

Chimney and Felker Lake Recreation Sites Application Form

PRIMARY CONTACT INFORMATION	
First Name	Last Name
Phone Number	Email
Mailing Address	

QUALITY OF APPLICATION FORM (5 POINTS)
This will be used to evaluate the quality of the responses provided in this form.
Clarity of Proposal: The proposal is clear, concise, logical, and well-written.

EXPERIENCE (40 POINTS)
Work History
Enter any of your work experience of a similar nature and scope.
Experience, year(s)
Relevant Experience
Enter any other related experiences you may have. (example: courses and training in campgrounds, facility maintenance, construction, landscaping, trail work, etc)
Course/Related Experience, year(s)
(EXPERIENCE continued)
Local History/Knowledge
Demonstrate your local history with the Williams Lake and Cariboo-Chilcotin area and/or your local knowledge that you would be able to share with site visitors.

Time Period of Operating Season	
Start Date May 1 st , 2025	End Date October 15 th , 2025
Operating Schedule Daily	Fee Collection Schedule Daily (subject to applicant's schedule)
OPERATING PLAN (30 POINTS)	
Facility Maintenance Discuss frequency of inspection and maintenance schedule for the structures. (Tables, fire rings, toilets, boat launches, etc)	
SAFETY PLAN	
Your Responsibilities (Examples: working around people, working around or on water, etc.)	
PPE Requirements (Examples: hard hats, gloves, safety glasses, etc.)	
Training and Certification	
Course/Training and year(s)	
Additional Insurance List any additional insurance you may have.	



Closures

How would you respond to the need of a closure? (example: Signage, barriers, etc.)
What notification procedures would you use? Etc.

Accident and Emergency Response

Outline your steps in case of an emergency.

Hazard Abatement

Describe what hazard-mitigating activities may be conducted during the operating season and how they will be carried out (Example: danger tree identification, wind events, wildfire or out-of-control fire, etc.)

KEY PERSONNEL

List the people that may be working on site (volunteer or paid) and describe their duties and responsibilities.

Name		Duties and responsibilities
Prime Operator		
Personnel		
Personnel		
Personnel		
Personnel		
Personnel		



RESOURCES (20 POINTS)		
Checkmark the resources you may have.		
*Important to note there is no cell service at these sites		
Extra Personnel <input type="checkbox"/>	Chainsaw <input type="checkbox"/>	Sat. Phone <input type="checkbox"/>
Vehicle <input type="checkbox"/>	Weed Eater <input type="checkbox"/>	Cell Phone Booster <input type="checkbox"/>
Trailer <input type="checkbox"/>	Pruning Shears <input type="checkbox"/>	StarLink <input type="checkbox"/>
Camper <input type="checkbox"/>	Push Lawn Mower <input type="checkbox"/>	Other non-cellular communication device <input type="checkbox"/>
	Ride Lawn Mower <input type="checkbox"/>	
Add any other resources you may have below.		

REFERENCES (15 POINTS)		
Provide a minimum of two references who can verify the quality of work and/or your character. (References cannot be listed as key personnel as above)		
Name	Phone Number	Email

INFORMATION PACKAGE (1 POINT)	
By submitting this application form, you understand and agree to the information that has been provided to you	
You have read the Campsite Information sheet and the Campsite Operator sheet	Yes <input type="checkbox"/>

How did you hear about this opportunity? (This does not count towards points. It is for our information only)			
Recreation Sites and Trails website <input type="checkbox"/>	Facebook <input type="checkbox"/>	Poster <input type="checkbox"/>	Word of mouth <input type="checkbox"/>
Other:			

- Application must be submitted by March 15th, 2025:
- Email to Desi.Cheverie@gov.bc.ca **or**
 - Mail to Desi Cheverie, 200-640 Borland st, Williams Lake, B.C, V2G 4T1 **or**
 - Drop off to Front Counter BC at 640 Borland st, Williams Lake, B.C, ATTN: Desi Cheverie