

Supporting Document Example: Grant Application – Organization Balance Sheet

This document provides an example balance sheet. In order to be considered for a Community Gaming Grant, applicants must submit organization financial documents, including an organization-level balance sheet. If your organization is unsure of what information to include in its balance sheet, the following example may be used as a guide. See Section 3.3 of the Community Gaming Grants: Program Guidelines for additional information regarding organization financial eligibility and requirements. The Program Guidelines and other online resources are available on the Community Gaming Grants Branch website, at: <https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants>.

Example: Organization Balance Sheet

<i>[Name of Organization]</i>			
BALANCE SHEET			
<i>As at [your most recent fiscal year end]</i>			
	General Fund	Gaming Fund	Total
Current Assets			
Cash on hand	100	-	100
Cash in bank	3,000	1,350	4,350
Prepaid expenses	400	-	400
Short-term investments	8,000	-	8,000
	11,500	1,350	12,850
Capital Assets			
Furnishings & equipment	3,000	-	3,000
Total Assets	\$14,500	\$1,350	\$15,850
Current Liabilities			
Accounts payable & accruals	1,000	-	1,000
Fund balances			
Externally Restricted ¹ , see note [#]	2,000	-	2,000
Internally Restricted ² , see note [#]	2,000	-	2,000
Unrestricted	9,500	1,350	10,850
	13,500	1,350	14,850
Total Liabilities and fund balances	\$14,500	\$1,350	\$15,850
Approved by:			
	<i>[Director]</i>		

¹ Per Section 3.3 of the Program Guidelines, externally restricted funds must be clearly identified in the financial statements, with an explanation of what the funds are restricted for (e.g. bequests, endowments) and by whom.

² Per Section 3.3 of the Program Guidelines, internally restricted funds must be clearly identified in the financial statements, with the specific reason for the restriction (e.g., roof replacement) and the date it was approved by the Board. The minutes of the meeting at which the restriction was approved must also be provided.