

# Community Gaming Grants

2024 Program Overview



# Presentation Overview

**01** What's new in 2024/25

**05** Financial Eligibility

**09** Resources

**02** Program Essentials

**06** Applying for the Grant

**03** Organization Eligibility

**07** Spending the Grant

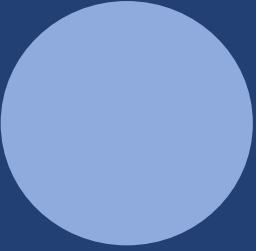
**04** Program Eligibility

**08** Capital Project Grant

# Acknowledgement of Traditional Land



# What's New in 2024/25





# 2024/25 Updates to CGG Program Guidelines



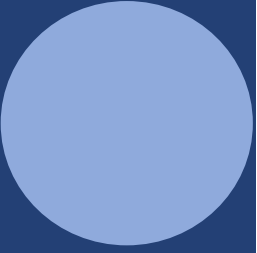
## Key changes

- Organizations requesting a total of \$10,000 or less in funding will have the option to provide simplified program financials.
- A new section has been included for Indigenous not-for-profit organizations applying for a Community Gaming Grant.

## Other changes

- The definition for the Sport Sector has been clarified.
- Minor capital acquisitions and minor capital project sections now have the same requirements. Capital projects or acquisitions that are over \$5,000 and/or require the work of a contractor must provide quotes.

# Program Essentials



# Program Essentials

Community Gaming Grants support community driven programming  
Funded with Commercial Gaming Revenue

## ● \$135 MILLION

Community Gaming Grant Program helps not-for-profits deliver ongoing programs



- Not a competitive grant process - all eligible applications receive funding
- Nearly 90% of all applicants receive a grant
- Average grant amount is over \$29,000 (2022/23)
- Fund approximately 5,000 organizations across B.C.

## ● \$5 MILLION

Capital Project Program helps not-for-profits with capital projects or acquisitions



- 
- Competitive grant process
  - Grants of \$20,000 - \$250,000
  - Must have matching funds
  - Separate program guide

# Sectors

Community Gaming Grants support programming in six unique sectors

## Arts and Culture

- Programs that provide public access to and/or preservation of the arts, heritage or culture.
- Apply Feb. 1 – Apr. 30
- Notification by Aug. 31

## Sport

- Community-based or amateur programs for organized, competitive physical activity that include instruction and provide a pathway to development, with opportunities to compete.
- Apply Mar. 1 – May 31
- Notification by Sept. 30

## Environment

- Programs that revitalize, protect, or provide education on ecosystems and the environment.
- Apply Jul. 1 – Aug. 31
- Notification by Nov. 30

## Public Safety

- Programs that enhance and support public safety initiatives.
- Apply Jul. 1 – Aug. 31
- Notification by Nov. 30

## Human and Social Services

- Programs that significantly contribute to the quality of life in a community or group.
- Apply Aug. 1 – Nov. 30
- Notification by Feb. 28

**Service Clubs** (Rotary, Legions/Ladies Auxiliaries, Women's Institute, Kiwanis, etc.) apply under HSS.

- Apply for Community Donation programs to donate funds to other eligible organizations or to individuals or families for one-time emergencies
- Can also apply for funding to support their own programs
- See CGG Guidelines Chapter 2 for more on Service Clubs

## PAC & DPAC

- Activities that enhance extracurricular activities for students and fosters parent involvement.
- Separate PAC & DPAC Guidelines
- Apply Apr. 1 – Jun. 30
- Notification by Sept. 30





## Maximum Funding Levels

**\$125,000**

Local Organizations

**\$250,000**

Regional/Provincial Organizations

# Funding Levels

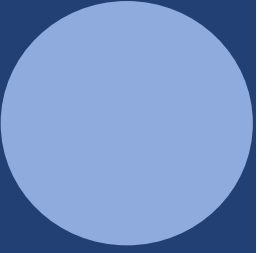
The level of funding awarded is based on the **size**, **scope** and community benefit of the programming presented in the application through:

- 1) The program description
- 2) The demonstrated financial need, as shown in the actual program costs from the previous year.

Note: Budgeted costs should align with funding request

Additional factors include **overall CGG demand** and **available funding**.

# Organization Eligibility



## Eligible Organizations



## To be eligible for a grant, an organization must:

- Be not-for-profit
- Primary purpose is to operate for community benefit
- Deliver programs/services to the community
- Have an open membership
- Have a volunteer board and voting membership
  - *More than double the number of voting members to board members*
- Democratically chosen board members
  - *2/3 reside in B.C.*
  - *Board members do not receive remuneration for their board role*

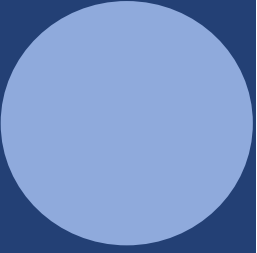
## An organization is **ineligible** for a grant if it is a:

- For-profit organization
- “Member-funded” society
- Political party, political action group or lobby group
- Federal, provincial, regional, municipal, First Nation or other local government
- Government facility (healthcare, education, library, museum, etc).
- Professional/Industry Association
- Religious Institution

## Ineligible Organizations



# Program Eligibility



# Eligible Programs

**Community Gaming Grants support a wide range of unique programs.**

✔ **Applications are submitted on a program basis.**

- A program is an ongoing service, activity, or series of activities

✔ **Program Delivery**

- Must be currently running at time of application
- Be ongoing (not a project)
- Directly delivered by applicant

✔ **Community Benefit**

- Responsive to a community's needs
- Accessible and Inclusive (no unnecessary restrictions)
- Provide an immediate and direct service to the community



# Ineligible programs include those which:

- Are delivered on contract or under a funding agreement
- Solely operate a facility or venue
- Provide financial assistance to individuals
- Deliver vocational training
- Are fundraising or social enterprise programs
- Sell tangible goods or food to participants
- Primarily benefit other organizations
- Do not deliver an immediate direct service to the community.

## Ineligible Programs





## Program Description

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**You must include a “Program Description” document for each program.**

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See Guidelines section 4.4 for more information

# Describing the Program

**WHO:** Who benefits? How many people benefit?

**WHAT:** What are the program activities?

**WHEN:** How often do programs run?

**WHERE:** Where is the program delivered?

**HOW:** How is the program accessible to all?

**\*New Programs delivered less than 12 months:**

- include a plan for the on-going delivery of the program;
- demonstrate capacity to deliver the program;
- address how it will meet an identified need in the community.



# Example #1: One Eligible Program



**Sunshine Theatre Society**  
Not-for-profit Organization

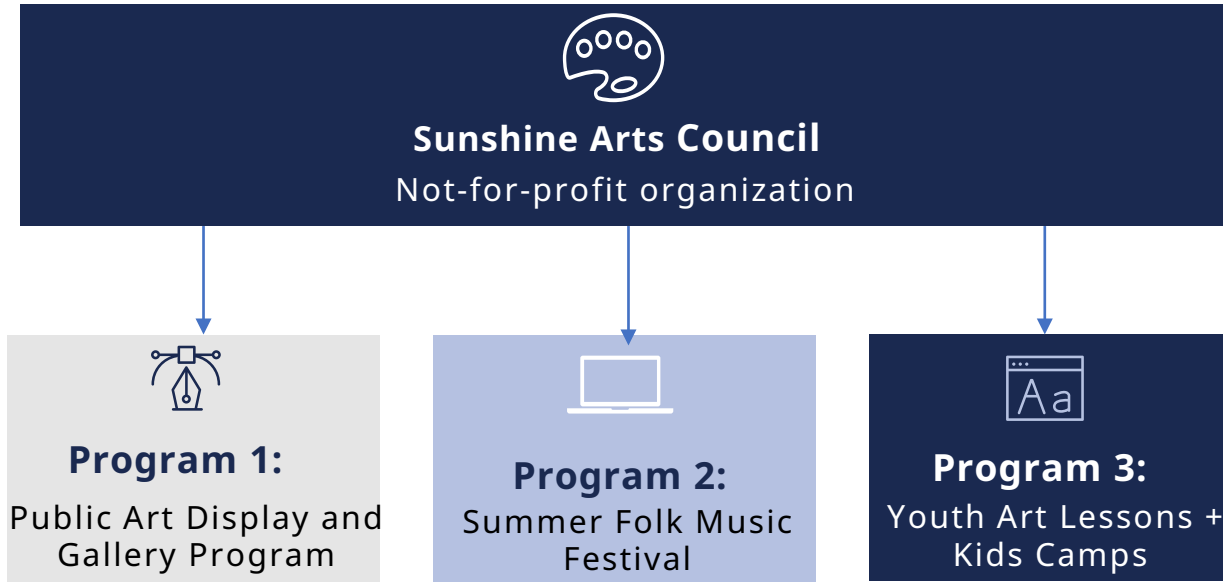


**The "Sunshine Theatre Program"**

Program includes all programming delivered by the organization: seasonal production costs (rent, wages, materials), promotion and advertising.

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# Example #2: Multiple Eligible Programs



- This example organization has three separate programs; each program has unique activities.
  - Each program will require separate descriptions and financials.
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# Financial Eligibility

01

## Organization Financial Eligibility



02

## Program Financial Eligibility



# Surplus Calculation

## Organization Financial Eligibility

An organization is temporarily ineligible to receive a grant if it has more than 50% of the previous year's expenses on hand in unrestricted funds

1) Current assets and investments of the organization

- minus (-) gaming funds,
- minus (-) current liabilities,
- minus (-) internally & externally restricted funds

2) Divided by (/) previous fiscal year's operating expenses;  
multiplied by (x) 100

**Equals (=) organization surplus percentage**

**Note:** General purpose, contingency, or rainy-day funds are considered unrestricted. See Guidelines Section 3.3 for more information.

# Organization Financial Eligibility

## Example of Required Financial Documents

[Name of Organization]  
BALANCE SHEET  
As at [your most recent fiscal year end]

	General Fund	Gaming Fund	Total
<b>Current Assets</b>			
Cash on hand	100	-	100
Cash in bank	3,000	1,350	4,350
Prepaid expenses	400	-	400
Short-term investments	8,000	-	8,000
	<u>11,500</u>	<u>1,350</u>	<u>12,850</u>
<b>Capital Assets</b>			
Furnishings & equipment	3,000	-	3,000
<b>Total Assets</b>	<u>\$14,500</u>	<u>\$1,350</u>	<u>\$15,850</u>
<b>Current Liabilities</b>			
Accounts payable & accruals	1,000	-	1,000
<b>Fund balances</b>			
Externally Restricted <sup>1</sup> , see note [#]	2,000	-	2,000
Internally Restricted <sup>2</sup> , see note [#]	2,000	-	2,000
Unrestricted	9,500	1,350	10,850
	<u>13,500</u>	<u>1,350</u>	<u>14,850</u>
<b>Total Liabilities and fund balances</b>	<u>\$14,500</u>	<u>\$1,350</u>	<u>\$15,850</u>

Approved by: \_\_\_\_\_

[Director]

### FINANCIAL STATEMENT <sup>1</sup>

[Name of Organization]  
Statement of Revenues & Expenses for [previous fiscal year start date to end date]

	General Fund	Gaming Fund <sup>2</sup>	Total
<b>Revenues <sup>3</sup></b>			
Federal XYZ Department <sup>3</sup>	4,000	-	4,000
Provincial ABC Ministry <sup>3</sup>	2,000	-	2,000
Municipal Funding <sup>3</sup>	1,000	-	1,000
Community Gaming Grant <sup>2</sup>	-	4,000	4,000
Licensed Gaming <sup>2</sup>	-	1,000	1,000
Donations	1,000	-	1,000
Registration Fees	15,000	-	15,000
Fundraising	2,000	-	2,000
Membership Fees	1,000	-	1,000
Interest & Other	1,250	250	1,500
	<u>\$27,250</u>	<u>\$5,250</u>	<u>\$32,500</u>
<b>Expenses</b>			
Advertising	750	-	750
Bank Charges	60	50	110
Heat & Light	500	1,000	1,500
Insurance	1,500	-	1,500
Legal	250	-	250
Miscellaneous	75	-	75
Office Supplies	1,200	-	1,200
Equipment Rentals	793	-	793
Rent	4,000	3,800	7,800
Telephone	622	-	622
Wages & Benefits	13,000	-	13,000
	<u>\$22,750</u>	<u>\$4,850</u>	<u>\$27,600</u>
<b>Excess of Revenues over Expenses</b>	<u>\$4,500</u>	<u>\$400</u>	<u>\$4,900</u>

# Program Financial Eligibility

## Program Financial Rules

- Federal and/or provincial funding cannot exceed 75% of the total program cost.
- The remaining 25% must come from community sources, e.g.:
  - User Fees, Fundraising
  - Municipal, local, private or other grants
  - In-kind contributions (e.g., volunteer labour)
- Program revenue sources must be clearly identified.

**See Guideline Section 4.3 for more information**

	[Program Name] Program Actuals for [Date of Previous Fiscal Year]	Program Budget for [Date of Current Fiscal Year]
<b>Program Revenues <sup>1</sup></b>		
Federal XYZ Department <sup>1</sup>	2,000.00	4,000.00
Provincial ABC Ministry <sup>1</sup>	1,000.00	3,000.00
Municipal Funding <sup>1</sup>	1,000.00	3,000.00
Community Gaming Grant <sup>2</sup>	4,000.00	5,000.00
Licensed Gaming	1,000.00	1,000.00
Registration fees	5,023.05	5,000.00
Fundraising	1,455.36	2,000.00
<b>Sub-Total</b>	<b>\$15,478.41</b>	<b>\$23,000.00</b>
<b>In-Kind Income: <sup>3</sup></b>		
Labour & Professional Services	9,495.00	9,300.00
Materials	3,350.25	3,500.00
<b>Sub-Total</b>	<b>\$12,845.25</b>	<b>\$12,800.00</b>
<b>Total</b>	<b>\$28,323.66</b>	<b>\$35,800.00</b>
<b>Program Expenses</b>		
Advertising	666.51	1,100.00
Bank Charges	62.83	150.00
Utilities	1,131.31	1,500.00
Insurance	1,300.00	1,520.00
Office Supplies	850.00	1,200.00
Equipment Rentals	1,250.00	2,200.00
Rent	3,300.00	3,300.00
Telephone	621.70	630.00
Wages & Benefits	6,114.88	11,400.00
<b>Sub-Total</b>	<b>\$15,297.23</b>	<b>\$23,000.00</b>
<b>In-Kind Expenses: <sup>3</sup></b>		
Labour & Professional Services	9,495.00	6,000.00
Materials	3,350.25	3,000.00
<b>Sub-Total</b>	<b>\$12,845.25</b>	<b>\$12,800.00</b>
<b>Total</b>	<b>\$28,142.48</b>	<b>\$35,800.00</b>
<i>Surplus / Deficit</i>	<b>\$181.18</b>	<b>\$0.00</b>



## Program Financials

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**Organizations that have a total funding request of \$10k or less may provide simplified program financials**

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See Guidelines section 4.3 for more information

# Simplified Program Financials

**Total program revenue** for the previous fiscal year (or year-to-date for program operating less than 12 mos.)

**Total program expenses** for the previous fiscal year (or year-to-date for program operating less than 12 mos.)

**Identify government funding (provincial and federal)**

- Source, name and amount

**In-kind contribution amount** (if applicable)

- If including, provide an in-kind contribution summary

**Program budgets not required**

# Program Financial Eligibility

**In-kind support may be included as part of an organization's financials.**

This includes volunteer time, donated labour, equipment, services or materials.

- Volunteer labour at \$20/hour
- Must be listed as a revenue and expense, so the amounts balance to zero.
- Must be supported with an "In-kind contribution summary" (Example on our website).

See section 4.3 for more information.

## In-kind (volunteer) contributions





# Pro-rating organization operational costs on Program Financials

An organization can allocate a percentage of their core operating costs (e.g., wages, rent, utilities, supplies) towards a program if the costs are directly related to the program delivery.

## Example:

- If employee "A" spends 40% of their time working in eligible program "B", then the organization may include 40% of that employee's wages as a program expense.

Org Financials - Expenses:

Wages – Employee A: \$10,000

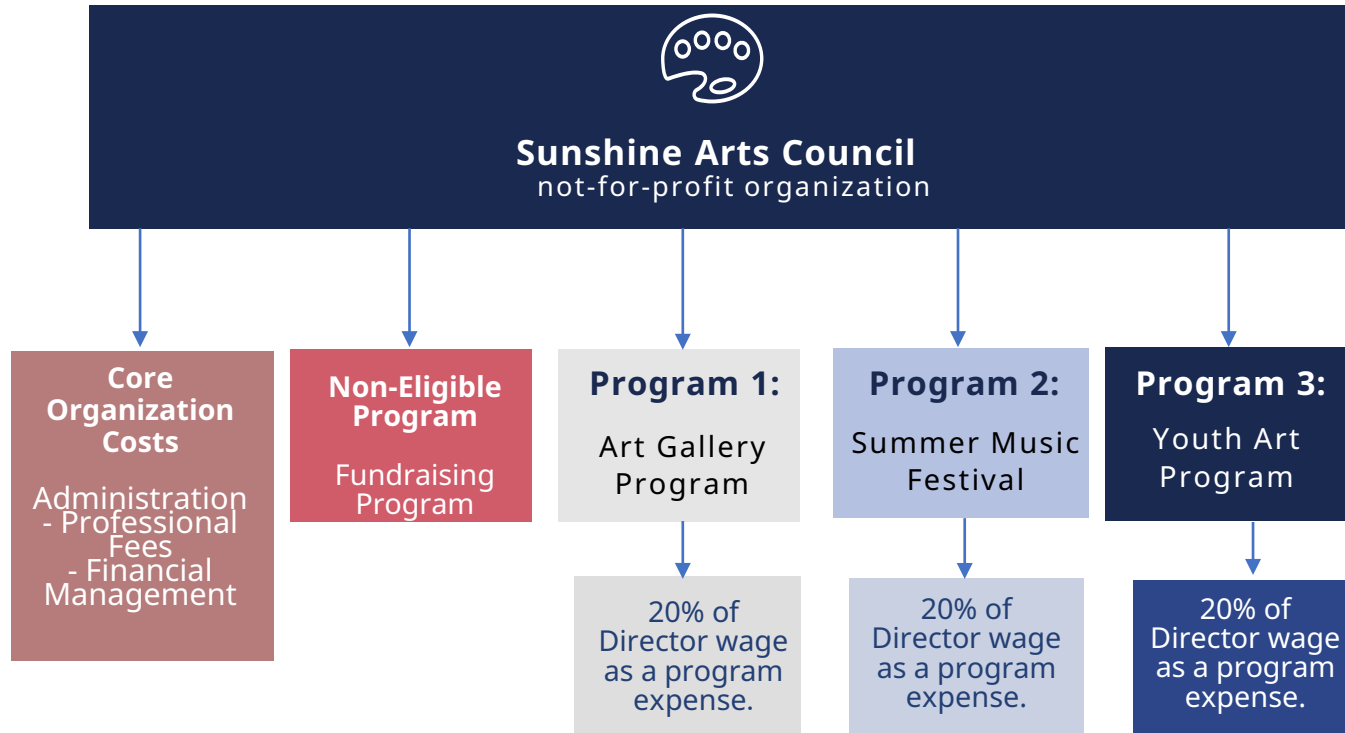
Eligible Program Financials - Expenses:

Wages – Employee A (at 40%): \$4,000

## Program Financials



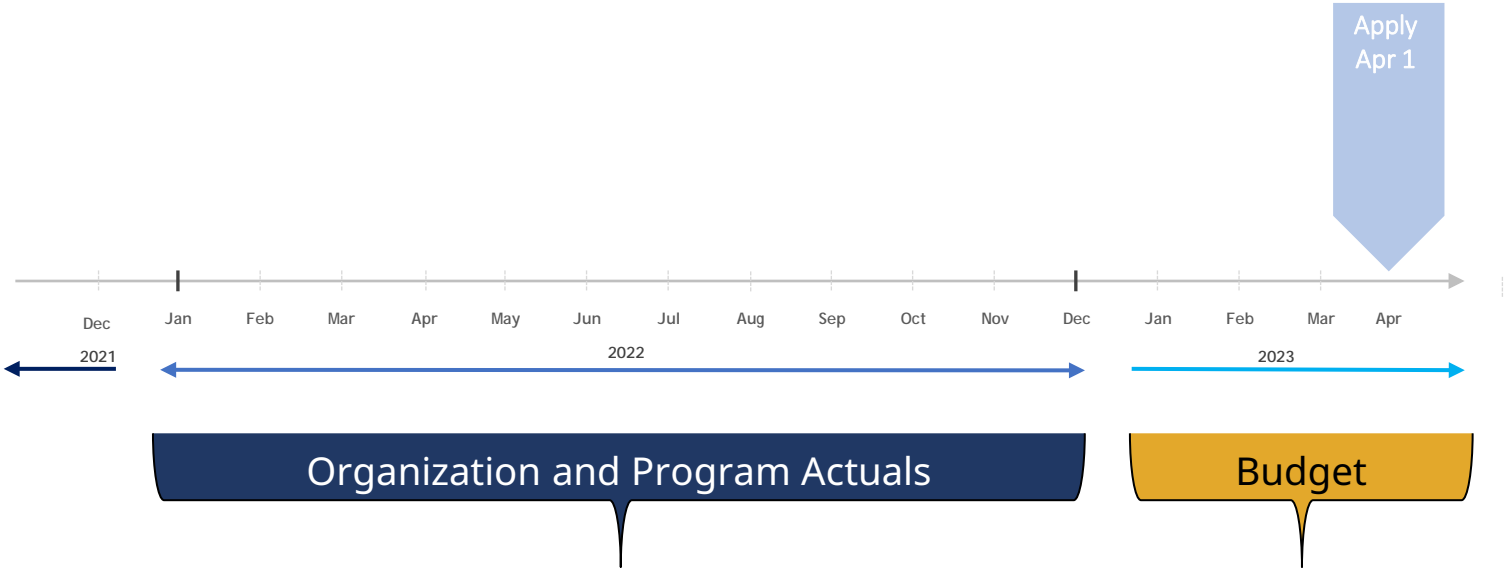
# Example: Eligible Program Expenses



- The organization's Director spends an equal amount of time on all five activities.
  - Therefore, 20% of the Director's wage can be included as an "expense" in each of the program budgets.
  - The same principle applies to other core costs (rent, utilities, wages, insurance, advertising).
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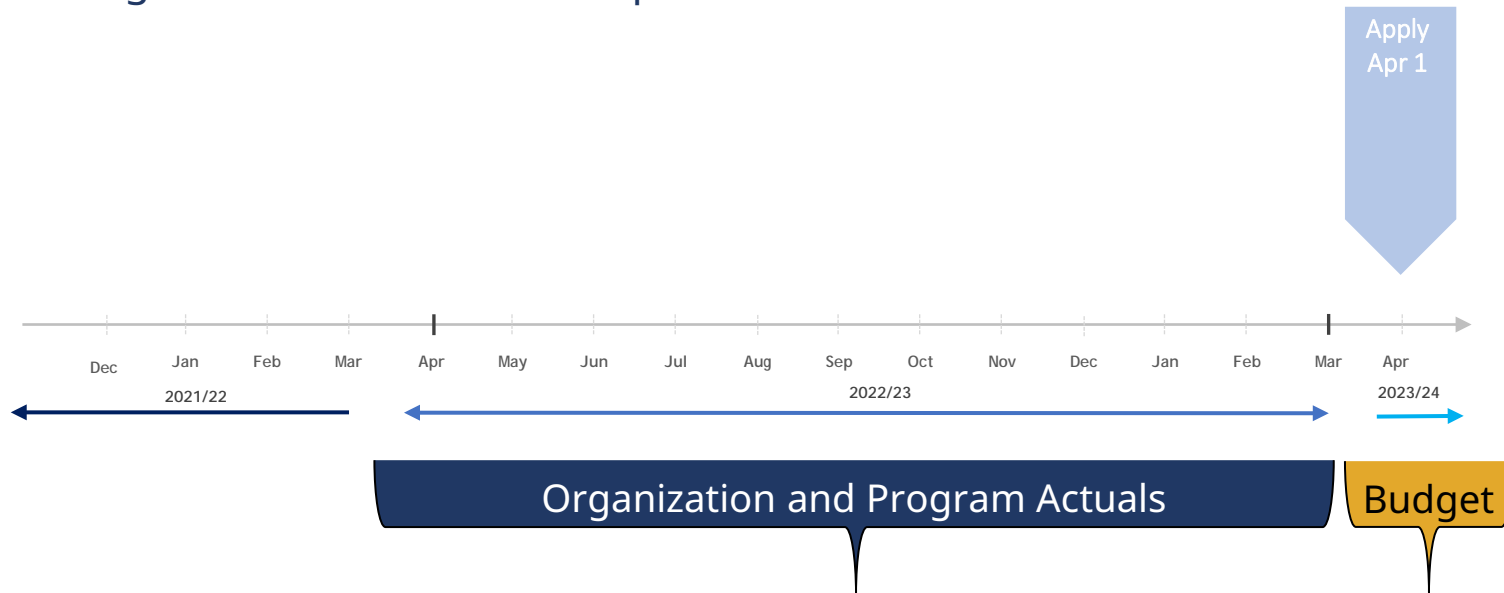
# Financial Statements and Organization Fiscal Year End: Examples

- Arts & Culture Intake: February 1 – April 30
- Organization’s Fiscal Year: Jan 1 - Dec 31



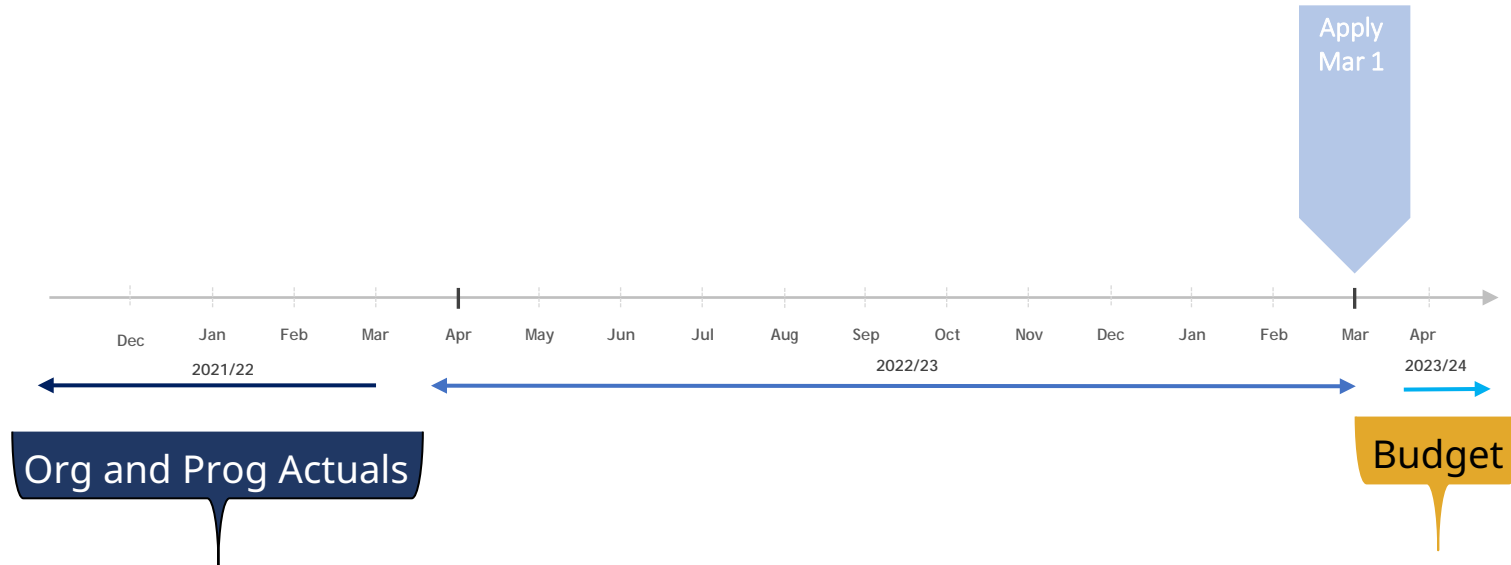
# Financial Statements and Organization Fiscal Year End: Examples

- Arts & Culture Intake: February 1 – April 30
- Organization's Fiscal Year: April 1 – March 31

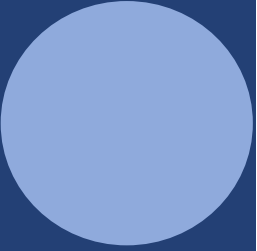


# Financial Statements and Organization Fiscal Year End: Examples

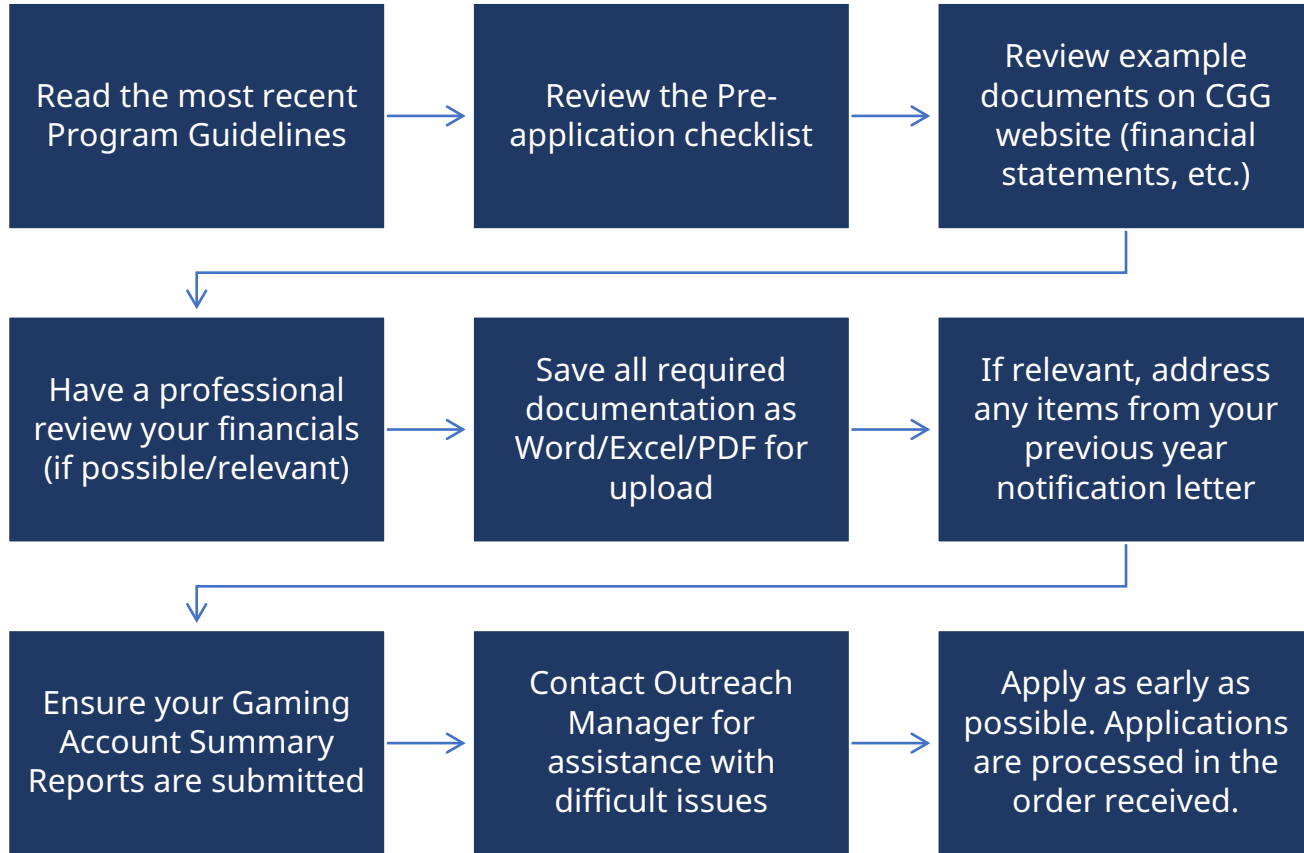
- Arts & Culture Intake: February 1 – April 30
- Organization's Fiscal Year: April 1 – March 31



# Applying for the Grant



# Tips and Advice for Applying



# How to Apply

Apply online at our website: <https://gov.bc.ca/gaminggrants>

Assistance is available at all Service BC locations

The screenshot shows the British Columbia Government website. The header includes the BC logo and 'BRITISH COLUMBIA'. The breadcrumb trail is: Home > Sports, recreation, arts and culture > Gambling and fundraising >. The main content area is titled 'Community Gaming Grants Program'. It describes a \$140 million annual program for commercial gambling revenues. A sidebar on the left lists various links, with a yellow arrow pointing to 'Online service'. A right sidebar contains 'Program Guidelines' and 'News & Updates' sections.

BRITISH COLUMBIA

Home > Sports, recreation, arts and culture > Gambling and fundraising >

Community Gaming Grants  
PAC and DPAC Grants  
Capital Project Grants  
Reporting requirements  
Documents, forms and checklists  
Outreach and presentations  
Community Gaming Grants reports, statistics and publications  
News & Updates  
Contact us  
Online service

## Community Gaming Grants Program

The Community Gaming Grants program distributes \$140 million annually from commercial gambling revenues, to not-for-profit organizations. Grants support the delivery of ongoing programs and the completion of capital projects that directly benefit communities throughout B.C. Explore online resources and learn more about the available grants.

Three different types of grants are available through the Community Gaming Grants program. The links below provide additional information and resources specific to each type of grant:

- Community Gaming Grants provide funding to not-for-profit organizations, to support the delivery of accessible and inclusive programs and services to their communities.

### Program Guidelines

To learn more about each type of grant, please review the Program Guideline documents.

- Community Gaming Grants: 2023 Program Guidelines
- Community Gaming Grants: 2022 PAC & DPAC Guidelines & Conditions
- 2022 Capital Projects Sector Guide

### News & Updates

**Before applying, it is strongly suggested to review the application tutorials and checklists**



[Home](#) > [Sports, recreation, arts and culture](#) > [Gambling and fundraising](#) > [Gambling in B.C.](#) >

Laws, regulations and policies

Reports, publications and statistics

Where the money goes

Gambling locations

## Gaming Online Service

**⚠ Effective February 1, 2023, the Gaming Online Service system will be updated to require the minimum 10-week (Class A & C) and 10 business day (Class B & D) processing time for charitable event applications as per the [Licensed Charitable Gaming Rules](#).**

**📌 [November 10, 2021 - Horse Racing Licence and Registration Applications Are Now Online](#)**

Go to the Online Service system by clicking the button below:



[Launch Online Service](#)

Using the Online Service (GOS), you can apply for a gambling event licence, gaming grant, registration as a gambling or horse racing worker. You can also check your licence or grant application status, or report gambling wrongdoing.

If you've never applied before or need a refresher, please prepare for your application beforehand by reviewing "how to apply" information (pre-application checklists, tutorials, frequently asked questions, and more) at the following links:

**Gaming Grants**


### Apply Online

[Community Gaming Grants](#)[DPAC Grants](#)[PAC Grants](#)[Capital Project Grants](#)[Gaming Licences](#)[Special Approvals](#)[Gaming Worker Registration](#)[Horse Racing Registration](#)

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[View Application  
Status Reports](#)

## Online Service

 For the best experience, use the Gaming Online Service with the latest version of Chrome. Effective February 1, 2023, the Gaming Online Service system will be updated to require the minimum 10-week (Class A & C) and 10 business day (Class B & D) processing time for charitable event applications as per the Licensed Charitable Gaming Rules.

## Welcome!

Use the left hand navigation bar to start an online application or to select another service option. An overview of the options is provided below. If you have a Business BCeID that has been registered for use with the Gaming Online Service,

## Preparing to Apply

Please prepare for your grant, licence or Gaming Worker application before you start:

- [Pre-Application Information for Gaming Grants](#)
- [Application Submission Guides, Forms and Resources for Charitable Gaming Event Licences](#)
- [Pre-Application Information for Gaming Workers](#)
- [Pre-Application Information for Horse Racing](#)

# Reconsideration of Decisions

The reconsideration request must:



be made within 30 days of notification; and

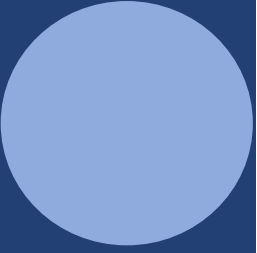


state the reason(s) why the decision should be varied or overturned.

- Only clarifying information, documents, etc. are considered
- A final decision will be made within 90 days of receipt of the request.



# Spending the Grant





# Eligible Expenses

## Program and Operating Costs

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### Grant funds:

- Cover costs essential to the direct delivery of an approved program
- May be used toward a percentage of organization operational costs (up to 15% of total grant received).

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See Guidelines section 6.1 for more information

- Wages of paid positions, including contractors
- Rent, utilities and insurance
- Program supplies, office supplies
- Internet and phone costs
- Program advertising, marketing, printing
- Rental or purchase of equipment needed for the direct delivery of the program
- Travel essential to the direct delivery of the program within B.C.
- Out of province travel (must submit request)

# Eligible Expenses

## Minor Capital Projects

- ✓ Capital projects total value under \$20,000
- ✓ Facility renovations, accessibility improvements, major installations, construction
- ✓ Require quotes if over \$5,000 or require the work of a contractor
- ✓ Regular Form application required
- ✓ Essential for delivery of an approved program

## Capital Acquisitions

- ✓ Large, one-time purchases (any value)
- ✓ Vehicles, IT or audio-visual equipment, computers, furnishings, appliances, etc.
- ✓ Require quotes if over \$5,000 or require the work of a contractor
- ✓ Regular Form application required
- ✓ Essential for delivery of an approved program

# Spending Timelines

## Forward

- Grant funds must be spent within 12 months of receipt.

## Backward

- Grant funds can back-pay expenses incurred in the same fiscal year the grant is received.
- This is done by transferring funds from the Gaming Account to the General Account for previously incurred eligible expenses.
- You cannot pay past debt or future costs not yet incurred.

## Spending Rules



# Grant funds are deposited into an organization's "Gaming Account."

## Expenses

- All eligible expenses should be paid directly from the Gaming Account.
- Grant funds may be transferred – by cheque or electronically – from the Gaming Account to the General Account for the reimbursement of eligible program expenses.

## Method

- Cheque or board-approved electronic transfer.

## Documentation

- Invoices and receipts must be retained for five years.

# Spending Rules

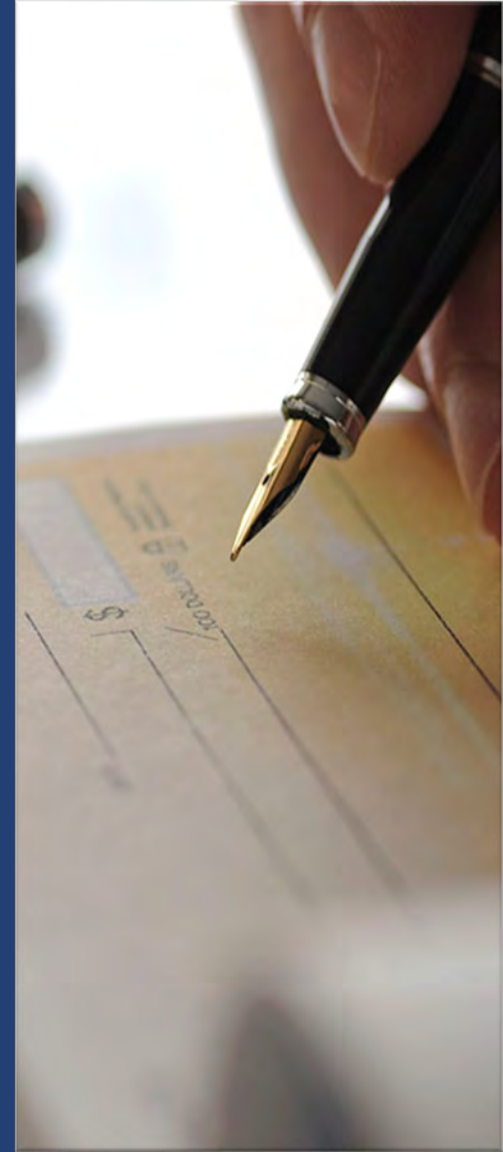




# Financial Reporting

All Gaming Grant spending must be reported in the **Gaming Account Summary Report (GASR)**.

- Organizations that receive Community Gaming Grants or have previously received a grant and still have money in their Gaming Account, must submit a GASR.
- Must be submitted within 90 days of the organization's fiscal year end.
- Organizations will not receive a reminder from CGG.
- The GASR details: "Gaming Account" balance at beginning of fiscal year; gaming funds received; funds disbursed; and balance at end of fiscal year.
  - A new section to capture community gaming grant funds allocated to organization costs has been added.
- GASR also requires a description of how the community benefited from the programs/services supported by Community Gaming Grants.



# Example Gaming Account Summary Report (GASR)



**SAMPLE**

## Gaming Account Summary Report

### Gaming Policy and Enforcement Branch

Mail: PO Box 8310, Stn Prov Govt, Victoria, BC V8W 9N1  
 Courier: 3rd Floor, 910 Government St., Victoria, BC V8W 1X3  
 Phone: (250) 387-5311 | Web: <https://gaming.gov.bc.ca>

### Community Gaming Grants Branch

Mail: PO Box 8982 Stn Prov Govt Victoria, B.C. V8W 9T6  
 Courier: 3rd Floor, 890 Johnson Street Victoria, B.C. V8W 1N3  
 Phone: (250)-653-1867 or (250)-356-1061 | Email: [CommunityGamingGrants@gov.bc.ca](mailto:CommunityGamingGrants@gov.bc.ca)  
 Web: <https://grn.bc.ca/pstn/grants>

### BEFORE YOU START

Use this form to report all deposits to, and all disbursements from, your organization's Gaming Account(s) during your fiscal year.

- Organizations must submit this form within 90 days following their fiscal year-end.
- Use the latest version of this form, available at: <https://www2.gov.bc.ca/gov/content/sports-culture/gaming/grants/grants-reporting-form>
- If you are a licensing client only, submit the completed form by mail to the Gaming Policy and Enforcement Branch (see address above) or by email to: [gaming.branch@gov.bc.ca](mailto:gaming.branch@gov.bc.ca)
- If you are a gaming grant client only, or both a gaming and licensing client, submit the completed form by mail to the Community Gaming Grants Branch (see address above) or by email to: [CommunityGamingGrants@gov.bc.ca](mailto:CommunityGamingGrants@gov.bc.ca)

### SECTION 1 – ORGANIZATION INFORMATION

PLEASE PRINT CLEARLY

Organization name: (as it appears on the constitution and/or certificate of incorporation if applicable)  
 XYZ Association

Organization mailing address: Unit, Street, and/or PO Box: \_\_\_\_\_ City: Burnaby Postal Code: V3N 9V1  
 PO Box 12345

### SECTION 2 – OPENING BALANCE OF GAMING ACCOUNT

\$ 2,522.33 1

Opening balance is the amount carried forward from the previous year's report (Closing Balance). If you have not previously had any gaming funds, the amount will be zero. If your organization has more than one Gaming Account, report the total opening balances of all Gaming Accounts.

### SECTION 3 – GAMING REVENUE

Gaming grant revenue: (Indicate the amount received under each of the following grant categories)

Community Gaming Grant revenue:	\$ 10,000.00	2
PAC / DPAC Grant revenue: (Parent Advisory Councils and District Parent Advisory Councils)	\$	3
Capital Project Grant revenue:	\$	4
Other Gaming Revenue: (provide short description, such as pre-approved transfers or repayments)	\$	5

Gross revenue from all gaming event licences: (attach an additional sheet if necessary – gross revenue must be reported for all Class A, Class B, Class C and Class D gaming event licences – funds received within the fiscal year must be reported, regardless of gaming event start and end dates – report the total gross revenue during the reporting period for each gaming event – "reporting period" refers to the period of licensed gaming activity falling within the organization's fiscal year)

Licence number:	Licence type: (Class A, B, C, D)	Reporting period: From (DD-MM-YYYY)	To (DD-MM-YYYY)	Amount:	
12345	Class A ticket raffle	01-01-17	15-02-2017	\$ 21,050.00	6
				\$	7
				\$	8
				\$	9
				\$	10
				\$	11
				\$	12
				\$	13

L&G File#: (for your organization)

000000

Report completed on: (DD-MM-YYYY)  
 20-04-2017

Report for your fiscal year ending on: (DD-MM-YYYY)  
 31-03-2017

Other gaming revenue: (attach an additional sheet if necessary)

GST rebate/interest, or revenues from the sale of assets purchased with gaming funds:	\$ 200.00	14
Gaming fund donations from other organizations: (name of organization and amount received – attach an additional sheet if necessary)		
Cyprus Service Org. #66	\$ 1,500.00	15
	\$	16
	\$	17
Total gaming revenue: (add lines 2 to 17)	\$ 32,750.00	18

### SECTION 4 – PRIZE COSTS AND EXPENSES FOR LICENSED GAMING EVENTS

Prize costs for licensed gaming events: (Indicate the prize costs in each of the following categories – prizes are all cash and merchandise paid to players during licensed gaming events – if prizes were donated the prize cost is zero)

Bingo prize costs: (total cost of all bingo gaming event licence prizes)	\$	19
Ticket raffle prize costs: (total cost of all ticket raffle gaming event licence prizes)	\$ 10,000.00	20
Other prize costs: (specify licence type)	\$	21
Total prize costs: (add lines 19 to 21)	\$ 10,000.00	22

Expenses for licensed gaming events: (Indicate the expenses in each of the following categories – these costs include advertising and marketing, salaries and wages, facility rental, bingo paper, contract fees for gaming service providers, printing, postage and mailing, supplies and other miscellaneous costs associated with licensed gaming events)

Bingo expenses: (total expenses for all bingo gaming event licences)	\$	23
Ticket raffle expenses: (total expenses for all ticket raffle gaming event licences)	\$ 2,200.00	24
Other gaming event expenses: (specify licence type)	\$	25
Total gaming event expenses: (add lines 23 to 25)	\$ 2,200.00	26

### SECTION 5 – NET GAMING PROCEEDS AND DISBURSEMENTS FROM GAMING ACCOUNT

Net gaming proceeds: (subtract lines 22 and 26 from line 18)

Total gaming revenue available for disbursement: (add lines 1 and 27)

Total Capital Project Grant disbursements (if applicable): Please itemize how Capital Project Grant funds were disbursed on the Capital Project Grant Supplement only.

Gaming fund disbursements: (attach an additional sheet if necessary – itemize how gaming funds were disbursed – identify cheques, electronic fund transfer, debit card, bank charges or other reference number and include the level of detail outlined below). Do not include itemized Capital Project Grant disbursements below.

Date: (DD-MM-YYYY)	Cheque, EFT, or Reference #:	Disbursed to:	Purpose:	Amount:	
06-05-2016	14	Staples	Office Supplies- paper, photocopier	\$ 180.00	30
15-06-2016	15	Jane Doe (Program Coordinator)	Wages	\$ 2,556.89	31
12-08-2016	16	Con printing	Newsletter	\$ 1,500.00	32
04-09-2016	17	Cancelled		\$	33
15-09-2016	18	Jane Doe (Program Coordinator)	Wages	\$ 2,556.89	34
20-09-2016	19	Rec. General	Deductions	\$ 526.99	35
15-12-2016	20	Future Shop	Equipment – computer	\$ 2,000.00	36
07-01-2017	21	ABC Company	Volunteer training	\$ 500.00	37
10-02-2017	22	Page Ltd.	Rent	\$ 4,000.00	38
15-03-2017	23	Jane Doe (Program Coordinator)	Wages	\$ 2,566.99	39
				\$	40
				\$	41
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				\$	235

# Example Gaming Account Summary Report (GASR) – cont'd

## SECTION 6 – CLOSING BALANCE (subtract line 46 from line 28)

\$ 5,686.97 47

The closing balance must agree with your organization's financial records (general ledger balance or whatever other accounting record supports your organization's financial statements) and it is to be carried forward as the opening balance to the next Gaming Account Summary Report.

## SECTION 7 – GAMING ACCOUNT INFORMATION AT FISCAL YEAR END

Financial Institution name: (the name of your bank, credit union, etc.)  
Bank Credit Union

Financial Institution address: Unit, Street, and/or PO Box  
5457 Burnaby Street City Burnaby Postal Code V3J 5V9

Account information and balances: (attach an additional sheet if necessary)

Account type:	Account number:	Balance:	
Gaming Account at fiscal year-end:		\$	48
Term deposit(s): (gaming funds only)	000-0000-0000	\$	5,686.97 49
GIC(s): (gaming funds only)		\$	50
Other: (short description):		\$	51
<b>Total of account balances:</b> (add lines 48 to 51 – this total must agree with line 47)		>>> \$	5,686.97 52

## SECTION 8A – SERVICE CLUBS

Service Clubs (e.g. Lions Club, Kiwanis Club, Rotary Club) may retain up to 15 per cent of the net proceeds from their licensed gaming activities and 15 per cent of their community gaming grant; refer to the appropriate guidelines for additional information. Identify which of the above disbursements are included in the permitted percentage and the applicable gaming event licence and/or community gaming grant application number(s).

Total percentage retained: (gaming event licence)	%	Gaming event licence number:	
Total percentage retained: (community gaming grant)	%	Community gaming grant application number:	

## SECTION 8B – ORGANIZATION OPERATING COSTS

For grants received after April 1, 2022, Community Gaming Grant recipients can use up to 15 percent of the total grant funds toward organizational operational costs. These costs do not need to be related to the direct delivery of the program. Refer to the appropriate guidelines for additional information. Identify the applicable community gaming grant application number(s). Please note this does not apply to PAC or DPAC grants.

Total percentage retained: (community gaming grant)	12%	Community gaming grant application number:	1234567
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## SECTION 9 – COMMUNITY BENEFIT

Briefly describe how the broader community benefited from your organization's gaming grant funded programs for the fiscal year covered by this report. For each funded program, please provide statistics (if applicable), including, for example, the number of people served, attendees or participants; public access such as number of events, classes, sessions or operating times. Please note that this information may be made publicly available by the Community Gaming Grants Branch. (Limit your description to 300 words. A mix of brief photos may also be included in this report.)

Use this space to describe how your organization's gaming grant funded programs benefited your community during the fiscal year for which you are reporting. This may include very short descriptions of your programs, general information about the people who benefited from these programs, the number of people who benefited and the ways in which they benefited. You may also include information about special events held during the year that were funded by your gaming grant.

## SECTION 10 – CERTIFICATION

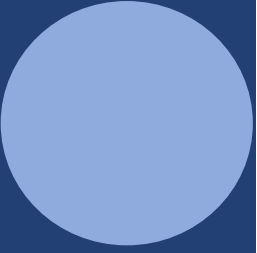
We, the undersigned board members, certify on behalf of the organization that all of the information stated is correct and that the board of directors has approved the submission of this report.

Two board members of the organization (officers) who are responsible for the report: (one must be the treasurer – both must sign this form)

<b>1</b> Position: (with the organization) Treasurer	First name: Sample1	Last name: Sample2
Address: Unit and Street 1230 Sample Street	City Burnaby	Province BC
Postal Code V3J 5V9	Business phone number: (XXX) XXX-XXXX (999) 999-9999	Ext: Home phone number: (XXX) XXX-XXXX (888) 888-8888
E-mail address: (provide a valid e-mail address) sample@example.com	Signature: X	Cell phone number: (XXX) XXX-XXXX (777) 777-7777
Date signed: (DD-MM-YYYY) 20-04-2017		
<b>2</b> Position: (with the organization) President	First name: Sample3	Last name: Sample4
Address: Unit and Street 4560 Sample Street	City Burnaby	Province BC
Postal Code V3J 6Q2	Business phone number: (XXX) XXX-XXXX (999) 999-9999	Ext: Home phone number: (XXX) XXX-XXXX (111) 111-1111
E-mail address: (provide a valid e-mail address) example@sample.com	Signature: X	Cell phone number: (XXX) XXX-XXXX (222) 222-2222
Date signed: (DD-MM-YYYY) 20-04-2017		
Report prepared by: (if the report was prepared by one of the people above, include only their name below)		
<b>3</b> Position: (with the organization) Accountant (not with the organization)	First name: Sample4	Last name: Sample5
Address: Unit and Street 7890 Sample Street	City Burnaby	Province BC
Postal Code V3J 3U7	Business phone number: (XXX) XXX-XXXX (333) 333-3333	Ext: Home phone number: (XXX) XXX-XXXX (444) 444-4444
E-mail address: (provide a valid e-mail address) accountant@example.com	Signature: X	Cell phone number: (XXX) XXX-XXXX (555) 555-5555
Date signed: (DD-MM-YYYY) 20-04-2017		

The information requested on this form is collected under the authority of the Gaming Policy and Enforcement Branch and the Community Gaming Grants Branch pursuant to the Gaming Control Act. The information provided will be used to assess compliance with the conditions of a gaming event licence and community gaming grant. Questions regarding licensing may be directed to the Gaming Policy and Enforcement Branch. Questions relating to grants may be directed to the Community Gaming Grants Branch.

# Capital Project Grant





# Capital Project Grant Overview



Capital projects with a total cost between \$20,000 - \$1,250,000

Between 20% and 50% of the total cost of a project may be

funded

Grants up to \$250,000 (max)

**Matching funds are required**

- **\$5M Annual Funding**
  - **Competitive Process**
-

# Capital Project Grant



Application intake period:  
TBD; Summer



Notifications:  
December 31

- One application per year
- Only one grant per project
- Can still apply for regular/annual Community Gaming Grants



# Project Eligibility



**Facilities** – construction of new facilities; renovation or maintenance of existing facilities

Purchase new/used buildings, community or childcare facility, recovery house, interior or exterior renovation (kitchen/bathroom/flooring/roof); HVAC system, elevators, tennis bubbles, lighting, curling club refrigeration.



**Community Infrastructure** – development of public amenities that improve B.C. residents' quality of life

Playgrounds, outdoor structures, community space, skate park, hiking/walking trails, public wharf, ecosystem restoration.



**Acquisitions** – purchase of fixed capital assets for long-term ownership and use by the applicant organization

Vehicles, buses/vans, computer systems, office or technical equipment, audio/visual equipment, sports equipment, boats.

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# Competitive Scoring Process



## **Community benefit (20%)**

- Describe your project and why it is needed.
- How will your community benefit from this project?

## **Inclusiveness and accessibility (5%)**

- How many people in the community will benefit?
- It is open/inclusive to as many people as possible?

## **Project Feasibility (25%)**

- Project Timeline
- Risk Management Table
- Approvals and Permits
- Operational Viability

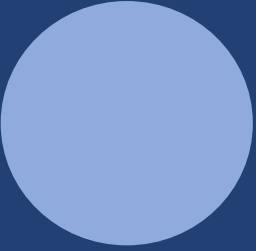
## **Financial Considerations (45%)**

- Project Cost
- Project Budget
- Cost Estimates
- Planned Use of Grant Funds
- Matching Funds

## **Environmental efficiency (5%)**



# Resources and Contacts



# Key Resources and Contacts



## Community Gaming Grants Branch (CGG)

- Website: <https://gov.bc.ca/gaminggrants>
- General Questions: [communitygaminggrants@gov.bc.ca](mailto:communitygaminggrants@gov.bc.ca)
- Phone: 250-356-1081

## Community Outreach Manager

- Email: [CGGOutreach@gov.bc.ca](mailto:CGGOutreach@gov.bc.ca)



## British Columbia Association for Charitable Gaming (BCACG)

The BCACG represents charities and community groups by promoting access to gaming revenues that are regulated by the Province of British Columbia and assists with applications.

- Website: <https://bcacg.com>
- Email: [gamingquestions@bcacg.com](mailto:gamingquestions@bcacg.com)

# Community Charitable Gaming Associations (CCGAs)

CCGAs receive grants to help local non-profits

- **Dawson Creek – Northern Lights CCGA**  
<http://northernlightsgaming.ca/>
- **Prince George – Northern Interior CCGA**  
<http://www.northernica.org/>
- **Central Okanagan**  
<http://cocga.com/>
- **Chilliwack – Fraser Valley CCGA**  
<https://fraservalleyccga.ca/>
- **Victoria – Charity Works CCGA**  
<http://charityworks.ca/>
- **Vancouver – BCACG**  
<http://bcacg.com>





BRITISH  
COLUMBIA

Community Gaming Grants

# Thank You!

Reach out if you have any questions.

[CommunityGamingGrants@gov.bc.ca](mailto:CommunityGamingGrants@gov.bc.ca)