

Supporting Document Example: Grant Application – Organization Revenue and Expense Statement

This document provides an example of an organization revenue and expense statement. When applying for a Community Gaming Grant, organizations are required to submit complete financial statements including a revenue and expense statement. For your reference, the following example can be used as a guide. Full application requirements can be found in the program Guidelines and related documents on the Community Gaming Grants branch website at: <https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants/community-gaming-grants>

Example: Organization Revenue and Expense Statement

FINANCIAL STATEMENT <i>[Name of Organization]</i> Statement of Revenues & Expenses for the year ended <i>[your fiscal year end]</i>			
	General Fund	Gaming Fund	Total
Revenues ⁽²⁾			
Federal Funding ⁽²⁾	4,000	-	4,000
Provincial Funding ⁽²⁾	2,000	-	2,000
Municipal Funding ⁽²⁾	1,000	-	1,000
Community Gaming Grant ⁽¹⁾	-	4,000	4,000
Licensed Gaming ⁽¹⁾	-	1,000	1,000
Registration fees	15,000	-	15,000
Fundraising	2,000	-	2,000
Membership Fees	1,000	-	1,000
Interest & other	1,250	250	1,500
	\$26,250	\$5,250	\$31,500
Expenses			
Advertising	750	-	750
Bank charges	60	50	110
Heat & Light	500	1,000	1,500
Insurance	1,500	-	1,500
Legal	250	-	250
Miscellaneous	75	-	75
Office	1,200	-	1,200
Property taxes	793	-	793
Rent	4,000	3,800	7,800
Telephone	622	-	622
Wages & benefits	13,000	-	13,000
	\$22,750	\$4,850	\$27,600
Excess of Revenues over Expenses	\$3,500	\$400	\$3,900

Notes:

- (1) Per the Conditions, gaming funds include any funds generated through gaming, including Community Gaming Grants; licensed gaming events, (e.g. ticket raffles); gaming fund donations received from Service Club(s); PST or GST/HST rebates; interest; and revenues from the sale of assets purchased with gaming funds.
- (2) Itemize funding sources. Do not use abbreviations or acronyms.