



Ministry of
Finance

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Applying for Home Owner Grants through eTax



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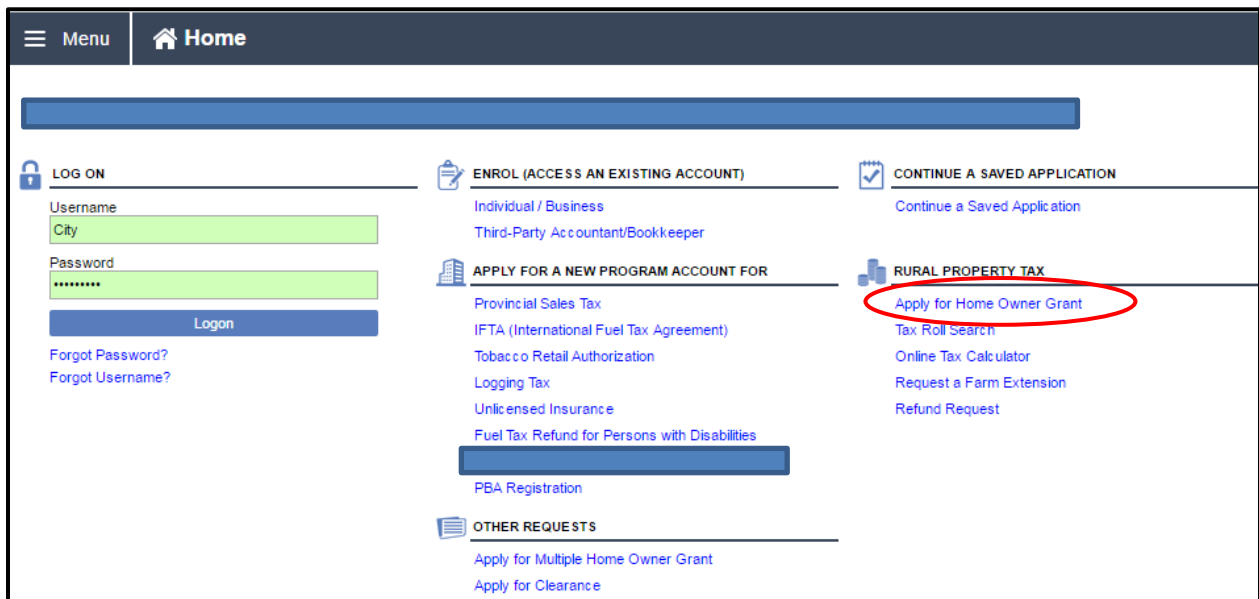
Introduction

In this tutorial you will learn how to Apply for a Home Owner Grant.

Getting There

Options - without eTaxBC profile

1. From the **eTaxBC** log in screen, **click** on the **Apply for Home Owner Grant** hyperlink under the **Rural Property Tax** section.





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Options - with eTaxBC profile

- 1. Log on to your eTaxBC profile and the hyperlink for Applying for a Home Owner Grant is in the I Want To section at the Account level.

The screenshot shows the eTaxBC account interface for 'Account: RPT-1038-4197'. It includes sections for 'ACCOUNT', 'ACCOUNT ALERTS' (Outstanding balance: \$4,671.24), and 'I WANT TO'. The 'I WANT TO' section contains several links, with 'Apply For Home Owner Grant' circled in red. Below this is a 'PERIODS' table.

Period	Tax	Penalty	Interest	Other	Credit	Balance	HOG Status
31-Dec-2016	4,671.24	0.00	0.00	0.00	0.00	4,671.24	Not Applied

Instruction Grid

Please take the time to read through the Register for Home Owner Grant Instructions, it details out the documents that you will need etc. Click Next.





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1. Instruction Grid

Instruction Grid

Register for Home Owner Grant

INSTRUCTIONS

To apply for a Home Owner Grant or make a payment on a Rural Property Tax proceed to the next page after reading the following information.

You will need to ensure all required documents are available electronically for uploading during the registration process.

To claim a HOG on behalf of residents living on your property you will need to print and fill out Form A. This can be submitted on this online application as a scanned electronic attachment or sent in by mail to the proper address.

If you qualify for a HOG, and you have a permanent disability, or you are the spouse or relative of a person with a permanent disability who lives in your home, you may be eligible for an additional HOG. To apply for this, Form B must be printed and filled out. Form B can then be scanned and submitted on this online application or sent in by mail to the proper address.

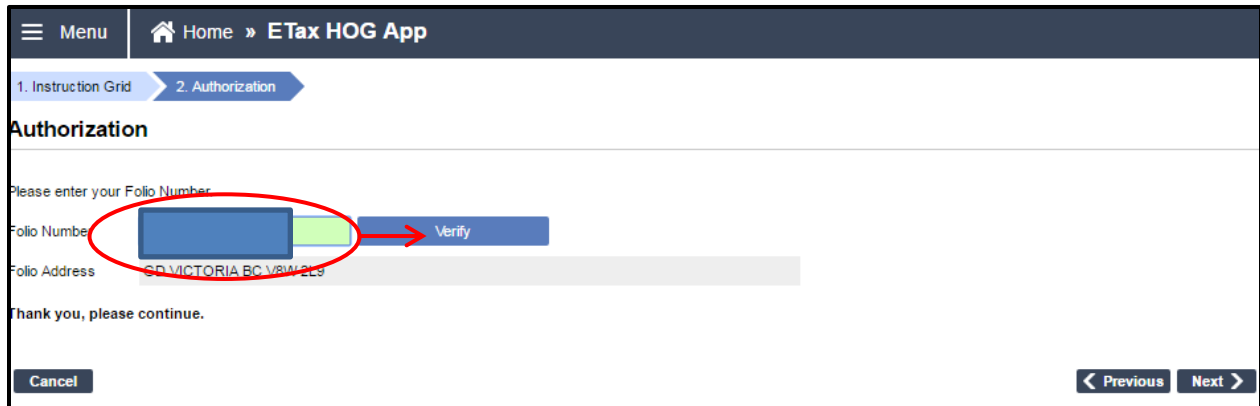
You can download your HOG applications Here:
Regular App link
Retroactive Link
FormA link
FormB link

Note: Low-Income and Veterans Supplemental home owner grants cannot be submitted electronically. These must be sent in by mail to the proper address.
Low Income Link
Veterans Link

Authorization

1. **Enter a Folio number and click the Verify button. Click Next** if you receive the **Thank you, please continue message.**

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1. Instruction Grid 2. Authorization

Authorization

Please enter your Folio Number.

Folio Number Verify

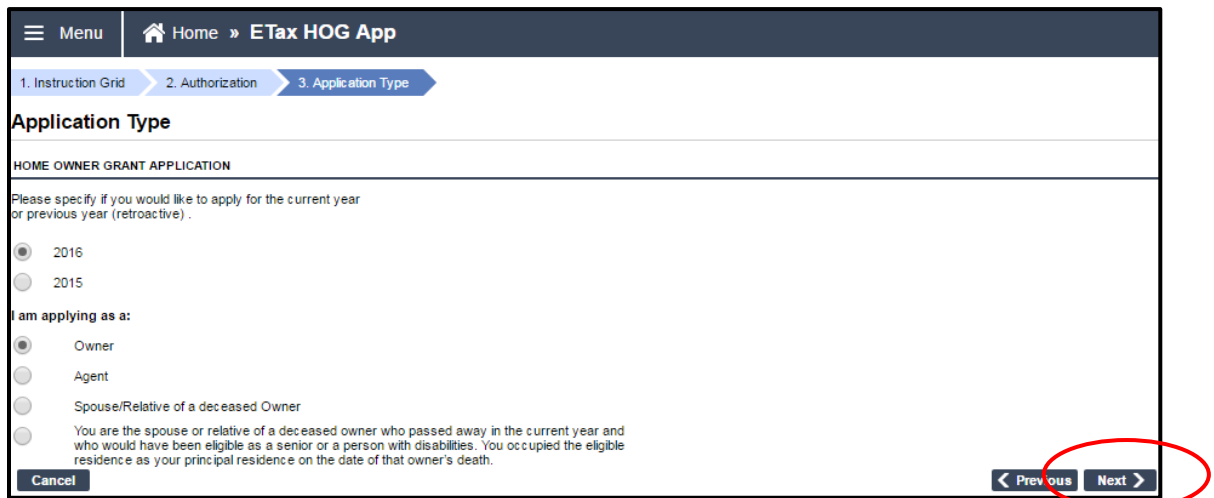
Folio Address 60 VICTORIA BC V8W 2L9

Thank you, please continue.

Cancel Previous Next

Application Type

1. **Check** the appropriate boxes to correspond with the **Tax Year**, and who you are applying as. **Click Next**.



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1. Instruction Grid 2. Authorization 3. Application Type

Application Type

HOME OWNER GRANT APPLICATION

Please specify if you would like to apply for the current year or previous year (retroactive).

2016
 2015

I am applying as a:

Owner
 Agent
 Spouse/Relative of a deceased Owner
 You are the spouse or relative of a deceased owner who passed away in the current year and who would have been eligible as a senior or a person with disabilities. You occupied the eligible residence as your principal residence on the date of that owner's death.

Cancel Previous Next

Application

1. In the **Application** area, please fill out whether or not you are a **Canadian Citizen** or **Permanent Resident**, whether or you **occupy** the residence,

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1. Instruction Grid 2. Authorization 3. Application Type 4. Application

Application

Are you a Canadian Citizen or Permanent Resident? Yes No

Do you occupy the property as your principal residence? (Click here to see if you qualify) Yes No

2. If you select Yes, will be asked the following: check the box if one of them apply to you.

Are you 65 years or older?

Enter your birthdate

Are you a designated [person with disabilities](#) under the *Employment and Assistance for Persons with a Disability Act*.
[If this is your first year applying for the home owner grant for this residence, provide supporting documentation such as a copy of your [Confirmation of Assistance](#) from the Ministry of Social Development and Social Innovation of the [Home Owner Grant Consent for Release of Information](#)]
(FIN 81)

Are you a permanently disabled person or the spouse or relative of a permanently disabled person who resides with you and qualify for the additional grant based on a Form B application?
(Click here for more information on the Form B application)

Are you receiving (or the spouse of a deceased person receiving) an allowance under the [War Veterans Allowance Act](#) (Canada) or the [Civilian War-related Benefits Act](#) (Canada)?
(Click here) for more information on Veterans grants)



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3. Your **certification** is needed to submit for application. **Click Submit.**

I understand that the collector, and/or the Branch may require any documentation necessary to establish eligibility for the grant. I also understand that the Branch may confirm the owner's age and address with the Insurance Corporation of British Columbia.

I certify that the information on this form is correct and complete to the best of my knowledge. I understand that

- only one home owner grant can be claimed by an owner and their spouse each year,
- home owner grants are audited for up to seven years to ensure applicants are eligible for the grants they receive,
- it is an offence to make a false application for a home owner grant, subject to a penalty of up to \$10,000, and
- if I have recently purchased the property and the previous owner claimed the home owner grant for this tax year I cannot claim a home owner grant.

Legal Name of Owner:

Last First Middle Initial

Enter your:

Phone number Email

Signature Signed Date Signed

Confirmation

Once the submit button has been selected you will be positioned on the confirmation page. This page will give you a brief description of your request and an estimated time when the request will be processed and a Confirmation Number. If you would like your confirmation printed, select the Print Confirmation button.

If you have any question please contact the Surveyor of Taxes office in Victoria at 250 387-0555 or toll free 1 888 355-2700.

