



General Inquiries: 250 953-3082 Toll-free: 1 877 387-3332 Email: ITBTaxQuestions@gov.bc.ca

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002 AGENT LEGAL NAME

011 AGENT MAILING ADDRESS (include street or PO box, city, province and postal code)

001 AGENT BUSINESS NUMBER (9 digits)

020 TELEPHONE NUMBER ()

024 EMAIL ADDRESS

INSTRUCTIONS

- If you are an insurance agent, use this report to file batches of paper-based Returns of Unlicensed Insurance (FIN 521) on behalf of purchasers of unlicensed insurance.
Submit this report with the batch of returns and payment by mail, courier or in person. Do not submit this report if the batch of returns is filed electronically using eTaxBC at gov.bc.ca/etaxbc/logon
Refunds: An insurance agent may claim a refund on behalf of its clients if any part of the premium is refunded as a result of cancellation or revision of the contract. The insurance agent may net a purchaser's credit balance against another purchaser's tax payable and only pay the difference on the Insurance Agent Summary Report (FIN 529). To claim the refund, you must provide:
An amended Return of Unlicensed Insurance (FIN 521). Ensure the policy number and contract start date match the original return, attach a copy of the declaration page of the cancelled or revised contract, and provide an explanation outlining the part of the premium refunded as a result of cancellation or revision of the contract.
A completed Assignment of Refund form (FIN 518) signed by the unlicensed insurance client.
If you need assistance, contact us or refer to our website at gov.bc.ca/incometaxes
Update your address or account information:
online using eTaxBC at gov.bc.ca/etaxbc/logon, or
by telephone, email or mail using the contact information at the top of this page.

003 AGENT ACCOUNT NUMBER IPN-

FOR OFFICE USE ONLY 000 DATE REPORT RECEIVED YYYY / MM / DD

025

Summary of returns of unlicensed insurance

Total tax due from all returns included in this report 846

Total number of returns included in this report 905

Payment amount enclosed 898