

Howard Lake Recreation Site

Recreation Site Operator Information

Thank you for your interest in becoming a Site Operator for the Howard Lake Recreation Site.



Background:

Recreation Sites and Trails Branch, 100 Mile House-Chilcotin District is seeking a Recreation Site Operator to maintain and manage Howard Lake Recreation Site, located approximately 46 km northeast of 100 Mile House, BC.

The Recreation Site is a popular fishing, boating and destination for camping. There is an engine power limit on the lake to a maximum of 7.45 Kilowatts (<10hp). Accessibility and mobility have been greatly improved at the campsites and facilities to allow for a greater segment of the population to enjoy the camping, fishing and outdoor recreation opportunities at Howard Lake.

For additional information on this opportunity and to submit a proposal go to BCBid.gov.bc.ca/207789

Facilities:

Howard Lake Recreation Site provides 32 campsites and associated facilities including but not limited to:

- 32 campsites with tables and metal fire rings
- 6 wood pit toilets (outhouses) (2 accessible, 4 standard)
- 1 gravel boat launch
- 1 fishing dock
- 3 small information kiosks
- 2 double bear proof garbage containers
- 1 designated parking area for day users
- Various signage (eg. Facilities, regulatory, educational)

Scope:

Term: The term of the Agreement is expected to be for a period of 7 months with an option to new for additional years upon successful fulfillment on the conditions met within the Partnership Agreement.

Operating Season: May 1st – October 31st. Preparation work can start as soon as snow free conditions allow.

Camping Fee: \$14.00/party/night and \$7.00/party/night for seniors or persons with a disability. There is no fee for day use.

Service Requirements:

The Site Operator's responsibilities will include the following:

- Site and facility work, including construction and repairs, especially in the early season to clean-up from winter
- Cleaning facilities throughout the season, including daily cleaning and sanitizing of toilets.
- Interacting with visitors by collecting fees, informing and encouraging compliance to the site rules, providing information, etc.
- Assessing and mitigating hazardous situations, should they arise.
- Communicating with enforcement personnel (RCMP, Conservation Officers and Natural Resource Officers) to report conflicts with people or wildlife
- Taking initiative to improve the general condition of the site, while maintaining and adhering to Recreation Sites and Trails BC standards
- Weed whacking, mowing grass, raking, garbage disposal, painting, etc.
- Reporting to the District Recreation Officer/Recreation Technician regarding visitor use, finances, and project work. Samples of the various reporting forms (*Annual Report, Engagement Summary, Annual Revenue and Expenses Report, etc.*) have been included in the Appendices of this RFP.
- Public services/outreach