following two questions:

1. Are you claiming a refund of fuel purchased for the vehicle designated for the program? YES NO
2. Does the registrant **own** the vehicle? YES NO

If you answer **NO** to either question, **explain**:

Step 4 – Fuel Purchase Information

Submit your **original** fuel receipts that show the date, type of fuel, number of litres and the seller's name and address. The receipts must be for fuel **you** purchased. **We do not accept pre-authorized or prepaid fuel receipts as they may not represent the actual amount of fuel purchased.**

FUEL TYPE

Check (✓) **one** fuel type used in your vehicle: Gasoline Diesel Propane

FUEL PURCHASED

For each area below where you purchased fuel, enter the total litres of fuel purchased for each year.

| Victoria Area | |
|---|--------------------------|
| Central Saanich, Colwood, Esquimalt, Highlands, Langford, Metchosin, North Saanich, Oak Bay, Saanich, Sidney, Sooke, Victoria, View Royal | |
| Year | Litres of Fuel Purchased |
| 2025 | litres |
| 2024 | litres |
| 2023 | litres |
| 2022 | litres |
| 2021 | litres |

| Vancouver Area | |
|--|--------------------------|
| Aldergrove, Anmore, Belcarra, Bowen Island, Burnaby, Coquitlam, Delta, Electoral Area "A", Langley, Lions Bay, Maple Ridge, New Westminster, North Vancouver, Pitt Meadows, Port Coquitlam, Port Moody, Richmond, Surrey, Township of Langley, Tsawwassen, Vancouver, West Vancouver, White Rock (Note: Abbotsford and Mission are in "Other Areas of B.C.") | |
| Year | Litres of Fuel Purchased |
| 2025 | litres |
| 2024 | litres |
| 2023 | litres |
| 2022 | litres |
| 2021 | litres |

| Other Areas of B.C. | |
|---|--------------------------|
| All areas not listed under Victoria and Vancouver | |
| Year | Litres of Fuel Purchased |
| 2025 | litres |
| 2024 | litres |
| 2023 | litres |
| 2022 | litres |
| 2021 | litres |

Do you need your fuel receipts returned to you?

YES NO

Would you like your next refund application form mailed to you?

YES NO

You can find this form at gov.bc.ca/fuelandcarbontax
Click on Forms and go to Refund Applications.

Step 5 – Claimant Declaration

I certify that the information I have provided is true and complete. I acknowledge that providing false or incomplete information may result in penalties, fines and/or imprisonment.

Signature

Full Legal Name

Date Signed

YYYY / MM / DD

X

Thank you – after we receive your claim we will calculate the amount of your refund and notify you by mail.



INSTRUCTION PAGE

FOR COMPLETING YOUR APPLICATION FOR REFUND OF PROVINCIAL FUEL TAX FOR PERSONS WITH DISABILITIES FORM (FIN 474)

Complete this Action Information Only Calculate Mailing Information

Note: A claim will not be processed if your application is incomplete and/or original fuel receipts are not submitted.

Step 1 Registrant Information

Enter the full legal name and registration number of the person with the disability who is registered for the Fuel Tax Refund Program for Persons With Disabilities.

This is the number that was provided to the registrant at the time of registration for the program.

Step 2 Claimant Information

Enter your full legal name.

Enter your mailing address, city, province, postal code, daytime telephone number, cell phone number and email address.

Step 3 Vehicle Information of Registrant

Provide the vehicle licence plate number.

Check (✓) **YES** or **NO** to the two questions.

If you answered **NO** to either question, provide an explanation.

Step 4 Fuel Purchase Information (see the example on Page 4)

We must receive your refund application and receipts within four years of the date you paid the fuel tax. For example, if you paid the fuel tax on April 10, 2021, we must receive your refund application and receipts by April 10, 2025.

You must submit **original** fuel receipts and they must be for fuel **you** purchased. These receipts will provide proof of the amount of tax paid. We will only accept cash register or pump receipts that show the date, type of fuel, number of litres, and the seller's name and address.

Do not submit the following types of receipts. They will be deducted from your claim.

- Fuel receipts older than four years.
- Fuel receipts dated earlier than the registrant's confirmed disability start date.
- **Pre-authorized or prepaid fuel receipts as they may not represent the actual amount of fuel purchased.**
- Fuel receipts where the fuel was not purchased by you.

For example, a friend purchased fuel using their credit or debit card and the fuel invoice does not have a name on it. In this situation, your friend is the fuel purchaser and you cannot claim these fuel receipts.

In the **Fuel Type** section, check (✓) **one** type of fuel (gasoline, diesel or propane) that was purchased for use in your vehicle.

Step 4 Fuel Purchase Information (continued)

 In the **Fuel Purchased** section, for each area where you purchased fuel, enter the total litres of fuel purchased for that area in the **Litres of Fuel Purchased** column beside the applicable year.



To calculate the total litres of fuel purchased for each area and year:

- i) organize your original fuel receipts by area (Victoria, Vancouver, Other), then
- ii) organize those fuel receipts in date order, and
- iii) add up the number of litres of fuel purchased for each area for each year.



After we receive your claim, we will calculate the amount of your refund and notify you by mail.

EXAMPLE – HOW TO COMPLETE STEP 4

A registrant in the program resides in Vancouver and owns a vehicle that uses gasoline. Their spouse also purchases fuel for the vehicle. After organizing their original fuel receipts by area purchased in date order and adding up the litres of fuel shown on each fuel receipt, the spouse calculates that in 2023, they purchased 503.5 litres of gasoline at service stations located in Vancouver and Burnaby (Vancouver area) and 150.0 litres of gasoline at service stations in Abbotsford (Other areas of B.C.).

| FUEL TYPE | |
|---|--------------------------|
| Check (✓) one fuel type used in your vehicle: <input checked="" type="checkbox"/> Gasoline <input type="checkbox"/> Diesel <input type="checkbox"/> Propane | |
| FUEL PURCHASED | |
| For each area below where you purchased fuel, enter the total litres of fuel purchased for each year. | |
| Victoria Area | |
| Central Saanich, Colwood, Esquimalt, Highlands, Langford, Metchosin, North Saanich, Oak Bay, Saanich, Sidney, Sooke, Victoria, View Royal | |
| Year | Litres of Fuel Purchased |
| 2025 | litres |
| 2024 | litres |
| 2023 | litres |
| 2022 | litres |
| 2021 | litres |
| Other Areas of B.C. | |
| All areas not listed under Victoria and Vancouver | |
| Year | Litres of Fuel Purchased |
| 2025 | litres |
| 2024 | litres |
| 2023 | 150.0 litres |
| 2022 | litres |
| 2021 | litres |
| Vancouver Area | |
| Aldergrove, Anmore, Belcarra, Bowen Island, Burnaby, Coquitlam, Delta, Electoral Area "A", Langley, Lions Bay, Maple Ridge, New Westminster, North Vancouver, Pitt Meadows, Port Coquitlam, Port Moody, Richmond, Surrey, Township of Langley, Tsawwassen, Vancouver, West Vancouver, White Rock. (Note: Abbotsford and Mission are in "Other Areas of B.C.") | |
| Year | Litres of Fuel Purchased |
| 2025 | litres |
| 2024 | litres |
| 2023 | 503.5 litres |
| 2022 | litres |
| 2021 | litres |

Do you need your fuel receipts returned to you?
 YES NO

Would you like your next refund application form mailed to you?
 YES NO

You can also find this form at gov.bc.ca/fuelandcarbontax
Click on Forms and go to Refund Applications.

Step 5 Claimant Declaration

 Review the claimant declaration and certify the declaration by including your signature, name and date.



Mail your completed application form **along with your original fuel receipts** to the address located at the top of the application form.