



**ORV Trail Fund Application  
Evaluation - Stakeholders**

FILE NUMBER:			
LEGAL NAME OF ORGANIZATION:			
PROJECT TITLE:			
PRIMARY ORV USER GROUP:			
COMMUNITY:			
RECREATION DISTRICT:			
	<b>Pass/Fail</b>	<b>JUSTIFICATION</b>	
Late or Withdrawn			
Proponent Contact Information and Project Title			
Matching Contribution Requirements			
Project Budget			
Authorizations provided where required			
<b>ACCEPTED FOR EVALUATION (Yes/No)</b>			
Submissions opened at ____ a.m. / p.m. on the ____ day of _____ 20__.			Attach details regarding reasons for rejecting a submission where necessary.
WITNESSES: _____			PRESIDING OFFICIAL: _____
<b>ONLY ACCEPTED SUBMISSIONS CONSIDERED</b>			
<b>Rating = Evaluation "Decimal" Scale on following page</b> <b>Score = Rating x Maximum Points</b>			
<b>CRITERIA</b>	Max Points	Rating	Score
Project Budget	5		
Project Description	15		
Respect for the Environment and Sustainable Trail Development	10		
Proponent Capacity for Long-Term Maintenance	15		
<b>MAX. POINTS:</b>	<b>45</b>	---	
			SIGNATURES: _____ _____ _____  EVALUATION TEAM CHAIRPERSON

Evaluation Criteria and Description			
Criterion	Award evaluation points based upon the degree to which the submission:	Criterion	Award evaluation points based upon the degree to which the submission:
Project Budget	<ol style="list-style-type: none"> <li>Clearly describes a project budget, including total cost, total funding request, other funds provided, line items costs, cost breakdowns, subcontractor or supplier quotes and key milestones.</li> <li>Demonstrates that the applicant has the financial ability, experience and capacity to deliver the proposal.</li> </ol>	Project Description	<ol style="list-style-type: none"> <li>Summary of how the project supports the objective(s) of the ORV Trail Fund.</li> <li>Location of the proposal, including a text description and digital mapping showing the proposal area, land ownership, access, and other important details.</li> <li>Construction plan, including proposed schedule of works (if required).</li> <li>Maintenance Plan, including the schedule (if required).</li> <li>Promotion of safe and responsible use plan (if required).</li> <li>Description of the partners directly involved in planning, developing and submitting the application. Describe how the partners were specifically involved (i.e., what role did they play?).</li> <li>Clear indication of what is proposed, key deliverables and milestones and proof of authorizations for any works required.</li> </ol>
Indigenous Partnerships	<ol style="list-style-type: none"> <li>Description on which indigenous lands are implicated or on which your organization operate.</li> <li>Examples of communications with Indigenous communities directed at better understanding their interests and values. See: <a href="https://static1.squarespace.com/static/6169b9b7f9862761042e7e05/t/61e4239780afe51b5a6a72b9/1642341368141/2019_ORC_Working-in-a-Good-Way_Aug-2021-update.pdf">https://static1.squarespace.com/static/6169b9b7f9862761042e7e05/t/61e4239780afe51b5a6a72b9/1642341368141/2019_ORC_Working-in-a-Good-Way_Aug-2021-update.pdf</a> for guidance.</li> <li>Project related planning, discussions, or initiatives with the local indigenous community. Attempts to communicate that are not reciprocated can be shared as evidence of your efforts.</li> <li>How the project will benefit the indigenous community.</li> <li>Any indigenous community partnerships or contracted work.</li> <li>Signage recognizing the historical significance or cultural values of the lands to the indigenous community.</li> </ol>	Respect for the Environment and Sustainable Trail Development	<ol style="list-style-type: none"> <li>Demonstrates that the project will meet current needs while protecting the needs of future generations from an environmental, economic and community perspective.</li> <li>Describe the construction standards or education or promotion you are proposing to implement and how it will benefit the environment.</li> <li>Provide the report from the Trail Environmental Screening tool <a href="https://shuswaptrails.com/files/T_E_S_T_2020_Master_pdf">https://shuswaptrails.com/files/T_E_S_T_2020_Master_pdf</a> (optional, not mandatory).</li> <li>Provide evidence of your environmental management plan and describe the elements employed to mitigate impacts.</li> <li>Provide evidence of sustainable planning, layout and construction.</li> <li>Describe educational opportunities designed to encourage users to reduce impacts to the environment (wildlife, ecosystems, soils and water).</li> </ol>
Proponent Capacity for Long-Term Management	<ol style="list-style-type: none"> <li>Applicants demonstrate a commitment to long-term maintenance of the trail project.</li> <li>Volunteer efforts are a key component of this criterion. Identify how your organization will balance any additional workload associated with this project term alongside existing obligations currently carried out by volunteers.</li> <li>Show evidence of a long-term maintenance plan or sustainability from the stewardship organization.</li> </ol>	Awarded Funding in Previous Intakes	<ol style="list-style-type: none"> <li>Sliding scale additions for previous funding: <ul style="list-style-type: none"> <li>1 year prior since funding add - 0 points</li> <li>2 years prior since funding add - 2 points</li> <li>3 years prior since funding add - 5 points</li> <li>4 years (or more) prior since funding add - 10 points</li> </ul> </li> </ol>

Evaluation "Decimal" Scale					
Rating		Description	Rating		Description
1.0	Excellent	Exceeds the requirements of the criterion in superlative ways; very desirable.	0.4	Poor	Addresses most, but not all, of the requirements of a criterion to the minimum level. Lacking in critical areas.
0.9	Very Good	Exceeds the requirements of the criterion in ways that are clearly beneficial to the ministry's needs.	0.3		Poor to Very Poor.
0.8	Good	Exceeds the requirements of the criterion.	0.2	Very Poor	Minimally addresses some, but not all, of the requirements of the criterion. Lacking in critical areas.
0.7		Fully meets all the requirements of the criterion.	0.1		Very Poor to Unsatisfactory.
0.6	Average	Adequately meets most of the requirements of the criterion. May be lacking in some areas that are not critical.	0.0	Unsatisfactory	Does not satisfy the requirements of the criterion in any manner.
0.5		Barely meets most of the requirements of the criterion to a minimum level. May be lacking in some areas that are not critical.			