

Supporting Document Example: Grant Application – Organization Balance Sheet

This document provides an example of a community organization balance sheet. When applying for a Community Gaming Grant, organizations are required to submit an organization-based balance sheet along with other financial statements. If your organization is unsure of what to include in its balance sheet, use the following example as a guide. Full application requirements can be found in the program Guidelines and related documents on the Community Gaming Grants branch website at: <https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants>

Example: Organization Balance Sheet

[Name of Organization]			
BALANCE SHEET			
As at [your most recent fiscal year end]			
	General Fund	Gaming Fund	Total
Current Assets			
Cash on hand	100	-	100
Cash in bank	3,000	1,350	4,350
Prepaid expenses	400	-	400
Short-term investments	8,000	-	8,000
	11,500	1,350	12,850
Capital Assets			
Furnishings & equipment	3,000	-	3,000
Total Assets	\$14,500	\$1,350	\$15,850
Current Liabilities			
Accounts payable & accruals	1,000	-	1,000
Fund balances			
Externally Restricted, ⁽¹⁾ see note [#]	2,000	-	2,000
Internally Restricted, ⁽²⁾ see note [#]	2,000	-	2,000
Unrestricted	9,500	1,350	10,850
	13,500	1,350	14,850
Total Liabilities and fund balances	\$14,500	\$1,350	\$15,850
Approved by: _____			
[Director]			

[Director]			

Notes:

(1) Per section 5.2 of the Guidelines: Ineligible financial status, externally restricted funds must be clearly identified in the financial statements (e.g. bequests, endowments).

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- (2) Per section 5.2 of the Guidelines: Ineligible financial status, internally restricted funds must be clearly identified in the financial statements and include the date the restriction was approved by the Board or membership and the purpose. The minutes of the meeting(s) regarding the restriction of funds and the purpose must also be provided (e.g., building fund).