

## Supporting Document Example: Grant Application – In-Kind Contributions Summary

This document provides an example of an in-kind contributions summary. Organizations applying for Community Gaming Grants must provide information about the value of volunteer contributions and other in-kind donations that support the organization's programs. This and other information regarding an organization's revenues ensure that government funding does not exceed limits outlined in the program Guidelines and related documents on the Community Gaming Grants branch website at: <https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants>

### Example: In-Kind Contributions Summary

<b>In-Kind Contributions Summary</b>	
<b>L&amp;G File #</b>	_____
_____	
<i>Name of Organization</i>	
_____	
<i>Name of Program</i>	
<b>Organization's Fiscal Year:</b> _____	
<b># of Volunteers doing Volunteer Labour x # of hours @ \$20/hour = <sup>(1)</sup></b>	
• Spring Fling fundraising event: 3 volunteers x 50 hours each + 20 volunteers x 5 hours each.	5,000.00
• Office administration: 5 volunteers x 10 days/year x 3 hours each <sup>(2)</sup>	3,000.00
• Website and systems support: 1 volunteer x 32 hours	640.00
<b>Donated Materials at verified fair market value =</b>	
• 2 laptops and projector	3,350.25
<b>Donated Accredited Professional Services at verified fair market value =</b>	
• Annual audit	855.00
<b>Total</b>	<b>\$12,845.25</b>

#### Notes:

- (1) Regarding valuation of volunteer time and in-kind contributions, please refer to section 5.1 of the Guidelines: **Eligible financial status.**
- (2) Board volunteer time can be considered for the direct delivery of the program. However, board time directed towards society business is not eligible as in-kind.