



# RTI PHASE 2 – PROPERTY TAX PROJECT

02 June 2016

Presentation to Regional District forum at GFOABC

# About the project

- The Revenue Transformation Initiative (RTI) is a multi year project to replace aged systems and improve services to taxpayers and our partners
- Leverages the TACS and eTax systems used for PST and many other provincial taxes
- Phase 1 involved 6 programs over 2 years and completed on time and on budget in Dec 2015
- Phase 2 of the project involves the Rural Property tax, School and Police tax and Home Owner Grant (HOG) programs
- Complete transformation of all business and system functions (folio and taxpayer information, tax assessment, payments processing and new payment channels, refunds, audit, collections, online services, reporting, interfaces
- Phase 2 started in January 2016 and will be completed by Feb of 2017
- Project governance is provided a steering committee chaired by Elan Symes ADM Revenue Division and includes Steven Emery Executive Director Property Taxation Branch

# Rural Property Tax - Challenges

- \$870 million levy with over Over 1,500 rural tax levies
- 407,000 tax notices
- Managing receivables and managing payables to regional districts
- Credit requisitions not possible for parcel tax and Hospital requisitions
- Manual data entry subject to errors
- Systems aged and not integrated.
- Maintaining and installing separate PC based programs (AVATAR, PTRS, CACTUS) for various versions of Windows operating system
  - Unsecure and unreliable data file transfers by email
  - Formatting errors
  - Inadequate reporting
  - Time lag from start to sign off
  - Staff turnover/training issues

# Benefits of the project

- Leveraging eTax system used for reporting PST provides for “one place” for regional districts to interact with the province for requisitions and utility debts
- Improved reliability and quality of data and financial information exchanged between the ministry and regional districts
- Opportunities for automation and business process changes to streamline operations
- Improved administration of tax programs through more timely access to data and interaction with taxpayers, regional districts
- Opportunities for improved reporting and communication

# Annual Requisitions

- Use eTax to submit a requisition for:
  - ▣ Parcel tax
  - ▣ Ad valorem tax rate
  - ▣ Transfers to taxes (utility accounts, etc)
- Regional District staff will be able to modify the requisition online as needed
- Online submission replaces confirmation letter process
- Opportunities for improved reporting available online

# Change Impact for Regional Districts

- Annual Requisitions
  - System – eliminate Avatar and PTRS applications
  - Business Process and Staffing
    - Staff training - using eTax for submission of the requisition, online reporting
- Utility Debts
  - System – eliminate Cactus application
  - Business Process and Staffing
    - Staff training – using eTax to submit utility debts, online reporting
    - Changes to submission timelines
    - Disbursement based on payments collected

# Using eTax

**Requisition Details**

**SERVICE DETAILS**

Regional District: *Required* [Dropdown]    Category: [Dropdown]

Jurisdiction: *Required* [Dropdown]    Coding: *Required* [Dropdown]

Regional Hospital District: [Dropdown]    BCA Identifier: [Dropdown]

Service Name: *Required* [Dropdown]    Collection Fee Rate (%): 5.25

**CALCULATION METHODS**

Funding Amount

Base Rate

No Collection Fees

**CALCULATION PARAMETERS**

	Previous Year	Current Year	Change (%)	Comment
Hydro Grant	0.00	0.00	100.00	
Requisition Amount	0.00	0.00	100.00	<i>Required</i>
Collection Fees	0.00	0.00	100.00	
Levy Amount	0.00	0.00	100.00	
Base Rate	0.00	0.00	100.00	

**REQUISITION DETAILS**

Property Class	Multiplier	Multiplier Override	Net Taxable Value	Adjusted Taxable Value	Tax Rate	Requisition Amount	Collection Fee	Total Levy
01 - Residential	1.00	<input type="checkbox"/>	1,000,000.00	1,000,000.00	0.0000	0.00	0.00	0.00
02 - Utilities	1.00	<input type="checkbox"/>	1,000,000.00	1,000,000.00	0.0000	0.00	0.00	0.00
03 - Supportive Housing	1.00	<input type="checkbox"/>	1,000,000.00	1,000,000.00	0.0000	0.00	0.00	0.00
04 - Major Industry	1.00	<input type="checkbox"/>	1,000,000.00	1,000,000.00	0.0000	0.00	0.00	0.00
05 - Light Industry	1.00	<input type="checkbox"/>	1,000,000.00	1,000,000.00	0.0000	0.00	0.00	0.00
06 - Business / Other	1.00	<input type="checkbox"/>	1,000,000.00	1,000,000.00	0.0000	0.00	0.00	0.00
07 - Managed Forest Land	1.00	<input type="checkbox"/>	1,000,000.00	1,000,000.00	0.0000	0.00	0.00	0.00
08 - Recreational Property	1.00	<input type="checkbox"/>	1,000,000.00	1,000,000.00	0.0000	0.00	0.00	0.00
09 - Farm	1.00	<input type="checkbox"/>	1,000,000.00	1,000,000.00	0.0000	0.00	0.00	0.00
9 Rows			9,000,000.00	9,000,000.00		0.00	0.00	0.00

OK    Cancel

# Project Timeline

8

## RTI Property Tax Project

- Initiation
- Base Configuration
- Requirements Definition
- Configuration and Build
- Testing
- Training
- Implement (Feb 6<sup>th</sup>)

## Regional Districts

- Establish Working Group
- Identify Reporting Requirements
- Develop Training Materials
- Staff Training

2011

Apr

July

Oct

2017

Apr

July





# Working with Regional Districts

- Need to work with a group from the Regional Districts who can represent all the Regional Districts
- Working group would ideally act as a single point of contact for questions
- Work with the province to coordinate development of report requirements and training materials
- Would like at least 1 regional district to step forward at this conference to be part of the working group.