



HOME OWNER GRANT ELIGIBILITY QUESTIONNAIRE

under the Home Owner Grant Act

INSTRUCTIONS

- Send your completed questionnaire and supporting documentation to the person or office that requested this information.
Your home owner grant may be denied if you do not answer all the questions below.
The information provided on this form may be shared for the purposes of administering the Land Tax Deferment Act, Property Transfer Tax Act and Taxation (Rural Area) Act.
For more information about the home owner grant, visit our website at: gov.bc.ca/homeownergrant

Freedom of Information and Protection of Privacy Act (FOIPPA)
The personal information on this form is collected for the purpose of administering the Home Owner Grant Act under the authority of section 26(a) of the FOIPPA. Questions about the collection or use of this information can be directed to the Director, Home Owner Grant Administration, PO Box 9991 Stn Prov Govt, Victoria BC V8W 9R7 (telephone: Victoria at 250 356-8904 or toll-free at 1 888 355-2700).

Note: If, in the opinion of the Home Owner Grant Administration or the tax collector, the information or documentation submitted is incomplete or insufficient to establish your eligibility, you will be notified of the reason for that decision. The legislation requires you to prove your eligibility for the grant.

FOR OFFICE USE ONLY

PROPERTY UNDER REVIEW YEARS UNDER REVIEW
FOLIO (ACCOUNT) NUMBER APPLICANT NAME AUDITOR INITIALS

PART 1 - APPLICANT INFORMATION

Are you a Canadian citizen or permanent resident of Canada? YES NO Date of permanent resident status (if applicable) YYYY / MM / DD
Did you occupy the above address as your principal residence when the grant application was submitted? YES NO If YES, when did you move into the residence? YYYY / MM / DD

If NO, explain:

Did you rent this property to tenants during the year(s) under review? YES NO

If YES, provide the rental period(s) and name of tenant(s).

Provide address(es) of all properties owned (include street, city, province and postal code)

SPOUSE means a person who is married to another person or is living with another person in a marriage-like relationship for a period of at least two years. If you are married, but separated and living apart, you are no longer considered a spouse if you have either a written agreement signed by both you and your spouse stating that you have agreed to live apart or a court order recognizing your separation.

If you had a spouse during the year(s) under review, indicate:

NAME OF SPOUSE (see "spouse" defined above) SPOUSE'S DATE OF BIRTH YYYY / MM / DD
DATE YOU BEGAN LIVING TOGETHER YYYY / MM / DD DATE YOU STOPPED LIVING TOGETHER (if applicable) YYYY / MM / DD DATE OF MARRIAGE (if applicable) YYYY / MM / DD

If you did not have a spouse, check ( ) one of the following to describe your legal status during the year(s) under review:

SINGLE WIDOWED SEPARATED DATE OF SEPARATION YYYY / MM / DD DIVORCED DATE OF DIVORCE YYYY / MM / DD

Province of your medical plan coverage	Medical Plan Number	Province where you file your income tax return
Province where you hold a valid driver's licence	Driver's Licence Number	Province where your vehicle is registered
Province where you are registered to vote provincially	Contact Telephone Number (      )	Email Address

Employer Name

Employer Address (include street, city, province and postal code)

## PART 2 – REQUIRED DOCUMENTATION (to be completed by the Home Owner Grant Administration or tax collector)

The following documentation is required to evaluate your eligibility for the grant for the year(s) under review for the month(s) of:

Provide the following documentation indicated by a check ( ✓ ).

- BC Medical Services Plan billings or a letter from BC Medical Services Plan confirming your mailing address
- TV or Internet bills (show address and connection information, blank out packages subscribed to)
- Telephone bills (blank out numbers called) or a letter from your landline and or cell phone company confirming service address, mailing address and connection information
- Income tax assessment notices (show address, blank out amounts and Social Insurance Number)
- Top portion of bank statements (show address, blank out amounts, transactions and account numbers)
- VISA, Master Card or other credit card statements (show address, blank out amounts, transactions and account numbers)
- ICBC vehicle registration certificate
- Photocopy of driver's licence
- Copy of written agreement stating you and your spouse have agreed to live apart or a court order recognizing the separation
- Proof of owner/occupied home insurance
- Other (e.g. photocopy of voters registration card, pension cheques)

If you have additional information that supports your eligibility for the grant, describe below, or attach it to the form when you return it:

## PART 3 – CERTIFICATION

By signing this form:

- I certify that the information above is correct and complete to the best of my knowledge.
- I understand that it is an offence to make a false application for the grant, subject to a penalty of up to \$10,000.

SIGNATURE OF APPLICANT

X

DATE SIGNED  
YYYY / MM / DD