

Sell resident hunting licences – Vendor

Hunter's Product Inventory

Fish and Wildlife ID: 528 993 018 (Verified)
 Fish and Wildlife Status: Active

Hunter Information	Address(es)	Credentials
Name: John O Hunter	Type	Residency: B.C. Resident (Active)
Date of Birth: Aug 1, 1990 (30)	Mailing	Expires: August 10, 2023
Gender: Male	555 Main Street	Hunting (Active)
Main Phone #: (000) 000-0000	Victoria BC V9A 0A8	
Cell Phone #: () -	Street	
Email: Example@gmail.com	555 Main Street	
	Victoria BC V9A 0A8	

UPDATE
BUY HUNTING PRODUCT(S)

LEH Applications **Hunting Licences** LEH Authorizations

LEH Applications

Below is a list of the Hunter's current applications. You may click the Application Number link below to view the payment information for applications that have been submitted by your vendor account.

Draw Name	Draw Year	Species	First Choice	Second Choice	Type	Application Date	Status

Getting started

Ask hunter to provide:

- Photo ID
- Fish and Wildlife ID number

Search for hunter's profile

- Review the hunter's contact information and click the **UPDATE** button to make changes if requested

To begin a licence purchase, click on the **BUY HUNTING PRODUCTS** button.

***Note:** The system will not allow licence purchases if the hunter does not have an active FWID and active credentials. Advise the hunter to call the FrontCounter BC Contact Center at 1-877-855-3222 if updates to the FWID or credentials are required.*

Steps:

- Buying licence for Self go to [step 1](#)
- Buying on Behalf of a Youth go to [step 2](#)
- Species Licences got to [step 3](#)
- Initiation Licences go to [step 4](#)
- Special Area Licences go to [step 5](#)
- Print Expiry Year, Name and FWID on Species Licence [step 9](#)

Sell resident hunting licences – Vendor

Shopping Cart - Items appearing in the shopping cart that are not completed within one hour will be removed

Account Details	FWID Status: Active
Name: Hunter Example	Hunting Credential Status: Active
Date of Birth: Jan 1, 1990	Mailing: 555 Main Street
Gender: Female	Address: Victoria BC V9A 0A8
Phone Number: 000-000-0000	
Email: Example@gmail.com	

Click the yellow buttons below to purchase Hunting Products. When you are finished, click the 'Continue' button.

LEH Applications & Shared / Group Hunts BUY LEH APPLICATION(S)

Licences BUY HUNTING LICENCE(S)

Fee:	\$0.00
GST:	\$0.00
Total CAD:	\$0.00

Vendor Reference Number: 44444

CHANGE LOCATION

CANCEL

Step 1 – Buy for Self

- Click on the **BUY HUNTING LICENCES** button
- A pop-up box will appear
- Select the **Licence Year** (if applicable)
- Select **Purchase Type** (Buying for Self)
- To Buy on Behalf of a Youth, go to [Step 2](#)
- Choose the **Licence Type** the hunter wants to purchase
- Ask hunter for responses to any survey questions

Note: Can't see a licence in the list? Vendor should check the hunter's profile, credentials and licence history. Only licences that hunters are eligible to buy will appear in the dropdown list.

Buy Hunting Licence

* Licence Year: Upcoming Licence Year (2021/22) ▾

* Purchase Type: Buying for self ▾

* Licence Type: Resident Hunting Licence (2021/22) ends March 31, 2022 ▾

Hunters are not required to carry a paper version of this licence while hunting, but they must carry photo ID and know or be able to produce their FWID number.

BC residents must hold a resident hunting licence before buying a species licence or hunting in BC.

Survey Question Answer

*Do you (the hunter) hunt with a bow? No ▾

*I'd prefer email over paper for harvest survey. Yes ▾

Licence Fee: \$32.00

Cancel Add to Shopping Cart

Note: Species licences will appear in the list after the resident hunting licence is added to the shopping cart, if eligible.

- Information about the licence will appear in the pop-up box
- Click the **Add to Shopping Cart**
- If hunter is buying a species licence, go to [Step 3](#)
- If no other licences are being purchased go to [step 6](#)

Sell resident hunting licences – Vendor

Buy Hunting Licence

* Licence Year:

* Purchase Type:

* Youth's FWID:

* Youth's Last Name:

* Youth's First Initial:

Step 2 – Buying on Behalf of a Youth

- Select **Purchase Type** (Buying on Behalf of a Youth)
- Fill in the youth's **FWID, Last Name, and First Initial**
- Click **SEARCH**
- If youth profile is found, Last Name and First Initial of the youth will appear
- You can now select the **Licence Type** for the youth
- Before buying a youth licence or a resident hunting licence on behalf of a youth, parent or legal guardian must complete and **sign the written undertaking form**
- Ask the parent or legal guardian to fill in the form
- **Click the box** to confirm that you have received a signed written undertaking form
- **Retain the form** – it must be returned to Service BC
- Ask the parent for responses to any survey questions
- Click the **Add to Shopping Cart** button

Buy Hunting Licence

* Licence Year:

* Purchase Type:

Youth

*Relationship to Youth

* Licence Type:

Hunters are not required to carry a paper version of this licence while hunting, but they must carry photo ID and know or be able to produce their FWID number.
BC residents must hold a resident hunting licence before buying a species licence or hunting in BC.

A resident hunting licence is available to anyone at least 10 years of age and under 18, who is a verified user with an active FWID and active resident and hunting credentials. A parent/guardian must buy the licence on behalf of the Youth and must complete the Written Undertaking and attestation below before buying the licence. You can buy species licences on behalf of the Youth once you have added the Youth's resident hunting licence to your shopping cart.

There is no paper version of this licence. All youth hunters must know or be able to produce their FWID while hunting. Youths 16 and over must carry photo ID.

I attest to having received a signed written undertaking from the parent or guardian referred to herein.
[Written Undertaking \(Link\)](#)

Survey Question Answer

*Do you (the hunter) hunt with a bow?

*I'd prefer email over paper for harvest survey.

Licence Fee: \$32.00

Note: Person's under the age of 18 (youths) who have a hunting credential can either buy a Youth licence or a Hunting licence. A youth licence does not allow a youth to get any species licences. If species licences are wanted, then a Hunting licence should be purchased.

Note: If you are buying only species licences on behalf of a youth, you are not required to complete a written undertaking.

Note: Youth profile not found? Licences cannot be sold if the youth does not have a Fish and Wildlife ID (FWID) profile.

Sell resident hunting licences – Vendor

Buy Hunting Licence

* Licence Year:

* Purchase Type:

* Licence Type:

Hunters are now required to carry all of their cancelled or uncancelled species licences for the same licence year while hunting. These species licences must be produced upon request of an officer. They must also carry photo ID and be able to produce their FWID number.

The provincial bag limit for the selected species is 3. The hunter is eligible to purchase 2 more of the selected species.

* Species Licence #:

Species Licence Number
4851827602

Licence Fee: \$15.00

Step 3 – Species Licences

- After you select the species licence from the dropdown list, you must retrieve a physical species licence
- Enter or scan the licence number in the Species Licence # field and click **SEARCH**
- If the licence is found, the number will populate under the Search field
- If the bag limit allows, you may search for and add more than one species licence on this page, before adding them to the shopping cart
- Click the **Add to Shopping Cart** button
- If no other licences are being purchased go to [step 6](#)

Buy Hunting Licence

* Licence Year:

* Purchase Type:

* Licence Type:

Hunters are not required to carry a paper version of this licence while hunting, but they must carry photo ID and know or be able to produce their FWID number.

It is an offence for a person who holds an Initiation hunting licence to hunt, unless the person is accompanied by and under the close personal supervision of a supervising hunter who is 18 years of age or older and meets the prescribed qualifications, as set out in the Hunting and Trapping Regulations Synopsis.

The holder of an Initiation licence must abide by the following conditions prior to the start of each hunt:

1. Record the date and name and FWID of the supervising hunter for that day on the form issued by the Wildlife and Habitat Branch. To download the form, click the Form (Link) below. The form must be carried by the Initiation licence holder while hunting.
2. Ensure that the supervising hunter:
 - a. Reads the information set out on the form.
 - b. Signs the form that indicates the date of the hunt and the name of the supervising hunter

Licence Fee: \$19.00

Step 4 – Initiation Licences

- Select the **Licence Year** (if applicable)
- Select **Purchase Type**
- Select the **Licence type**: Initiation Licence, from the dropdown list
- Click the **Form(link)** to open the supervising hunter form
- Print form and provide to hunter

Note: The supervising hunter form is a condition of the Initiation Licence and must be signed by the supervising hunter before starting to hunt on each day of hunting.

- Click the **Add to Shopping Cart** button
- If no other licences are being purchased go to [step 6](#)

Note: Initiation licences are for hunters 18 years or older who have not held a resident hunting licence in the past. The hunter must be a resident of B.C. and have an active B.C. resident credential. An initiation hunting licence is only valid for one licence year.

Sell resident hunting licences – Vendor

Buy Hunting Licence

* Licence Year:

* Purchase Type:

* Licence Type:

Hunters are not required to carry a paper version of this licence while hunting, but they must carry photo ID and be able to produce their FWID number.

Persons hunting in the in the Fraser Valley must possess both a hunting licence and a Fraser Valley Special Area Licence. This "special area" is comprised of MU 2-4 and those areas within MU 2-8 that are within the corporate limits of The Corporation of The District of Maple Ridge, The Corporation of The District of Pitt Meadows, The District of Mission, and The Corporation of the City of Coquitlam.
 Before purchasing this licence, hunters must confirm that they are covered in the Province of B.C. by a minimum of \$1,000,000 Public Liability and Property Damage insurance.

I attest that I am the holder of public liability and property damage insurance in the amount of \$1,000,000 or more, sold by a licenced insurer in the Province of British Columbia, which covers me while hunting in the Province of British Columbia.

* Insurance Agency Name:

* Insurance Policy Number:

Survey Question Answer

*Did you (the hunter) hunt snow geese last year?

*Did you (the hunter) hunt brant last year?

Licence Fee: \$10.00

Step 5 – Special Area Licences

- Select the **Licence Year** (if applicable)
- Select **Purchase Type** (Buying for Self)
- Choose the **Licence Type** the hunter wants to purchase
- Information about the licence will appear in the pop-up box
- Fill in **Insurance Agency Name** and **Policy Number**
- Ask the hunter to confirm the attestation is correct, and click the confirmation box
- Ask hunter for responses to any survey questions
- Click the **Add to Shopping Cart** button.
- If no other licences are being purchased go to [step 6](#)

Note: There are two types of special area licences: Fraser Valley and the Gulf Islands. Youth are exempt from having to obtain these licences.

Note: Anyone hunting under a guide outfitter is not required to have insurance.

Shopping Cart - Items appearing in the shopping cart that are not completed within one hour will be removed

Account Details

Name: John O Hunter FWID Status: Active

Date of Birth: Aug 1, 1990 Hunting Credential Status: Active

Gender: Male Mailing: 555 Main Street

Phone Number: 000-000-0000 Address: Victoria BC V9A 0A8

Email: Example@gmail.com

Click the yellow buttons below to purchase Hunting Products. When you are finished, click the 'Continue' button.

LEH Applications & Shared / Group Hunts

Licences

Licence Number	Licence Type	Licence Year	Purchased By	Purchased For	Purchased Date	Fee
4851827602	Deer - White tailed	2020/21	J. Hunter (528 993 018)	J. Hunter (528 993 018)	mmm dd, yyyy	\$15.00 <input type="button" value="x"/>

Fee: \$15.00
 GST: \$0.75
 Total CAD: \$15.75

Step 6 – Licence Grid

- The licence(s) will appear under the licence grid in the Shopping Cart
- If you are a multi-location vendor, ensure the correct Vendor Reference Number is displayed before you proceed
- You can add additional hunting products to the shopping cart, or click **CONTINUE** to proceed to the next step

Sell resident hunting licences – Vendor



Review Hunting Products - Items appearing in the shopping cart that are not completed within one hour will be removed

Address
 Address Type Address
 Mailing 555 Main Street Victoria BC V9A 0A8
 Street 555 Main Street Victoria BC V9A 0A8

Contact Information
 Individual Email: Example@gmail.com Telephone #: 000-000-0000
 Contact Preference: Mail Call Phone #: - - -

Confirm Licence Details

Licence Number	Licence Type	Licence Year	Purchased By	Purchased For	Purchase Date	Fee
4851827602	Deer - White tailed	2020/21	Hunter, J.	Hunter, J.		\$15.00

Shopping Cart Total: \$18.75 **PLEASE COMPLETE TRANSACTION BY SELECTING THE BUTTON BELOW**

Hunter confirms all products within the shopping cart are correct. By clicking the 'COMPLETE TRANSACTION' button, you (as an authorized agent of the government completing this application for the purchaser), confirm the purchaser has agreed to the following:
 I understand I must abide by the BC Provincial Health Officer guidance when asked to abide by all Provincial Health Officer guidance related to COVID-19 while hunting.

CANCEL **MAKE CHANGES TO SHOPPING CART** **COMPLETE TRANSACTION**

Step 7 – Complete the transaction

- Confirm the licence purchases with the hunter
- Click the confirmation box
- You can also **Make Changes to the Shopping Cart**, if requested
- Click **COMPLETE TRANSACTION**

NOTE: If you do not click COMPLETE TRANSACTION the transaction will not complete and licence(s) will not appear on hunter's profile

Hunting Product(s) Confirmation

The transaction for the following Hunting Product(s) has been successfully processed.

Licence Details

Licence Number	Licence Type	Licence Year	Purchased By	Purchased For	Purchase Date
4851827602	Deer - White tailed	2020/21	Hunter, J.	Hunter, J.	Aug 11, 2020

PRINT RECEIPT **RETURN TO HUNTER PROFILE**

Vendor MUST provide a copy of this receipt to the customer.

Fee:	\$15.00
GST:	\$0.75
Total CAD:	\$15.75
Vendor Ref #:	44444

* Your fees include a \$3.00 conservation surcharge which goes to the Habitat Conservation Trust Foundation (HCTF). HCTF uses this money to fund wildlife and habitat conservation projects in BC. To find out more about the projects supported by your licence purchase OR to sign up for HCTF's quarterly e-newsletter visit www2.gov.bc.ca/gov/content/sports-culture/recreation/fishing-hunting/hunting/bc-resident-hunting/bc-resident-licences

Step 8 – Print receipt

- Provide the hunter with a printed receipt from the Elicensing system
- The receipt is proof that the hunter has purchased the licence(s)

**Ministry of Forests, Lands, Natural Resource Operations and Rural Development
 Fish and Wildlife Branch**

Customer Information

Name: Hunter, John
FWID: 528 993 018
Shipping / Mailing Address: 555 Main Street, Victoria BC V9A 0A8

Payment Information

Receipt Date: Aug 11, 2020
Card Type:
Approval Code:
Response Message:
Receipt Number: R5756425
Transaction ID:
Order Number:

Transaction Type: Purchase
Response Code:
GST Registration #: R107864738
Total Fees: \$15.00
GST: \$0.75
Total CAD: \$15.75
Purchased From: Vendor: Ministry of Forests (Testing & Verification Account) [22222]

Licences

Licence Number	Licence Type	Purchased By	Purchased For	Licence Year	Licence Fee
4851827602	Deer - White tailed	Hunter, J.	Hunter, J.	2020/21	\$15.00

Purchased your species licences online?
 They will be mailed to the address indicated in your Customer Information and are subject to Canada Post standard delivery times.

Fees:	\$15.00
Shipping:	\$0.00
GST:	\$0.75
Subtotal:	\$15.75

Receipt Total

NOTE: Your fees include a \$3.00 conservation surcharge which goes to the Habitat Conservation Trust Foundation (HCTF). HCTF uses this money to fund wildlife and habitat conservation projects in BC. To find out more about the projects supported by your purchase or to sign up for the HCTF's quarterly e-newsletter visit www2.gov.bc.ca/hunting. For more details about the conservation surcharge, visit <http://www2.gov.bc.ca/hunting>.

IMPORTANT INFORMATION:
 If the holder of a hunting licence has fines under the *Wildlife Act* or *Firearm Act*, and fails to pay those fines within the time required by law, any licence, permit or Limited Entry Hunting authorization that was issued to the holder will be cancelled (*Wildlife Act* s. 85).
 In addition, the holder of the cancelled hunting licence will remain ineligible to obtain a hunting licence for the remainder of the licence year (*Wildlife Act*'s Hunting Licensing Regulation s.15), or until such time as the fine(s) is paid in full, whichever is later.
 All persons hunting in BC are required to comply with hunting regulations under the *Wildlife Act* as outlined in the Hunting and Trapping Regulations Synopsis. For more information: www2.gov.bc.ca/hunting.

Fees:	\$15.00
Shipping:	\$0.00
GST:	\$0.75
Total:	\$15.75

Sell resident hunting licences – Vendor



Step 9 – Print Expiry Year, Name and FWID on Species Licence

- Write the year of Expiry, for the hunting licence year that was selected during the purchase process (licence year also shown on the E-Licensing printed receipt e.g. Step 8).
- Print clearly the FWID and First Name and Last Name of the hunter
- If the customer bought on behalf of another hunter, make sure you are writing the correct name on the licence. Use the printed receipt to **match the licence number on the licence tag** to make sure you are printing the correct name and FWID on the correct species licence.

NOTE: The species licences expire on March 31 of the licence year they are purchased for. Example: If the licence year is 2020/21 then the expiry date is March 31, 2021

SPECIES LICENCE CANCELLATION INSTRUCTIONS

Immediately upon killing an animal of the species stated on this licence and before handling the animal, this species licence must be cancelled by cutting out and completely removing the applicable notches on the edge of the licence to denote:

1. Day of kill 2. Region of kill 3. Month of kill

4. Antlered or antlerless (applicable to Deer, Elk or Moose only)

Licence alteration and/or improper cancellation can lead to prosecution.

Pre-cancellation, partial cancellation and over cancellation are considered to be improper cancellation and automatically render a licence null and void.

FWID: _____

Name: _____

Need help or have questions?

Visit www.gov.bc.ca/hunting

OR

Contact your [Service BC](#) managing office