



## GENERAL INFORMATION

A refund application must be received by the ministry within four years from the date the security was **paid**.

A refund of carbon tax is available in limited circumstances. For additional information, refer to [Bulletin MFT-CT 007, Refunds for Deputy Collectors and Retail Dealers](#) or visit our website at [gov.bc.ca/salestaxes](http://gov.bc.ca/salestaxes) (go to [Motor Fuel Tax and Carbon Tax](#)).

## WHO SHOULD USE THIS FORM?

Use this form if you are a deputy collector or retail dealer who sells fuel at wholesale or retail. You may apply for a refund when you have paid security on fuel to your supplier that:

- was sold to a person who was not required to pay and did not pay the tax or security
- was not sold and is not to be sold to a purchaser.

You may also use this form to claim a refund related to a bad debt. For details on how to apply for such a refund, refer to [Bulletin CTB 001, Bad Debts](#).

Do not use this form if you have been appointed a collector. Collectors should claim a refund on their carbon tax return.

If you are eligible for a refund under both the *Motor Fuel Tax Act* and the *Carbon Tax Act*, you must complete a separate refund application for each Act. Refer to *Application for Refund of Motor Fuel Tax - Deputy Collector or Retail Dealer (FIN 152)* for the refund application under the *Motor Fuel Tax Act*.

## COMPLETING YOUR APPLICATION

### PART A – CLAIMANT INFORMATION

Enter your legal name, mailing address, city, province and postal code. If you are a non-resident of BC, provide evidence to support your legal name. If you are an individual, evidence includes a copy of your driver's licence or passport. If you are a corporation, submit a copy of your incorporation certificate.

Provide the name and telephone number of a person to contact if we have any questions about this application.

Enter your 9-digit business number (BN) provided by the Canada Revenue Agency (CRA), if you have one.

If a third party representative will be acting on your behalf for this claim, complete the authorization section with the name and contact information of that representative.

## PART B – REFUND INFORMATION

### Claim Period

You may only claim a refund on this application form for sales you have made before April 1, 2018.

### Calculating the Refund

For each fuel type being claimed, enter the fuel type at the top of Column A, B or C. If you are claiming a refund on more than three types of fuel, create your own schedule and attach it to the application. In either case, enter the total dollar value of the refund being claimed on Line 14 under Column C, total refund claim.

Enter the volume of fuel being claimed using the unit of measurement in the Table of Fuel Types and Rates on [Page 2](#). Enter the volume on the line that describes your reason for a refund claim, under the column for the applicable fuel type.

Line 1: Fuel Exported for Sale Outside BC – enter the total volume of each fuel type sold that you paid security on that was subsequently exported for sale outside the province. You may also enter the total volume of each fuel type that you paid security on that was sold within BC and subsequently exported by you or a common carrier for use outside the province.

Line 2: Fuel Sold to Registered Consumers – enter the total volume of fuel sold within BC to a registered consumer that you did not charge tax on, by fuel type as identified on the business' registration certificate issued by the ministry:

- a. Interjurisdictional Airline/Railway
- b. Other Exempt Users – for example, fuel used as feedstock to manufacture another substance or for down-hole drilling at a well site. For a complete list of qualifying exempt purposes of fuel not combusted, refer to [Bulletin MFT-CT 004, Registered Consumers](#).

Line 3: Fuel Sold to Registered Air Service or Marine Service – enter the total volume of each fuel type sold within BC to a registered air service or registered marine service that you did not charge tax on. For more information, refer to [Bulletin CT 005, Commercial Air or Marine Services](#).

Line 4: Fuel Sold to Interjurisdictional Cruise Ships – enter the total volume of each fuel type sold within BC that you did not charge tax on for use in an interjurisdictional cruise ship for each cruise that had a port of call outside BC.

Line 5: Fuel Sold to Ships Prohibited from Coasting Trade – enter the total volume of each fuel type sold within BC that you did not charge tax on for use in a ship that is prohibited from coasting trade as defined in the *Coasting Trade Act* (Canada).

Line 6: Fuel Sold to eligible First Nations purchasers – enter the total volume of each fuel type sold within BC that you did not charge tax on to eligible First Nations purchasers if you delivered the fuel to First Nations land as a condition of sale and the fuel was delivered into a receptacle located on First Nations land.

Line 7: Fuel Sold to Exempt Fuel Retailers – enter the total volume of each fuel type sold within BC that you did not charge security on to authorized exempt fuel retailers. For example, enter 25,000 litres if the exempt fuel retailer is authorized to purchase 25% of that fuel type exempt of security and you sold the retailer 100,000 litres.

Line 8: Coloured Fuel Sold to Farmers – enter the total volume of coloured fuel sold to exempt farmers:

- delivered to a storage tank on farm land,
- sold from a bulk agent on the farmer’s account (e.g. not a cash, credit card or debit card sale), or
- sold through a cardlock system on the farmer’s account.

Line 9: Fuel Sold to Visiting Forces and Members of the Diplomatic and Consular Corps – enter the total volume of each fuel type sold within BC that you did not charge tax on to visiting forces and members of the diplomatic and consular corps.

Line 10: Fuel Sold in Sealed Pre-Packaged Containers – enter the total volume of each fuel type that you did not charge tax or security on for fuel sold within BC in sealed pre-packaged containers not greater than four litres.

Line 11: Other (*specify*) – enter the total volume of each fuel type sold within BC that you did not charge tax on for any reason not listed on Line 1 to Line 10 above. Use this line to claim a refund related to a bad debt.

Line 13: Tax Rate – enter the applicable tax rate from the table on this page.

Line 15: Total Refund Claim – calculate the total refund claim by adding all refund amounts on Line 14. Enter the total on Line 15 under Column C. The ministry cannot issue a refund of less than \$10.

## PART C – CLAIMANT DECLARATION

If the claimant is a corporation, the declaration must be signed by a member of the board of directors or an authorized employee of the corporation. Type or print the name and title of the person who signs the declaration.

Only the business that paid the security can claim the refund.

Send the completed application, along with the supporting documentation (as indicated beside the reason for refund and detailed on **Page 4** in the section Explanation of Document Numbers), to:

Refunds Section  
PO Box 9628 Stn Prov Govt  
Victoria BC V8W 9N6

**Table of Fuel Types and Rates  
Before April 1, 2018**

	<b>Units for Tax Rates</b>	<b>Tax Rates</b>
<b>Liquid Fuels</b>		
Gasoline (including ethanol)	\$/Litre	\$0.0667
Light Fuel Oil (including biodiesel)	\$/Litre	\$0.0767
• Diesel	\$/Litre	\$0.0767
• Heating Oil	\$/Litre	\$0.0767
• Locomotive Fuel	\$/Litre	\$0.0767
• Industrial Oil	\$/Litre	\$0.0767
Heavy Fuel Oil	\$/Litre	\$0.0945
Aviation Fuel	\$/Litre	\$0.0738
Jet Fuel	\$/Litre	\$0.0783
Kerosene	\$/Litre	\$0.0783
Naphtha	\$/Litre	\$0.0765
Methanol	\$/Litre	\$0.0327
<b>Gaseous Fuels</b>		
Butane	\$/Litre	\$0.0528
Ethane	\$/Litre	\$0.0294
Gas Liquids	\$/Litre	\$0.0495
Pentanes Plus*	\$/Litre	\$0.0528
Propane	\$/Litre	\$0.0462
Refinery Gas	\$/m3	\$0.0528
Coke Oven Gas	\$/m3	\$0.0483
<b>Solid Fuels</b>		
Coal – Low Heat Value**	\$/Tonne	\$53.31
Coal – High Heat Value***	\$/Tonne	\$62.31
Coke	\$/Tonne	\$74.61
Petroleum Coke	\$/Litre	\$0.1101

\* Includes Iso-Octane

\*\* Coal of any type with a heat value of up to and including 27,000 kilojoules per kilogram

\*\*\* Coal of any type with a heat value of greater than 27,000 kilojoules per kilogram

For conversion factors, see: [gov.bc.ca/assets/gov/taxes/sales-taxes/publications/conversion-factors-by-fuel.pdf](http://gov.bc.ca/assets/gov/taxes/sales-taxes/publications/conversion-factors-by-fuel.pdf)



APPLICATION FOR REFUND OF CARBON TAX DEPUTY COLLECTOR OR RETAIL DEALER

under the Carbon Tax Act

Before April 1, 2018

INSTRUCTIONS

- Refer to the instructions on Page 1 and 2 before completing. A claim will not be processed if the required documents (explained on Page 4) are not provided. If you require additional information, call us toll-free at 1 877 388-4440 or email questions to CTBTaxQuestions@gov.bc.ca

Freedom of Information and Protection of Privacy Act (FOIPPA)

The personal information on this form is collected for the purpose of administering the Carbon Tax Act under the authority of section 26(a) of the FOIPPA. Questions about the collection or use of this information can be directed to the Director, Policy, Rulings and Services, PO Box 9442 Stn Prov Govt, Victoria BC V8W 9V4 (telephone: toll-free at 1 877 388-4440).

PART A - CLAIMANT INFORMATION

FULL LEGAL NAME BUSINESS NUMBER (if applicable)

MAILING ADDRESS (include street or PO box, city, province and postal code) - If your claim is approved, a cheque will be mailed to this address.

CONTACT NAME CONTACT TELEPHONE NUMBER ( )

Email Authorization - If you authorize the ministry to communicate with you or your third party representative by email, enter the email address below. APPLICANT CONTACT EMAIL ADDRESS REPRESENTATIVE EMAIL ADDRESS

Authorization of Third Party Representative - Complete this section if you authorize the ministry to discuss your refund application with a third party representative (such as an external accountant, bookkeeper or consultant).

NAME OF REPRESENTATIVE (individual and/or firm) TELEPHONE NUMBER ( )

PART B - REFUND INFORMATION

CLAIM PERIOD FROM YYYY / MM / DD TO YYYY / MM / DD Specify the Fuel Type(s) - See the table on Page 2 for a list of fuel types. For each fuel type, indicate the volume being claimed beside the applicable reason for refund. Create and attach a schedule if you require more columns.

Table with columns: REASON FOR REFUND, DOCUMENTS TO ATTACH (see Page 4 for details), FUEL TYPE (A, B, C). Rows include Fuel Sold by a Deputy Collector or a Retail Dealer, Fuel Exported for Sale Outside BC, Fuel Sold to Registered Consumers, Fuel Sold to Registered Air Service or Marine Service, Fuel Sold to Interjurisdictional Cruise Ships, Fuel Sold to Ships Prohibited from Coasting Trade, Fuel Sold to Eligible First Nations Purchasers, Fuel Sold to Exempt Fuel Retailers, Coloured Fuel Sold to Farmers, Fuel Sold to Visiting Forces and Members of the Diplomatic and Consular Corps, Fuel Sold in Sealed Pre-Packaged Containers, Other (specify), TOTAL VOLUME, TAX RATE, REFUND AMOUNT, TOTAL REFUND CLAIM.

PART C - CLAIMANT DECLARATION

I declare that all information provided on this form, and on all attached documents, is true and correct to the best of my knowledge and belief. I acknowledge that any false information may result in a fine of up to \$10,000 and/or imprisonment for up to two years. I have not received a credit or refund of security from my fuel supplier for the fuel being claimed.

SIGNATURE NAME AND TITLE OF SIGNING AUTHORITY DATE SIGNED YYYY / MM / DD

X

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## EXPLANATION OF DOCUMENT NUMBERS

- 1 A schedule of fuel purchases in BC during the claim period showing the date of purchase, the type and volume of fuel purchased, the name of the fuel supplier and the security paid on the fuel purchased. Copies of the fuel purchase invoices can either be submitted with the claim or may be requested when the claim is verified.
- 2 A schedule of fuel sales included in the refund claim showing the date of the sale, the name of the purchaser, the volume and type of fuel sold, and the amount of tax or security charged on the sale.
- 3 Copies of sales invoices showing the date of the sale, the name of the purchaser, the volume and type of fuel sold, the rate of tax and the invoice total.
- 4 A copy of the shipper's invoice showing the name of the common carrier, the name of the purchaser, the type and volume of fuel transported outside of BC, the date of shipping and the destination of the fuel outside of BC.

For fuel exports, you must provide proof the fuel was exported (e.g. proof fuel taxes were paid to another jurisdiction, Importer Fuel Tax Return filed to another jurisdiction or customs documents).

- 5 On the schedule of fuel sales (document 2), identify the type of Registered Consumer (Interjurisdictional Airline/Railway or Other Exempt User) or Registered Air Service or Registered Marine Service. Indicate the registered consumer, registered air service or registered marine service business registration number issued by the ministry and the fuel type the business is authorized to purchase without tax.
- 6 On the schedule of fuel sales (document 2), identify the name of the ship the exempt sale was made to.
- 7 For fuel sold to eligible First Nations individuals, provide the number of the purchaser's *Certificate of Indian Status* card issued by Indigenous and Northern Affairs Canada on your sales schedule.

For fuel sold to eligible First Nations bands, provide the band name and number on your sales schedule. If you operate a retail location on First Nations land, you must provide copies of *Schedule of Sales of Tax-Exempt Fuels to First Nations* (FIN 412/2).

Ministry staff may contact you once the refund claim is under review to request proof, such as a bill of lading, that the fuel was sold on First Nations land to an eligible First Nations individual or band.

- 8 A copy of the Exempt Fuel Retailer's (EFR) Permit specifying the percentage of fuel that the EFR is authorized to purchase exempt of security. Also, provide the permit number on your sales schedule.
- 9 For sales to a visiting force, provide proof that the purchaser was a visiting force, such as a copy of the official orders.

For sales to members of the diplomatic and consular corps, provide proof that a sale was made to a member of a diplomatic or consular corp, such as a copy of the front and back of the identity card issued by Global Affairs Canada.

- 10 A description of the size, content and distribution channel for the fuel, including invoice copies for the purchase of the small containers. Include calculations to support the volume of fuel being claimed and sales information related to the fuel sold in small containers.
- 11 A certified statement outlining the events relating to your refund claim and reasons why you believe you are entitled to a refund. Include purchase and sales invoices, as applicable, and other documents relating to your refund.
- 12 Ministry staff will contact you once your refund claim is under review to request copies of selected samples of *Certificate of Exemption – Farmer* forms (FIN 458) or *Farmer Identity Cards* issued by the BC Agriculture Council.

## Example of How to Calculate a Refund

In July 2017, a BC retail dealer purchased fuel from a collector and paid an amount of security equal to the carbon tax on the fuel. The retail dealer had the following transactions, which are eligible for a refund of carbon tax:

- 25,000 litres of jet fuel sold to a purchaser with a registered air service certificate specifying jet fuel,
- 50,000 litres of diesel fuel sold and exported by a common carrier to the Yukon,
- 500 litres of gasoline sold to a consular corp, and
- 50 litres of diesel used as an additive to feedstock.

PART B – REFUND INFORMATION				
CLAIM PERIOD	FROM YYYY / MM / DD <b>2017/07/01</b>	TO YYYY / MM / DD <b>2017/07/31</b>	Specify the Fuel Type(s) – See the table on <a href="#">Page 2</a> for a list of fuel types. For each fuel type, indicate the volume being claimed beside the applicable reason for refund. Create and attach a schedule if you require more columns.	
REASON FOR REFUND	DOCUMENTS TO ATTACH (see <a href="#">Page 4</a> for details)	A Diesel	FUEL TYPE B Gasoline	C Jet Fuel
<b>Fuel Sold by a Deputy Collector or a Retail Dealer</b>				
1 Fuel Exported for Sale Outside BC	1, 2, 3, 4	<b>50,000.00</b>		
2 Fuel Sold to Registered Consumers				
a. Interjurisdictional Airline/Railway	1, 2, 3, 5			
b. Other Exempt Users (feedstock, non-energy uses of fuel)	1, 2, 3, 5	<b>50.00</b>		
3 Fuel Sold to Registered Air Service or Marine Service	1, 2, 3, 5			<b>25,000.00</b>
4 Fuel Sold to Interjurisdictional Cruise Ships	1, 2, 3, 6			
5 Fuel Sold to Ships Prohibited from Coasting Trade	1, 2, 3, 6			
6 Fuel Sold to Eligible First Nations Purchasers	1, 2, 3, 7			
7 Fuel Sold to Exempt Fuel Retailers	1, 2, 3, 8			
8 Coloured Fuel Sold to Farmers	1, 2, 3, 12			
9 Fuel Sold to Visiting Forces and Members of the Diplomatic and Consular Corps	1, 2, 3, 9		<b>500.00</b>	
10 Fuel Sold in Sealed Pre-Packaged Containers	1, 10			
11 Other ( <i>specify</i> ):	1, 11			
<b>12 TOTAL VOLUME</b> (sum of Line 1 to Line 11)		<b>50,050.00</b>	<b>500.00</b>	<b>25,000.00</b>
<b>13 TAX RATE</b> (see the table on <a href="#">Page 2</a> for a list of the rates)		<b>\$.0767</b>	<b>\$.0667</b>	<b>\$.0783</b>
<b>14 REFUND AMOUNT</b> (Line 12 x Line 13)		<b>\$3,838.84</b>	<b>\$33.35</b>	<b>\$1,957.50</b>
<b>15 TOTAL REFUND CLAIM</b>				<b>\$5,829.69</b>