

# Chimney and Felker Lake Recreation Sites

## ———— Campsite Operator Information ————

Thank you for your interest in becoming Campsite Operators for the Chimney and Felker Lake Recreation Sites. By becoming Campsite Operators you will have the pleasure of living on Chimney Lake in a rustic campground for the summer!

The RSTBC Campsite Operator program is a Fee-for-Service program, meaning that you keep all fees collected which are to pay for your services at the campsites.



The role of the Campsite Operators is to greet visitors and provide information about the sites, collect fees and record information, maintain the sites to RSTBC standards including cleaning, basic landscaping, and minor repair work, and to communicate with Recreation staff regarding activities occurring in the recreation sites.

In choosing Campsite Operators, we use a 'Weighted Criteria' application form. This form uses a points system to account for experience and capability, and we offer the position to the person with the most points. So be sure to include everything you can! We also appreciate an attitude of satisfaction for a job well done, as well as public relations skills.

### The basic responsibilities of the Campsite Operators are:

- Greeting visitors who come into the Chimney and Felker Recreation Sites to camp, collect fees, and provide information about the camp sites and opportunities in the area.
- Regulate and monitor parking at the Day Use sites.
- Ensure the sites remain clean (garbage and recycling pick-up).
- Cleaning (campsites, toilets), and maintenance as required.
- Basic landscaping such as mowing, weed-eating, and pruning (you must provide your own equipment).
- Report any unauthorized activities occurring within the sites.

### Recreation Sites and Trails BC will provide you:

- With portable garage (if required).
- With support amenities as needed to reside at Chimney Lake Host Site (eg, grey water tank). Operators are responsible for their own accommodations on site.
- With logistical and operational support.
- With paint and other janitorial supplies required for cleaning and maintenance.
- With uniform shirts, hats and vehicle decals.

### Campsite Operator Requirements:

- Must reside on-site during peak season (mid-May/June to September/mid-October) and be available to visitors at least 6 days/week.
- Must be able to complete duties required, either by oneself or by use of volunteers or paid workers (not supplied by the Ministry). **Due to the volume of associated duties it is required that there are a minimum of two persons completing duties during peak times.**
- Must sign a Partnership Agreement (sample of Agreement available on website) and abide by all Recreation Sites and Trails standards, policies, regulations and submit an annual revenue and expense report (provided by us in Excel form).
- Must be granted a Criminal Records Review Program clearance.

Please fill out the Campsite Operator **Application form** and submit it along with any questions via email to Desi Cheverie, District Recreation Officer, Quesnel-Central Cariboo, at [Desi.Cheverie@gov.bc.ca](mailto:Desi.Cheverie@gov.bc.ca).

Applications for 2025 Site Operators at Chimney and Felker Lake Recreation Sites will be accepted until March 15, 2025.