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### Financial Information Act - Statement of Financial Information

**Library Name:** InterLINK Federated Public Library System

**Fiscal Year Ended:** December 31, 2023

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## Submission Checklist

### Financial Information Act - Statement of Financial Information

**Library Name:** InterLINK Federated Public Library System

**Fiscal Year Ended:** December 31, 2023

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a)	<input checked="" type="checkbox"/>	Approval of Statement of Financial Information
b)	<input checked="" type="checkbox"/>	A Management Report signed and dated by the Library Board and Library Director
An operational statement including:		
c)	<input checked="" type="checkbox"/>	i) Statement of Income
	<input checked="" type="checkbox"/>	ii) Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to the Financial Statements (audited <sup>1</sup> financial statements)
d)	<input checked="" type="checkbox"/>	Statement of assets and liabilities (audited <sup>1</sup> financial statements)
e)	<input checked="" type="checkbox"/>	Schedule of debts (audited <sup>1</sup> financial statements) If there is no debt, or if the information is found elsewhere in the SOFI, an explanation must be provided in the Schedule.
f)	<input checked="" type="checkbox"/>	Schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. If no agreements, or if the information is found elsewhere in the SOFI, an explanation must be provided in the Schedule.
Schedule of Remuneration and Expenses, including:		
g)	<input checked="" type="checkbox"/>	i) An alphabetical list of employees (first and last names) earning over
	<input checked="" type="checkbox"/>	\$75,000
	<input checked="" type="checkbox"/>	ii) Total amount of expenses paid to or on behalf of each employee under
		75,000
	<input checked="" type="checkbox"/>	iii) If the total wages and expenses differs from the audited financial statements, an explanation is required
	<input checked="" type="checkbox"/>	iv) A list, by name and position, of Library Board Members with the amount of any remuneration paid to or on behalf of the member.
		v) The number of severance agreements started during the fiscal year and the range of months` pay covered by the agreement, in respect of

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<sup>1</sup> Municipal Libraries and Regional Library Districts must provide audited financial statements as per the *Libraries Act* section 11(2) and 26(2) (a). Audited statements are not required for the SOFI but if available, please include them.

As per the *Libraries Act* section 40(3)(a) Public Library Associations must prepare annual financial statements in accordance with generally accepted accounting principles. This also applies to Library Federations.

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excluded employees. If there are no agreements to report, an explanation is required.

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Schedule of Payments for the Provision of Goods and Services including:

- h)  i) An alphabetical list of suppliers receiving over \$25,000 and a consolidated total for those suppliers receiving less than \$25,000. If the total differs from the Audited Financial Statements, an explanation is required.
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**Board Approval Form**

**Financial Information Act - Statement of Financial Information**

NAME OF LIBRARY <b>InterLINK Federated Public Library System</b>	FISCAL YEAR END (YYYY) 2023
LIBRARY ADDRESS #158-5489 Byrne Rd	TELEPHONE NUMBER 604-437-8441
CITY Burnaby	PROVINCE BC
	POSTAL CODE V5J 3J1
NAME OF THE CHAIRPERSON OF THE LIBRARY BOARD Barbara Lawrie	TELEPHONE NUMBER 604-833-3153
NAME OF THE LIBRARY DIRECTOR Leigh Anne Palmer	TELEPHONE NUMBER 604-437-8441

**DECLARATION AND SIGNATURES**

*We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information of the year ended December 31, 2023 for InterLINK Federated Public Library System as required under Section 2 of the Financial Information Act.*

SIGNATURE OF THE CHAIRPERSON OF THE LIBRARY BOARD\*                      DATE SIGNED (DD-MM-YYYY)



15-05-2024

SIGNATURE OF THE LIBRARY DIRECTOR    DATE SIGNED (DD-MM-YYYY)



15-05-2024

**Management Report**

**Financial Information Act - Statement of Financial Information**

**Library Name:** InterLINK Federated Public Library System

**Fiscal Year Ended:** December 31, 2023

**MANAGEMENT REPORT**

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of the Library is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

On behalf of InterLINK Federated Public Library System

**Name. Chairperson of  
the Library Board**

**[Print]**

Barbara Lawrie

**Signature,  
Chairperson of the  
Library Board**



**Date  
(MM-DD-  
YYYY)**

05-15-2024

**Name,  
Library Director [Print]**

Leigh Anne Palmer

**Signature,  
Library Director**



**Date  
(MM-DD-  
YYYY)**

05-15-2024

**InterLINK Federated Public Library System**  
**Financial Statements**  
*For the year ended December 31, 2023*

# InterLINK Federated Public Library System Contents

*For the year ended December 31, 2023*

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To the Members of InterLINK Federated Public Library System:

## Opinion

We have audited the financial statements of InterLINK Federated Public Library System, which comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the InterLINK Federated Public Library System as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the InterLINK Federated Public Library System in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the InterLINK Federated Public Library System's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the InterLINK Federated Public Library System or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the InterLINK Federated Public Library System's financial reporting process.



## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the InterLINK Federated Public Library System's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the InterLINK Federated Public Library System's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the InterLINK Federated Public Library System to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Surrey, British Columbia

May 17, 2024

*MNP LLP*

Chartered Professional Accountants

# InterLINK Federated Public Library System

## Statement of Financial Position

*As at December 31, 2023*

	<b>2023</b>	<b>2022</b>
<b>Assets</b>		
<b>Current</b>		
Cash	15,913	205,138
Term deposits (Note 3)	2,470,876	1,005,671
Accounts receivable (Note 4)	207,829	85,020
Prepaid expenses and deposits	28,354	15,423
Due from member libraries (Note 5) (Note 13)	61,384	55,376
	<b>2,784,356</b>	<b>1,366,628</b>
<b>Capital assets (Note 6)</b>	<b>-</b>	<b>7,350</b>
	<b>2,784,356</b>	<b>1,373,978</b>
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accruals (Note 7)	83,466	79,503
Due to member libraries (Note 5) (Note 13)	306,919	276,875
Current portion of deferred revenue (Note 8)	939,578	285,737
	<b>1,329,963</b>	<b>642,115</b>
<b>Deferred revenue (Note 8)</b>	<b>957,731</b>	<b>282,027</b>
	<b>2,287,694</b>	<b>924,142</b>
<b>Commitments (Note 9)</b>		
<b>Contingencies (Note 10)</b>		
<b>Net Assets</b>		
Unrestricted	48,045	870
Internally restricted (Note 11)	448,617	441,617
Invested in capital assets	-	7,349
	<b>496,662</b>	<b>449,836</b>
	<b>2,784,356</b>	<b>1,373,978</b>

Approved on behalf of the Board

e-Signed by Gene Blishen

2024-05-16 13:07:37:37 PDT

Director

e-Signed by Barb Lawrie

2024-05-17 08:44:10:10 PDT

Director

The accompanying notes are an integral part of these financial statements

# InterLINK Federated Public Library System Statement of Operations

*For the year ended December 31, 2023*

	<b>2023</b>	<b>2022</b>
<b>Revenue</b>		
Grant revenue (Note 12)	1,457,684	1,204,968
Membership levies	410,000	371,323
LLEAD	145,475	96,774
Circulation fees (Note 13)	61,384	55,376
Other revenue	33,610	18,262
	<b>2,108,153</b>	<b>1,746,703</b>
<b>Expenses</b>		
Amortization	7,350	19,125
Audiobook	99,560	112,977
Board and committee	45,794	6,641
Courier and delivery	64,953	82,966
Covid relief and recovery, enhancement	115,205	1,306
Insurance	6,658	6,392
Leadership development	156,322	96,774
New to BC - Federal	629,451	549,648
Non-resident borrowing costs (Note 13)	306,921	310,211
Office and miscellaneous	32,460	33,807
Professional fees	21,500	26,910
Rent	38,633	32,418
Resource sharing	22,385	22,075
Salaries, contractors and benefits	505,497	423,176
Vehicle	24,736	14,372
Workshops	42,308	43,640
Youth services program	31,640	24,227
	<b>2,151,373</b>	<b>1,806,665</b>
<b>Deficiency of revenue over expenses before other items</b>	<b>(43,220)</b>	<b>(59,962)</b>
<b>Interest income</b>	<b>90,046</b>	<b>14,209</b>
<b>Excess (deficiency) of revenue over expenses</b>	<b>46,826</b>	<b>(45,753)</b>

*The accompanying notes are an integral part of these financial statements*

**InterLINK Federated Public Library System**  
**Statement of Changes in Net Assets**

*For the year ended December 31, 2023*

	<i>Unrestricted</i>	<i>Internally restricted</i>	<i>Invested in capital assets</i>	<b>2023</b>	<i>2022</i>
<b>Net assets beginning of year</b>	<b>870</b>	<b>441,617</b>	<b>7,349</b>	<b>449,836</b>	495,589
<b>Excess (deficiency) of revenue over expenses</b>	<b>54,175</b>	-	<b>(7,349)</b>	<b>46,826</b>	(45,753)
<b>Internal transfer (Note 11)</b>	<b>(7,000)</b>	<b>7,000</b>	-	-	-
<b>Net assets, end of year</b>	<b>48,045</b>	<b>448,617</b>	-	<b>496,662</b>	449,836

*The accompanying notes are an integral part of these financial statements*

# InterLINK Federated Public Library System

## Statement of Cash Flows

*For the year ended December 31, 2023*

	<b>2023</b>	<b>2022</b>
<b>Cash provided by (used for) the following activities</b>		
<b>Operating</b>		
Excess (deficiency) of revenue over expenses	46,826	(45,753)
Amortization	7,350	19,125
Accrued interest revenue	(58,876)	(9,414)
	<b>(4,700)</b>	<b>(36,042)</b>
Changes in working capital accounts		
Accounts receivable	(122,809)	(60,361)
Prepaid expenses and deposits	(12,930)	5,919
Accounts payable and accruals	3,963	(20,659)
Deferred revenue	1,329,544	462,003
	<b>1,193,068</b>	<b>350,860</b>
<b>Financing</b>		
Advances to member libraries	30,044	22,449
Advances from member libraries	(6,008)	(3,742)
	<b>24,036</b>	<b>18,707</b>
<b>Investing</b>		
Proceeds from maturities of term deposits	1,005,671	701,936
Purchases of term deposits	(2,412,000)	(1,000,000)
	<b>(1,406,329)</b>	<b>(298,064)</b>
<b>Increase (decrease) in cash deficiency</b>	<b>(189,225)</b>	<b>71,503</b>
<b>Cash resources, beginning of year</b>	<b>205,138</b>	<b>133,635</b>
<b>Cash resources, end of year</b>	<b>15,913</b>	<b>205,138</b>

*The accompanying notes are an integral part of these financial statements*

# InterLINK Federated Public Library System

## Notes to the Financial Statements

For the year ended December 31, 2023

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### 1. Incorporation and nature of the organization

InterLINK Federated Public Library System (the "Organization"), a not-for-profit organization, incorporated under the authority of provisions of the Library Act of British Columbia on April 1, 1994 and is a registered charity and thus is exempt from federal and provincial income taxes under the Income Tax Act ("the Act"). In order to maintain its status as a registered not-for-profit charitable organization under the Act, the Society must meet certain requirements within the Act. In the opinion of management these requirements have been met.

Organization's primary purpose is to serve member libraries through the provision of open access to library services and the development and implementation of collaborative service efficiencies and enhancements.

### 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada, which are part of Canadian generally accepted accounting principles, and include the following significant accounting policies:

#### **Cash and cash equivalents**

Cash and cash equivalents include balances with banks and short-term investments with maturities of three months or less. Term deposits maturing more than three months but less than twelve months from the date of the balance sheet are disclosed separately. Term deposits are carried at their amortized cost.

#### **Capital assets**

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution plus all costs directly attributable to the acquisition.

Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

	<b>Rate</b>
Automotive	5 years
Computer equipment	5 years
Furniture and fixtures	10 years

#### **Long-lived assets**

Long-lived assets consist of capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Organization writes down long-lived assets held for use when conditions indicate that the asset no longer contributes to the Organization's ability to provide goods and services. The asset are also written-down when the value of future economic benefits or service potential associated with the asset is less than its net carrying amount. When the Organization determines that a long-lived asset is impaired, its carrying amount is written down to the asset's fair value.

#### **Revenue recognition**

The Organization follows the deferral method of accounting for grants/contributions. Restricted grants/contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted grants/contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Membership levies which are assessed annually for each fiscal year are recognized as revenue when they are received. Administration fees for the New to B.C. Project and circulation fees are recognized when the service is rendered. Interest revenue is recognized on a time proportion basis.

#### **Contributed materials and services**

Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements. Organization records the fair value of contributed materials at the time of receipt, where such fair value is determinable, and the materials would otherwise have been purchased.

2. **Significant accounting policies** *(Continued from previous page)*

**Financial instruments**

The Organization recognizes financial instruments when the Organization becomes party to the contractual provisions of the financial instrument.

**Arm's length financial instruments**

Financial instruments originated/acquired or issued/assumed in an arm's length transaction ("arm's length financial instruments") are initially recorded at their fair value.

At initial recognition, the Organization may irrevocably elect to subsequently measure any arm's length financial instrument at fair value. The Organization has not made such an election during the year. All financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in excess (deficiency) of revenue over expenses. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

**Related party financial instruments**

The Organization measures all related party financial instruments at cost on initial recognition. When the financial instrument has repayment terms, cost is determined using the undiscounted cash flows, excluding interest, dividend, variable and contingent payments, less any impairment losses previously recognized by the transferor. When the financial instrument does not have repayment terms, but the consideration transferred has repayment terms, cost is determined based on the repayment terms of the consideration transferred. When the financial instrument and the consideration transferred both do not have repayment terms, the cost is equal to the carrying or exchange amount of the consideration transferred or received.

The Organization has not made such an election during the year, thus all such related party debt instruments are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of related party financial instruments are immediately recognized in excess (deficiency) of revenue over expenses.

**Financial asset impairment**

The Organization assesses impairment of all its financial assets measured at cost or amortized cost. The Organization groups assets for impairment testing when available information is not sufficient to permit identification of each individually impaired financial asset in the group. Management considers whether the issuer is having significant financial difficulty or whether there has been a breach in contract, such as a default or delinquency in interest or principal payments in determining whether objective evidence of impairment exists. When there is an indication of impairment, the Organization determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year.

The Organization reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the statement of financial position date; and the amount expected to be realized by exercising any rights to collateral held against those assets.

Any impairment, which is not considered temporary, is included in current year excess (deficiency) of revenue over expenses.

The Organization reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in excess (deficiency) of revenue over expenses in the year the reversal occurs.

# InterLINK Federated Public Library System

## Notes to the Financial Statements

*For the year ended December 31, 2023*

**2. Significant accounting policies** *(Continued from previous page)*

***Measurement uncertainty (use of estimates)***

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets.

By their nature, these judgments are subject to measurement uncertainty, and the effect on the financial statements of changes in such estimates and assumptions in future years could be significant. These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues over expenses in the years in which they become known.

**3. Term deposits**

The Organization's term deposits earn annual interest at a weighted average of 4.9% (2022 - 3.0%), and maturing between April 2024 to November 2024 (2022 - October 2023).

**4. Accounts receivable**

	<b>2023</b>	2022
Trade and other receivables	7,899	60,331
Government agencies recoverable	30,119	24,689
Grant funding receivable	169,811	-
	<b>207,829</b>	<b>85,020</b>

**5. Due to/from member libraries**

Balances to/from member libraries of the Organization bear no interest and will be settled within the next year.

**6. Capital assets**

	<b>Cost</b>	<b>Accumulated amortization</b>	<b>2023 Net book value</b>	<b>2022 Net book value</b>
Automotive	86,791	86,791	-	7,350
Computer equipment	59,666	59,666	-	-
Furniture and fixtures	18,399	18,399	-	-
Leasehold improvements	56,060	56,060	-	-
	<b>220,916</b>	<b>220,916</b>	<b>-</b>	<b>7,350</b>



**InterLINK Federated Public Library System**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2023*

**7. Accounts payable and accruals**

	2023	2022
Trade and other payables	59,150	60,660
Government agencies payable	-	6,066
Salaries and wages payable	24,316	12,777
	<b>83,466</b>	<b>79,503</b>

**8. Deferred revenue**

Deferred revenue consists of Provincial grants, membership fees, as well as workshop fees paid in advance of services being rendered. Recognition of these amounts as revenue is deferred to periods when the specified expenditures are made.

	2023	2022
Balance, beginning of year	567,764	105,761
Amount received during the year	2,892,006	1,210,763
Less: Amounts recognized as revenue during the year	(1,562,461)	(748,760)
	<b>1,897,309</b>	567,764
Less: current portion	939,578	285,737
	<b>957,731</b>	282,027

The balance includes funding from the following sources:

	2023	2022
Immigration, Refugees and Citizenship Canada, New to B.C. Project	22,367	22,367
Provincial Grant Ministry of Municipal affairs, operating grant and enhancement	1,545,360	-
Province of British Columbia, Covid relief and recovery, enhancement	312,582	423,694
Registrations and sponsorships, LLEAD	-	121,703
British Columbia Library Trustees Association, trustee development	17,000	-
	<b>1,897,309</b>	567,764

**9. Commitments**

The Organization has a long-term operating lease with respect to its premises. Under the lease, Organization is required to pay a base rent plus certain operating expenses incurred by the lessor of Organization's premises and contains a renewal option for a further term of five years.

The estimated minimum annual payments as follows:

2024	25,305
2025	26,059
2026	26,812
2027	11,303
	<b>89,479</b>

**InterLINK Federated Public Library System**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2023*

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**10. Contingencies**

Certain employees accumulate sick leave entitlement on a monthly basis, but they can only use this entitlement for paid time off under certain circumstances. No provision has been recorded relating to any potential future obligations to the employees as the related cost, if any, is not determinable.

**11. Net assets internally restricted**

The breakdown of the internally restricted net asset amounts allocated by the board of directors is as follows:

	<b>2023</b>	2022
Capital assets reserve	<b>57,881</b>	50,881
	<b>57,881</b>	50,881
Operating reserve	<b>125,000</b>	125,000
Project reserve	<b>165,807</b>	165,807
Compensation reserve	<b>99,929</b>	99,929
	<b>448,617</b>	441,617

During the year, the board internally restricted \$7,000 (2022 - \$NIL) of funds to be used in the capital asset reserve. The internally restricted amounts are not available for other purposes without approval of the board of directors.

**12. Grant revenue**

	<b>2023</b>	2022
Immigration, Refugees and Citizenship Canada, New to B.C. grant	<b>741,373</b>	596,065
Province of British Columbia, operating grant	<b>605,180</b>	601,000
Province of British Columbia, Covid relief and recovery, enhancement	<b>111,131</b>	1,306
Province of British Columbia, LLEAD grant	<b>-</b>	6,597
	<b>1,457,684</b>	1,204,968

**InterLINK Federated Public Library System**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2023*

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**13. Circulation fees and non-resident borrowing costs**

The Organization charges fees from and pays fees to net service provider libraries based on their provision of circulation and reference services to non-residents of their service areas. \$306,921 (2022 - \$276,875) of this amount is included in advances from member libraries at December 31, 2023, representing the budgeted amount of operating revenue received in 2023 to be allocated to member libraries. The remaining \$61,384 (2022 - \$55,376) will be charged in 2024 from contributions from net service borrowing libraries.

The Organization paid \$NIL (2022 - \$33,333) to the regional resource provider which was funded by levies to members in 2023. The Organization is no longer committed to additional funding to the regional resource provider in 2024.

	<b>2023</b>	2022
Payments made to member libraries	<b>276,878</b>	258,171
Payment made to regional service provider	-	33,333
<hr/>		
Total payments to member libraries	<b>276,878</b>	291,504
Increase in accrued advance to member libraries	<b>30,043</b>	18,707
<hr/>		
Total expenditure to member libraries and regional service provider	<b>306,921</b>	310,211

**14. Employee pensions**

The Organization and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2022, the plan has about 240,000 active members and approximately 124,000 retired members. Active members include approximately 43,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2021, indicated a \$3,761 million funding surplus for basic pension benefits on a going concern basis.

The Organization paid \$31,395 (2022 - \$29,803) for employer contributions to the plan in fiscal 2023.

The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

**15. Economic dependence**

The Organization's primary source of revenue is government grants. The grant funding can be cancelled if the Organization does not observe certain established guidelines. The Organization's ability to continue viable operations is dependent upon maintaining its compliance with the criteria within government guidelines. As at the date of these financial statements the Organization believes that it is in compliance with the guidelines.

**InterLINK Federated Public Library System**  
**Notes to the Financial Statements**  
*For the year ended December 31, 2023*

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**16. Financial instruments**

The Organization, as part of its operations, carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

***Credit risk***

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization's main credit risk relates to its accounts receivable. To mitigate this risk, the Organization carries out credit evaluations of its customers on a continuing basis. As at December 31, 2023, one entity accounted for 96% (2022 – one entity, 37%) of accounts receivable. The Company performs regular credit assessments and provides allowances for potentially uncollectible accounts receivable.

***Interest rate risk***

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk. The Association is exposed to interest rate risk on its interest-bearing assets.

***Liquidity risk***

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. Its financial liabilities consist of accounts payable and accrued liabilities, and payable to member libraries. The Organization's exposure to liquidity risk is dependent on the collection of accounts and notes receivable, purchasing commitments and obligations or raising funds to meet commitments and sustain operations.

**17. Comparative figures**

Certain comparative figures have been reclassified to conform with current year presentation.

**Schedule of Debt**

**Financial Information Act - Statement of Financial Information**

**Library Name:** InterLINK Federated Public Library System

**Fiscal Year Ended:** December 31, 2023

The InterLINK Federated Public Library System has no long term debt.

**Schedule of Guarantee and Indemnity**

**Financial Information Act - Statement of Financial Information**

**Library Name:** InterLINK Federated Public Library System

**Fiscal Year Ended:** December 31, 2023

InterLINK Federated Public Library System has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation.

**Schedule 8 - Remuneration and Expenses**  
**Financial Information Act - Statement of Financial Information**

Please enter data only in white fields - leave grey fields untouched.

<b>Library Name:</b>	InterLINK Federated Public Library System
<b>Fiscal Year Ended:</b>	2023

Note: Total Remuneration and Total Expenses columns MUST REMAIN SEPARATE throughout the form.

**Table 1: Total Remuneration and Expenses - Board and Employees**

<b>Board Members</b>	<b>Total Remuneration (Wages/Salaries)</b>	<b>Total Expenses (Reimbursement for Conferences/Mileage etc.)</b>
Josie Chuback, Board Chair	\$0.00	\$632.93
Barb Lawrie, Board Vice Chair	\$0.00	\$0.00
Koichi (Ron) Shimoda, Board Treasurer	\$0.00	\$0.00
<b>Total Board Members</b>	<b>\$0.00</b>	<b>\$632.93</b>

<b>Detailed Employees Exceeding \$75,000</b>	<b>Total Remuneration (Wages/Salaries)</b>	<b>Total Expenses (Reimbursement for Conferences/Mileage etc.)</b>
Burris, Michael	\$105,272.52	\$2,324.23
Douglas, Allie	\$88,795.48	\$36.22
Stenstrom Moser, Candice	\$78,117.49	\$31.12
<b>Total Employees Exceeding \$75,000</b>	<b>\$272,185.49</b>	<b>\$2,391.57</b>

<b>Total Employees Equal to or Less Than \$75,000</b>	<b>Total Remuneration (Wages/Salaries)</b>	<b>Total Expenses (Reimbursement for Conferences/Mileage etc.)</b>
<b>DO NOT USE - list totals only</b>	\$151,740.66	\$25.92

<b>Consolidated Total</b>	<b>Total Remuneration (Wages/Salaries)</b>	<b>Total Expenses (Reimbursement for Conferences/Mileage etc.)</b>
<b>DO NOT USE - list totals only</b>	<b>\$423,926.15</b>	<b>\$3,050.42</b>

**Table 2: Total Employer Premium to Receiver General for Canada**

<b>Total Employer Premium for Canada Pension Plan and Employment Insurance (Component of Receiver General for Canada Supplier Payment)</b>	\$27,044.37
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**Table 3: Reconciliation of Remuneration and Expenses**

	<b>Amount</b>
<b>Total Remuneration</b>	<b>\$423,926.15</b>

<b>Reconciling Items</b>	<b>Amount</b>
Municipal Pension Plan (Employer Share)	\$31,395.22
Receiver General - CPP / EI	\$27,044.37
Extended Benefits (Employer share)	\$18,166.23
WorkSafe BC	\$1,007.10
Prof. Devt / Staffing coverage in this category in Fin. Stmt.	\$3,957.93
<b>Total Reconciling Items</b>	<b>\$81,570.85</b>

	<b>Amount</b>
<b>Total Per Statement of Revenue &amp; Expenditure</b>	<b>\$505,497.00</b>

	<b>Amount</b>
<b>Variance</b>	<b>\$0.00</b>

**Variance explanation (if required):**

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**Statement of Severance Agreements**

**Financial Information Act - Statement of Financial Information**

**Library Name:** InterLINK Federated Public Library System

**Fiscal Year Ended:** December 31, 2023

There were NO severance agreements made between InterLINK Federated Public Library System and its non-unionized employees during fiscal year 2023.

These agreements represent 0 months' compensation (NIL).



**Schedule of Changes in Financial Position**

**Financial Information Act - Statement of Financial Information**

**Library Name:** InterLINK Federated Public Library System

**Fiscal Year Ended:** December 31, 2023

A Statement of Changes in Financial Position has not been prepared because this information is provided in the Financial Statements.

**Schedule 11 - Provision of Goods and Services**  
**Financial Information Act - Statement of Financial Information**

Please enter data only in white fields - leave grey fields untouched.

<b>Library Name:</b>	InterLINK Federated Public Library System
<b>Fiscal Year Ended:</b>	December 31, 2023

**Table 1: Suppliers of Goods and Services**

<b>Name of Individual, Firm or Corporation</b>	<b>Total Amount Paid During Fiscal Year</b>
1) R & M BARICHELLO	\$39,514.49
2) Blackstone Publishing	\$31,301.55
2) Canpar Transport	\$56,476.11
3) Reena DIDI-BANSAL	\$86,882.42
4) Harbour West Consulting	\$25,698.75
5) Ben HART	\$78,844.84
6) Homeless Training Institute LLC	\$33,792.27
7) Loon Lake Camp	\$37,625.70
8) Mario Govochin & Associates	\$29,181.58
9) MNP LLP	\$26,412.37
10) Nina MILLER	\$84,955.53
11) Municipal Pension Plan (Employer Share)	\$31,395.22
12) Peers Employment & Education	\$314,767.23
13) PLN Focus	\$113,995.49
14) Receiver General of Canada (Employer CPP and EI)	\$27,044.37
15) Simon Says Consulting	\$25,882.50
16) Ulverscroft	\$50,453.56
17) Branka VLASIC	\$84,814.16
<b>Total of all suppliers exceeding \$25,000</b>	<b>\$1,179,038.14</b>

<b>Totals</b>	<b>Amount</b>
Total (Suppliers with payments exceeding \$25,000 (total from above))	\$1,179,038.14
Total (Suppliers with payments less than or equal to \$25,000)	\$272,752.30
<b>Consolidated Total</b>	<b>\$1,451,790.44</b>

**Table 2: Reconciliation of Goods and Services**

<b>Reconciliation of Goods and Services</b>	<b>Amount</b>
Total of Aggregate Payments Exceeding \$25,000 Paid to Suppliers	\$1,179,038.14
Consolidated total of suppliers with payments less than or equal to \$25,000	\$272,752.30

<b>Reconciling Items</b>	<b>Amount</b>
Salaries and Benefits (Remuneration only; reconciling items in above)	\$423,926.15
Amortization	\$7,350.00
Transfers to Member Libraries "Non-resident borrowing costs"	\$306,921.00
GST included in supplier payments & rebated	-\$30,119.37
Net Acc'ts Payable & prepaid exp. adjustments (re: payments in different FY)	-\$8,495.22
<b>Total Reconciling Items</b>	<b>\$699,582.56</b>

<b>Reconciliation</b>	<b>Amount</b>
Total Per Statement of Revenue and Expenditure	\$2,151,373.00
<b>Variance</b>	<b>\$0.00</b>

<b>Variance explanation (if required):</b>