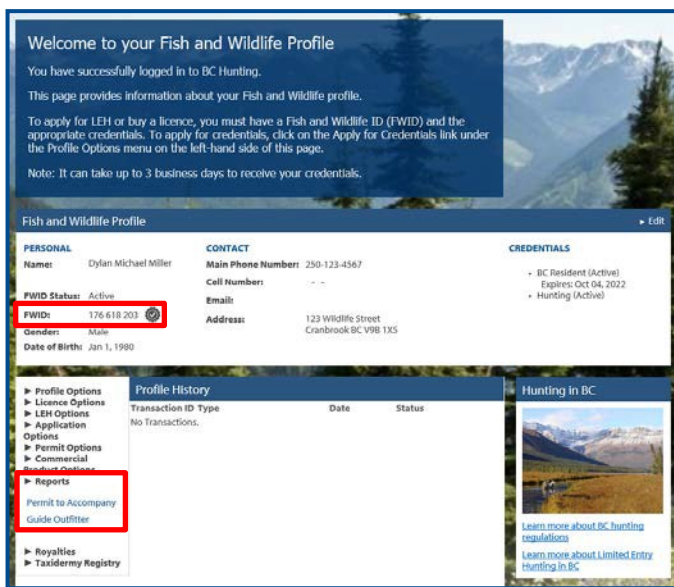


Guide Outfitter Report

Required when:	A guide outfitter report is required when there has been a hunt using the guide outfitter's licence.
Who is eligible to submit?	The guide outfitter licence holder or a designate.
Royalties (these will make up the report fee)	<ul style="list-style-type: none"> • Mountain Sheep - \$250 • Mountains Goat - \$150 • Moose - \$125 • Elk - \$125 • Caribou - \$125 • Cougar - \$125 • Black Bear - \$75 • Deer - \$50 • Wolf - \$50



Before you start

Before you create a Guide Outfitter Report, make sure you have:

- An active Fish and Wildlife ID with verified user status.
- A valid Guide Outfitter Licence or be listed as a designate on a Guide Outfitter's profile.

Log in to your Fish and Wildlife profile from the B.C. Hunting homepage at www.gov.bc.ca/hunting.

Next, click on **Guide Outfitter** under **Reports** on the left-hand side of your profile home page.

Guide Outfitter Report

Start a new report and add hunt information

- Select **Create New** to start a new Guide Outfitter Report.
- Select the licence year when the guided hunt occurred.
- If you are a guide outfitter, and listed as a designate to submit on behalf of a different guide outfitter, you will need to select who you are submitting for.
- Select a Guide Outfitter Licence #.
- Click **Add Hunter** and a pop up box will appear to search for the guided hunter.
- Specify if the hunter attended the hunt.
- Enter the Hunt Dates, if applicable.
- Click the **Next** button.

FW Profile / Guide Outfitter Report / Step 1 - Hunt Info

Guide Outfitter Report

The accurate completion of a guide outfitter declaration report is the legal responsibility of the licenced guide outfitter, and is required by the Wildlife Act of British Columbia. For more information and instructions, [click here](#).

Hunt Information

Please select the licence year that the hunt took place.

* Licence Year:

* Please select a submission type: Submit as myself Submit as designate

Please select the Guide Outfitter Licence Number.

* Guide Outfitter Licence #:

* Hunter

FWID	Last Name	First Name	Middle Name
154 349 390	Hunter	Joshua	Michael

* Did this hunter attend the hunt? Yes No

* Hunt Dates: From: To:

Additional guide information & hunt details

- Specify if the Guide Outfitter guided the hunter.
- Add an assistant guide, if applicable, by clicking the **Add Assistant Guide** and providing the assistant's hunter guide ID.
- Record hunt information for each Animal Hunted, by clicking the **Add Hunt Information** button.

FW Profile / Guide Outfitter Report / Step 1 - Hunt Info / Step 2 - Hunt Details

Additional Guide Information

* Did the Guide Outfitter guide the hunter? Yes No

Hunt Details

Record all effort and harvest for the guided hunter.

Guide Outfitter Hunt Information

* Game Type:

* Species:

* GTC #:

* Management Unit: * # of Days Hunted:

* Was this species harvested? Yes No

* Is the hunter exempt from holding a hunting licence in B.C.? Yes No

* Species Licence #:

* Was the harvest a quota animal? Yes No

* Was the harvest during an LEH season? Yes No

LEH Hunt Area

* Management Unit Zone

* Animal Class:

* Date of Harvest:

* Did the guided hunt take place in a park? Yes No

NOTES:

If hunt information spans multiple calendar years, you must submit two separate reports for each calendar year.

If a hunt spans two licence years, a separate report must be submitted for each licence year.

All hunt details for each species hunted in each wildlife management unit must be included, even if no harvest occurred.

Guide Outfitter Report

FW Profile / Guide Outfitter Report / Step 1 - Hunt Info / Step 2 - Hunt Details / Step 3 - Summary

Summary of Hunt Information

Guide Name: Dylan Miller - Guide Outfitter **Hunter:** Joshua Michael Hunter
Licence Year: 2018/19
Guide Outfitter Licence #: 100000193
Hunt Start Date: Sep 1, 2018
Hunt End Date: Sep 15, 2018

Species	GTC #	Animal Harvested	MU	Animal Class	Harvest Date	Royalty
Black Bear		No	620			\$0.00
Black Bear		No	621			\$0.00
Caribou		No	621			\$0.00
Spruce Grouse		Yes	621			\$0.00
White-tailed Deer		Yes	621	Antlered male	Sep 11, 2018	\$50.00
Total:						\$50.00

Attestation

For the purposes of electronically signing this form, I adopt the name written below as my electronic signature.

I, the licensed guide outfitter or the agent of the licensed guide outfitter, declare that the information is true and correct to the best of my knowledge, and I confirm that I intend to electronically sign the above guide outfitter report by clicking the Submit button below.

Hunt Information Summary

- A summary of the information entered will be displayed.
- Confirm all the information is correct, and that you have entered all hunting activity.
- Check the attestation checkboxes and provide your name as electronic signature.
- Click the **Submit** button to submit your Guide Outfitter Report.

NOTE: Once a report has been submitted, it cannot be modified online. If modifications are required you must contact FrontCounter BC.

FW Profile / Guide Outfitter Report / Step 1 - Hunt Info / Step 2 - Hunt Details / Step 3 - Summary / Confirmation

Guide Outfitter Report Submitted

You have successfully submitted your Guide Outfitter Declaration Report.

To view your completed report, click on the **Report ID** link below.

If the **Report ID** link is not available, please hit the refresh button on your browser as it may take up to 10 seconds to produce the report.

Invoice

To view your invoice for royalty payment(s) owing, click on the **Invoice** link below. **NOTE:** Royalties must be paid by March 31 of the calendar year following harvest. Failure to submit royalty payment(s) by this date is an offense and will result in the licence holder becoming ineligible to apply for or obtain a licence, permit or limited entry hunting authorization under the *Wildlife Act* until the royalty is paid.

Click **Pay Now** to pay your royalty owing now or click **Pay Later** to return to your Fish and Wildlife home page.

[Invoice: HT151147](#)

Species	GTC #	Animal Harvested	MU	Animal Class	Harvest Date	Royalty
White-tailed Deer		Yes	621	Antlered male	Sep 11, 2018	\$50.00
Total:						\$50.00

[Report ID: 424596714](#)

Report Submitted

- Once your report has been submitted, if you have royalties owing you can choose to pay for them right away, or pay at a later date. You may also choose to enter another report.
- The invoice can be viewed by clicking on the **Invoice** link (if applicable).
- The report PDF can be downloaded by clicking on the **Report ID** link.

NOTES:

It may take 10 seconds for the Report ID link to show. You may need to refresh the page to see the link.

Royalties are due by March 31st of the calendar year following the year of harvest.

Royalties are not applicable for BC residents.

Need help or have questions?

Visit www.gov.bc.ca/hunting

OR

Contact the FrontCounter BC Contact Centre at 1-877-855-3222