

2024 Provincial Public Library Grant Report (PLGR)

Overview

Library Name*

Library and Community Profile*

Provide a brief description of your library and the community it serves (e.g., demographics, local economy, governmental relations, historical context, current issues, etc.).

2024 Year in Review*

Highlight activities and accomplishments that the library has focused on this year. Briefly outline how library funding (local, provincial, annual, one-time/targeted) has been used or earmarked for library services and/or special initiatives to meet community needs. Use the Featured Initiatives section starting on the next page to go into more detail on specific projects.

Major Themes*

Use the checkboxes below to indicate which areas your library primarily focused on this year. These themes should be reflected in the Featured Initiatives section starting on the next page, and/or in the Year in Review section above. We recommend choosing only the top 3-5 most relevant themes.

- Staffing
- Facilities
- Strategic planning and governance
- Collections
- Technology
- Programming
- Community outreach
- Emergency preparedness
- Accessibility and inclusion
- Environmental sustainability, climate action
- Mental health and wellness
- Reconciliation and Indigenous relations
- Other:

Featured Initiatives

Use this section to provide detail on up to four significant initiatives the library has undertaken in the past year, focusing particularly on use of the Enhancement Grants. Use one page per initiative. To add more pages, select Yes for "I have more initiatives to report" at the bottom of this page.

Initiative Title #1*

Enter a brief, descriptive title for your initiative.

Summary*

Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.

Timeline and Progress Report*

What is the expected timeline for this initiative? What is the current status (e.g. planning, implementation, complete, ongoing). If you have reported on this initiative in a previous year's PLGR, what has changed since then? What progress has been made, or what obstacles have you encountered?

Budgetary Information*

Please outline whether/how provincial funding (annual or one-time/targeted e.g., Enhancement Grants) contributes to the estimated cost of this initiative.

Rationale*

Why was this initiative prioritized? (e.g. fulfilling commitments under strategic plan, responding to emergent community need, availability of funding, etc.)

What impacts does/will this initiative have on the library and/or the community?*

Please include any applicable metrics or quantitative data to demonstrate impact.

I have more initiatives to report:*

- Yes
- No

Challenges

The following topics have been identified as recurrent themes in prior years' PLGRs, along with challenges that have surfaced throughout the current year. Select the level of concern each challenge presents for your library.

Financial pressure (e.g., rising costs, reduced revenues, forecasting uncertainty, local budget)*

- High Concern
- Moderate Concern
- Low Concern
- Not a Concern

Describe how the challenge has affected your library in the past year, and what actions your library has taken to address it. If no action was taken, explain what the barriers are. If the issue is of low concern, you may leave this field blank.

Governance (e.g., changes on the library board, relationship/conversations with local government)*

- High Concern
- Moderate Concern
- Low Concern
- Not a Concern

Describe how the challenge has affected your library in the past year, and what actions your library has taken to address it. If no action was taken, explain what the barriers are. If the issue is of low concern, you may leave this field blank.

Emergency response (e.g., fires, floods, extreme weather)*

- High Concern
- Moderate Concern
- Low Concern
- Not a Concern

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Staffing (e.g., recruitment and retention, mental health, and wellness)*

- High Concern
- Moderate Concern
- Low Concern
- Not a Concern

Describe how the challenge has affected your library in the past year, and what actions your library has taken to address it. If no action was taken, explain what the barriers are. If the issue is of low concern, you may leave this field blank.

Connectivity (e.g., low bandwidth, lack of home internet in the community)*

- High Concern
- Moderate Concern
- Low Concern
- Not a Concern

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Infrastructure/facilities (e.g., aging/damaged, renovations, new builds/upgrades/expansions)*

- High Concern
- Moderate Concern
- Low Concern
- Not a Concern

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Community access to the library (e.g., geographic isolation, lack of local public transit, building accessibility)*

- High Concern
- Moderate Concern
- Low Concern
- Not a Concern

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Disappearing services in the community (e.g., government, banking, health)*

- High Concern
- Moderate Concern
- Low Concern
- Not a Concern

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Public health (e.g., COVID-19, vaccinations, access to Telehealth)*

- High Concern
- Moderate Concern
- Low Concern
- Not a Concern

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Regulatory impacts (e.g., accessibility, privacy, employment standards)*

- High Concern
- Moderate Concern
- Low Concern
- Not a Concern

Describe how the challenge has affected your library in the past year, and what actions your library has taken to address it. If no action was taken, explain what the barriers are. If the issue is of low concern, you may leave this field blank.

Vulnerable communities (e.g., people experiencing homelessness, addiction, mental health crisis)*

- High Concern
- Moderate Concern
- Low Concern

Not a Concern

Describe how the challenge has affected your library in the past year, and what actions your library has taken to address it. If no action was taken, explain what the barriers are. If the issue is of low concern, you may leave this field blank.

Sociopolitical tensions (e.g. intellectual freedom, protests, global events, racism, homophobia)*

High Concern

Moderate Concern

Low Concern

Not a Concern

Describe how the challenge has affected your library in the past year, and what actions your library has taken to address it. If no action was taken, explain what the barriers are. If the issue is of low concern, you may leave this field blank.

Other (please specify)

High Concern

Moderate Concern

Low Concern

N/A

Describe how the challenge has affected your library in the past year, and what actions your library has taken to address it. If no action was taken, explain what the barriers are.

SAMPLE

Board Approval

Download the board approval signature form from the Public Libraries Branch website here: <LINK>

Upload the signed form by clicking the button below.

Upload Board Approval Signature Form*

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