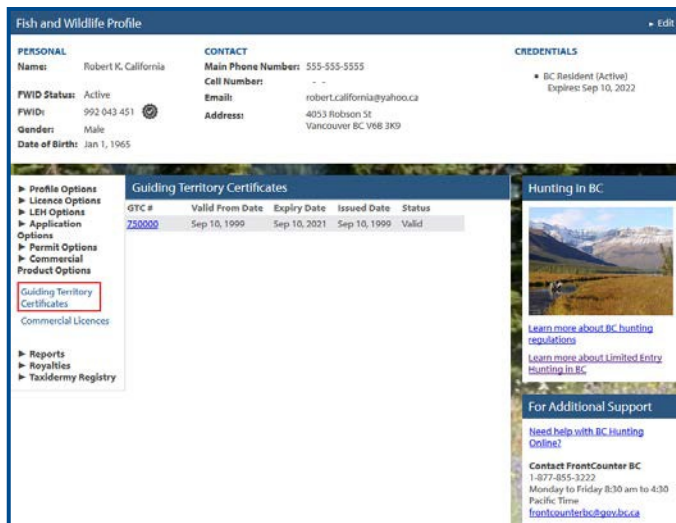


Guiding Territory Certificate - Transfer

<p>Required when:</p>	<p>There is a change in the holder(s) on the guiding territory certificate. The guiding territory certificate can be transferred to all new holders, or the transfer can be a change to the make-up of existing holders and their interest in the certificate.</p> <p>Or,</p> <p>A spatial portion of a guiding territory is changing, including a change to the boundaries of the guiding area. This may occur when a portion of a guiding territory is transferred to a new certificate, or amalgamated with an existing guiding territory certificate.</p>
<p>Who is eligible to submit?</p>	<p>The agent or contact person of the guiding territory certificate.</p> <p>Note: If a new agent is identified to be the agent once the transfer is complete, the new agent is required to sign-off on the application. For step by step instructions on how to complete the new-agent sign off process, refer to How to Complete a Guiding Territory Certificate - New Agent Sign-off on a Transfer Application .</p>
<p>Fee</p>	<p>\$500 application fee</p>



Before you start

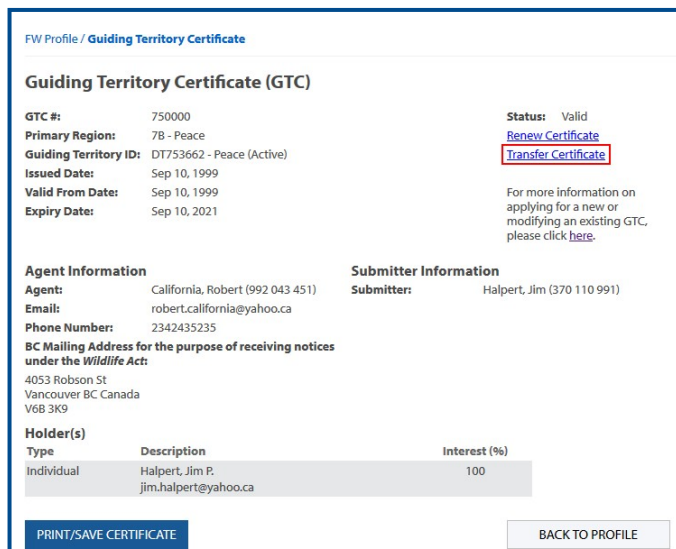
Before you submit a transfer application, make sure you have:

- An active Fish and Wildlife ID with verified user status.
- A valid guiding territory certificate.

Log in to your Fish and Wildlife profile from the B.C. Hunting homepage at www.gov.bc.ca/hunting.

Next, Click on **Guiding Territory Certificates** under the **Commercial Product Options** on the left-hand side of your profile page.

- Click the **GTC #** link to navigate to the certificate.



Guiding Territory Certificate

- Click the **Transfer Certificate** link to start a new transfer application.

NOTES:

*The **Transfer Certificate** link will only be available if there are no in-progress applications against the guiding territory certificate.*

Guiding Territory Certificate - Transfer

FW Profile / Application Options / Application for Guiding Territory Certificate / Step 1

Application for New Guiding Territory Certificate

To apply for a Guiding Territory Certificate, you must meet the [eligibility rules](#). The accurate completion of a guiding territory certificate application is the responsibility of the submitter. Please review and make sure all the information you enter is complete and accurate before submitting. Applications will be deleted after 9 months if they have not been submitted. After starting an application, it will be saved to your profile under Application Options > Applications, if you choose to continue later.

Application Information

Application Type: Transfer

* Transfer Type: Transfer of Interest

Primary Region: 78 - Peace

Submitter

* Submitter:

FWID	Last Name	First Name	Middle Name
992 043 451	California	Robert	K.

* Are you continuing to be the agent for the guiding territory certificate? Yes No

Agent

* Agent:

FWID	Last Name	First Name	Middle Name
992 043 451	California	Robert	K.

* Email: robert.california@yahoo.ca

* Phone Number: (234) 243 - 5235

* BC Mailing Address for the purpose of receiving notices under the *Wildlife Act*:

4053 Robson St
Vancouver BC Canada
V6B 3K9

CANCEL
NEXT

Transfer of Interest Information

If there is a change in the holder(s) on the guiding territory certificate:

- Select the transfer type as **Transfer of Interest**.
- Confirm whether you are continuing to be the agent for the guiding territory certificate.
- Update the agent information where necessary.
- Click the **Next** button.

FW Profile / Application Options / Application for Guiding Territory Certificate / Step 1 / Step 2

Holder(s)

Please confirm that the details in the Holder(s) grid are correct for the holder(s) retaining a portion of the territory.

Type	Description	Interest (%)	
Edit Individual	Halpert, Jim P. jim.halpert@yahoo.ca	50.00	X
Edit Individual	Johnson, Craig I. craig.johnson@yahoo.ca	50.00	X

ADD HOLDER

Guiding Territory Certificate Information

Guiding Territory Certificate: 750000 - Valid (Expires Sep 10, 2021)

This transfer application must be completed before the expiry date of the current Guiding Territory Certificate.

Guiding Territory ID: DT753662

Transfer Request

Provide a description of your transfer request. Include all related details such as the interest being transferred, new holder(s), regional Ministry staff involved (where applicable) and any other relevant information that will support your application.

* Transfer Request Description:

Jim Halpert is intending to sell half his share of the guiding territory to Craig Johnson.

BACK
CANCEL
NEXT

Transfer of Interest Information

Update the holder(s) applying for interest in the guiding territory certificate:

- Select the **Edit** link to modify information and percent (%) interest for existing holders.
- Select the **X** to the right of an existing holder to remove the holder from the application.
- Click the **Add Holder** button for new holders.

NOTE: The total interest (%) for all holder(s) in the application must add to 100%.

- Enter a detailed description of the transfer request.
- Click the **Next** button.

Guiding Territory Certificate - Transfer

FW Profile / Application Options / Application for Guiding Territory Certificate / Step 1

Application for New Guiding Territory Certificate

To apply for a Guiding Territory Certificate, you must meet the [eligibility rules](#). The accurate completion of a guiding territory certificate application is the responsibility of the submitter. Please review and make sure all the information you enter is complete and accurate before submitting. Applications will be deleted after 9 months if they have not been submitted. After starting an application, it will be saved to your profile under Application Options > Applications, if you choose to continue later.

Application Information

Application Type: Transfer

*** Transfer Type:** Spatial Transfer

Primary Region: 78 - Peace

Submitter

*** Submitter:**

FWID	Last Name	First Name	Middle Name
992 043 451	California	Robert	K.

*** Is existing holder(s) retaining any portion of the territory?** Yes No

*** Are you continuing to be the agent for the guiding territory certificate?** Yes No

Agent

*** Agent:**

FWID	Last Name	First Name	Middle Name
992 043 451	California	Robert	K. X

*** Email:**

*** Phone Number:** () -

*** BC Mailing Address for the purpose of receiving notices under the Wildlife Act:**

4053 Robson St
 Vancouver BC, Canada
 V6B 3K9

CANCEL
NEXT

Spatial Transfer Information

If there is a change to the boundaries of the guiding area on the guiding territory certificate:

- Select the transfer type as **Spatial Transfer**.
- Confirm whether the existing holder(s) are retaining any portion of the territory.
- Confirm whether you are continuing to be the agent for the guiding territory certificate.
- Update the agent information where necessary.
- Click the **Next** button.

FW Profile / Application Options / Application for Guiding Territory Certificate / Step 1 / Step 2

Holder(s)

Please confirm that the details in the Holder(s) grid are correct for the holder(s) retaining a portion of the territory.

Type	Description	Interest (%)
Edit Individual	Halpert, Jim P. jim.halpert@yahoo.ca	100.00 X

ADD HOLDER

Guiding Territory Certificate Information

Guiding Territory Certificate: 750000 - Valid (Expires Sep 10, 2021)

This transfer application must be completed before the expiry date of the current Guiding Territory Certificate.

Guiding Territory ID: DT753662

BACK
CANCEL
NEXT

Spatial Transfer Information

If the existing holder(s) are maintaining interest in a portion of the territory being retained, update the holder(s) as required:

- Select the **Edit** link to modify information and percent (%) interest for existing holders.
- Select the **X** to the right of an existing holder to remove the holder from the application.
- Click the **Add Holder** button for new holders.
- Click the **Next** button.

NOTE: The total interest (%) for all holder(s) in the application must add to 100%.

Guiding Territory Certificate - Transfer

FW Profile / Application Options / Application for Guiding Territory Certificate / Step 1 / Step 2 / **Step 3**

Receiving Agent(s)

Add agent(s) who will be receiving a portion of guiding territory as a result of the spatial transfer.

* Agent:

FWID	Last Name	First Name	Middle Name
474 160 584	Jones	George	H.

ADD AGENT

Transfer Request

Provide a description of the spatial area you are applying to transfer. Include all related details such as the management units, boundaries of new territory (or territories), portions of the guiding territory you are keeping, regional Ministry staff involved (where applicable) and any other relevant information that will support your application.

* Transfer Request Description:

Jim Halpern is intending to sell half his land to Craig Johnson. George H. Jones is his agent.

BACK **CANCEL** **NEXT**

Spatial Transfer Information

If the transfer type is **Spatial Transfer**, identify the agent(s) who will be receiving portions of the territory:

- Click on the **Add Agent** button, and enter the Fish and Wildlife ID, last name, and first name initial for each agent.
- Enter a detailed description of the transfer request.
- Click the **Next** button.

FW Profile / Application Options / Application for Guiding Territory Certificate / Step 1 / Step 2 / Step 3 / **Step 4**

Please upload all [relevant documents](#) that will support your Guiding Territory Certificate application. If you do not need to upload documents, click NEXT to continue with your application.

Documents

* Description	File Name
Proof of Land Ownership	Proof of Land Ownership.pdf

UPLOAD DOCUMENT

BACK **CANCEL** **NEXT**

Documents

- Upload any documents relevant to your application, if applicable.
- Documents are not required but may be added to support your application.
- Click the **Next** button.

Guiding Territory Certificate - Transfer

FW Profile / Application Options / Application for Guiding Territory Certificate / Step 1 / Step 2 / Step 3 / Step 4 / **Step 5**

Application Summary

Application Information ▶ Edit

Application Type: Transfer

*** Transfer Type:** Transfer of Interest

Primary Region: 7B - Peace

*** Submitter:**

FWID	Last Name	First Name	Middle Name
992 043 451	California	Robert	K.

*** Is existing holder(s) retaining any portion of the territory?** Yes No

*** Are you continuing to be the agent for the guiding territory certificate?** Yes No

*** Agent:**

FWID	Last Name	First Name	Middle Name
992 043 451	California	Robert	K.

*** Email:** robert.california@yahoo.ca

*** Phone Number:** (234) 243-5235

*** BC Mailing Address for the purpose of receiving notices under the Wildlife Act:**
4053 Robson St
Vancouver BC Canada
V6B 3K9

Holder(s) ▶ Edit

Please confirm that the details in the Holder(s) grid are correct for the holder(s) retaining a portion of the territory.

Type	Description	Interest (%)
Individual	Halpert, Jim P. jim.halpert@yahoo.ca	50.00
Individual	Johnson, Craig I. craig.johnson@yahoo.ca	50.00

Guiding Territory Certificate: 750000 - Valid (Expires Sep 10, 2021)

This transfer application must be completed before the expiry date of the current Guiding Territory Certificate.

Guiding Territory ID: DT753662

Provide a description of your transfer request. Include all related details such as the interest being transferred, new holder(s), regional Ministry staff involved (where applicable) and any other relevant information that will support your application.

*** Transfer Request Description:**
Jim Halpert is intending to sell half his share of the guiding territory to Craig Johnson.

Documents ▶ Edit

* Description	File Name
Proof of Land Ownership	Proof of Land Ownership.pdf

Attestation

I, the submitter of the guiding territory certificate application, declare that the information herein is true and correct to the best of my knowledge.

Fee

Fee: \$500.00

BACK
CANCEL
SAVE AND CONTINUE LATER
ADD TO SHOPPING CART

Application Summary

- Review all of your transfer application details.
- Click **Edit** to modify details on your application.
- If all of the information is correct, check the attestation checkbox.
- Click the **Add to Shopping Cart** button.

NOTE: You may save your application and return to update it and then submit at a later date if needed.

- To review unsubmitted applications, from your Fish and Wildlife homepage select **Applications** under **Application Options**.
- Next, select the application ID link to open your saved application..

Guiding Territory Certificate - Transfer

Submit Hunting Products / Shopping Cart

Shopping Cart

COMMERCIAL PRODUCT APPLICATIONS

Application ID	Product Type	Application Date	Term	Licence Year	Fee
16657346	Guiding Territory Certificate	Sep 12, 2019		2019/20	\$500.00

[Remove Application](#)

Fees:	\$500.00
Shipping:	\$0.00
GST:	\$0.00
Subtotal:	\$500.00

SHOPPING CART TOTAL

Fees:	\$500.00
Shipping:	\$0.00
GST:	\$0.00
Total:	\$500.00

I confirm that the hunting products in the shopping cart are correct.
Hunting products are non-transferable and non-refundable.

[CONTINUE SHOPPING](#) [COMPLETE CHECKOUT](#)

Shopping Cart

- If the items in your shopping cart are correct, check the confirmation checkbox to confirm your application(s).
- Click the **Complete Checkout** button to go to the payment screen.

Need help or have questions?

Visit www.gov.bc.ca/hunting

OR

Contact the FrontCounter BC Contact Centre
at 1-877-855-3222