

Supporting Document Example:
Grant Application – In-Kind Contributions Summary

This document provides an example of an in-kind contributions summary. In-kind contributions may be included as part of an eligible program’s previous fiscal year revenues and expenses (program actuals). If an organization chooses to include in-kind contributions in the program actuals, they must provide details about the value of volunteer contributions and/or other in-kind donations. If your organization is unsure of what to include in the in-kind contributions summary, the following example may be used as a guide. See Section 4.3 of the Community Gaming Grants: Program Guidelines for additional information regarding in-kind contributions. The Program Guidelines and other online resources are available on the Community Gaming Grants Branch website, at: <https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants>.

Example: In-Kind Contributions Summary

In-Kind Contributions Summary	
for Fiscal Year Ended: _____	
L&G File # _____	
Name of Organization _____	
Name of Program _____	
# of Volunteers doing Volunteer Labour x # of hours @ \$20/hour ¹=	
• Community Outreach event: 3 volunteers x 50 hours each + 20 volunteers x 5 hours each.	5,000.00
• Office administration: 5 volunteers x 10 days/year x 3 hours each ²	3,000.00
• Website and systems support: 1 volunteer x 32 hours	640.00
Donated Materials at verified fair market value =	
• TTT Electronics: 2 laptops and projector	3,350.25
Donated Accredited Professional Services at verified fair market value =	
• ABC Accounting: Annual audit	855.00
Total	\$12,845.25

¹ Please refer to Section 4.3 of the Program Guidelines, regarding the valuation of volunteer time and other in-kind contributions.

² Volunteer time contributed by board members, towards the direct delivery of program services/activities, may be included. However, time contributed by board members for the operation of the society may not be included as in-kind contributions to the program.



BRITISH
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Community Gaming Grants Branch

Total	\$12,845.25
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