

2023 LIBRARY FEDERATION OPERATING GRANT REPORT

FEDERATION NAME:

Northwest Library Federation

CHECKLIST

For the Library Federation Grant Report to be considered complete, please ensure you have provided information for each of the following sections. Text boxes will expand as you type. Click on a title in the list below to jump to that section of the document.

- [1. EXECUTIVE SUMMARY](#)
- [2. BUDGET INFORMATION](#)
- [3. FEATURED INITIATIVES](#)
- [4. BOARD APPROVAL](#)

1. EXECUTIVE SUMMARY

The Northwest Library Federation (NWLFF) is comprised of seven public libraries, located in Houston, Smithers, Hazelton, Terrace, Kitimat, Prince Rupert and Stewart. These libraries have service populations ranging from 400 to 20,300 people. As a result, NWLFF member libraries have widely varying level capacity to deliver programs and services on their own. The NWLFF addresses this disparity with a vision and priority to create equitable access to enrich library experiences across the region.

This year the NWLFF kicked off 2023 with updating our Strategic Plan, ensuring ongoing work aligned with the federation's key goals and priorities. Throughout the year, we continued to ensure the 2022 COVID-19 Relief & Recovery Grant (CRRG) was utilized through focusing on emergency preparedness training and planning, as well as collaborative provincial programming and professional development opportunities for member libraries. Regular core services, such as: books for babies, book club sets, preferred pricing on library supplies, training and database subsidies, summer programming tour coordination, and the NWLFF newsletter continued to be offered to our member libraries.

In this report, each highlighted initiative provides an overview of the purpose of each program, and the benefits each initiative offered. In addition, it will be highlighted how each program coordinated with the federations strategic goals:

- *Improving Access:* Provide relevant, quality programming and resources to residents of the communities that member libraries serve.
- *Building Capacity:* Provide ongoing opportunities for staff and board trustee training and professional development.

- *Collaboration:* Create a support system of member libraries and foster a spirit of collaboration and interconnectedness.
- *Enhancing Governance:* Keep fiscal management of the NWLF transparent and remain accountable to stakeholders

The Northwest Library Federation will continue to ensure to meet the organizations priorities, strategic goals, and strive for continuous collaboration in the Northeast region throughout the 2024 year.

2. BUDGET INFORMATION

Grant Type	Total Grant Amount	Amount Spent to Date	Earmarked for Upcoming Projects/ Operations	Remaining to be Allocated
2022 CRR & EPP Grant¹	\$35,500.00	\$22,816.32	\$12,683.68	\$0.00
2023 Enhancement Grant	\$135,000.00	\$8250.00	\$73,880.00	\$52,870.00
Annual Funding (Total 2023-2025)	\$157,200.00	52,400.00	This funding total will be split evenly over 3 years and will apply to the annual NWLF operational funding.	
Portion of Annual Funding Budgeted for 2023¹	\$52,400.00			

¹ If Amount Spent to Date does not equal Total Grant Amount, report the remainder as earmarked or to be allocated for the coming year, and briefly explain the variance in the box below.

Variance
<ul style="list-style-type: none"> The remaining Covid Recovery and Relief Grant is allocated to the Core Course training offered to NWLF member library staff and trustees. The Earmarked funds the Enhancement Grant were highlighted in the NWLF Enhancement Grant Interim Progress Report. The Remaining to be allocated will be decided on in future NWLF Board meetings. Annual Funding received for the 2023-2025 years of \$157,200.00 will be split evenly over three years, allocating \$52,400.00 to 2023, 2024, and 2025.

3. FEATURED INITIATIVES

Please use this section for:

1. Highlighting key federation operations **OR**
2. Reporting progress on ongoing initiatives included in the Interim Report **OR**
3. New initiatives developed since the Interim Report.

Copy and paste additional tables as needed.

Initiative Title	
2023 – 2025 Strategic Plan	
What is the nature of this initiative? (both may apply)	
<input type="checkbox"/> New/Targeted	<input checked="" type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input type="checkbox"/> Consortium licensing <input checked="" type="checkbox"/> Resource sharing	<input checked="" type="checkbox"/> Professional learning <input checked="" type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input type="checkbox"/> Service expansion beyond community borders	<input checked="" type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input checked="" type="checkbox"/> Communications and membership engagement	<input type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input type="checkbox"/> Implementation in progress
<input type="checkbox"/> Complete	<input checked="" type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
<p>NWLF Board, NWLF member libraries, and NWLF Director work with facilitator Edel Toner-Rogala to update the NWLF Strategic Plan. The updated strategic plan is for the 2023-2025 years.</p> <p>Edel facilitated a discussion virtually with the NWLF Board, Director and member libraries to go over, update, and change if needed the federation’s strategic goals.</p>	
Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.	
<p>Updating the strategic plan is an ongoing operational function and will ensure the federations work is focusing on strategic priorities. The planning process brought the NWLF Board, Director and member libraries together to engage in a productive discussion and decide on how our goals should look over the next three years.</p> <p>Updating the NWLF Strategic Plan focused on the following strategic goals:</p> <ul style="list-style-type: none"> ➤ Improving Access: Provide relevant, quality programming and resources to residents of the communities that member libraries serve. 	

<ul style="list-style-type: none"> ➤ Building Capacity: Provide ongoing opportunities for staff and board trustee training and professional development. ➤ Collaboration: Create a support system of member libraries and foster a spirit of collaboration and interconnectedness. ➤ Enhancing Governance: Keep fiscal management of the NWLF transparent and remain accountable to stakeholders.
<p>Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?</p>
N/A
<p>What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.</p>
<p>Ensuring the NWLF strategic plan is up to date ensures that the federation is operating in an effective way that focuses on strategic goals that are beneficial to its member libraries.</p>

Initiative Title	
Hiking Kits	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input type="checkbox"/> Consortium licensing <input checked="" type="checkbox"/> Resource sharing	<input type="checkbox"/> Professional learning <input type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input checked="" type="checkbox"/> Communications and membership engagement	<input type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input type="checkbox"/> Implementation in progress
<input type="checkbox"/> Complete	<input checked="" type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.
Working in coordination with BC Parks, NWLF Director assisted in obtaining and implementing a new collection of hiking kits for each of the member libraries. These hiking kits were generously donated by BC Parks. Terrace Public Library graciously took the lead on cataloguing these hiking kits for all of the member libraries. This has turned out to be a positive partnership with BC Parks. BC Parks has reached out to the NWLF Director early in 2024 to see if they can help to implement new science backpack kits for the NWLF member libraries. The NWLF was selected as the pilot project for this new initiative, and will provide the new science kits to the libraries at no cost.
Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.
The hiking kits focused on the following strategic goals: <ul style="list-style-type: none"> ➤ Improving Access: Provide relevant, quality programming and resources to residents of the communities that member libraries serve. ➤ Collaboration: Create a support system of member libraries and foster a spirit of collaboration and interconnectedness.
Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?
N/A
What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.
These hiking kits have been well received and utilized by library patrons. The circulation of the kits started in June 2023.

Initiative Title	
NWLF Staff Virtual Monthly Roundtables	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input type="checkbox"/> Consortium licensing	<input checked="" type="checkbox"/> Professional learning <input type="checkbox"/> Training opportunities

<input checked="" type="checkbox"/> Resource sharing	<input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input checked="" type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input checked="" type="checkbox"/> Communications and membership engagement	<input type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input type="checkbox"/> Implementation in progress
<input type="checkbox"/> Complete	<input checked="" type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
Based on feedback from the 2022 NWLF Conference, roundtables for member library staff would be well received and beneficial. These roundtables were started in January 2023, and the discussions took place on the last Friday of every month. The target audience for	
Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.	
The roundtable program focused on the following strategic goals: <ul style="list-style-type: none"> ➤ Improving Access: Provide relevant, quality programming and resources to residents of the communities that member libraries serve. ➤ Building Capacity: Provide ongoing opportunities for staff and board trustee training and professional development. ➤ Collaboration: Create a support system of member libraries and foster a spirit of collaboration and interconnectedness. 	
Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?	
N/A	
What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.	
The primary feedback for this program is library staff enjoy and appreciate the opportunity to share, learn and connect with the other library staff throughout the region. Programs, fundraising, and other library services are the common conversation themes.	

Initiative Title	
Emergency Management for Organizational Continuity	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input type="checkbox"/> Shared service delivery <input type="checkbox"/> Consortium licensing <input type="checkbox"/> Resource sharing	<input checked="" type="checkbox"/> Professional learning <input checked="" type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input type="checkbox"/> Communications and membership engagement	<input checked="" type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input type="checkbox"/> Implementation in progress
<input checked="" type="checkbox"/> Complete	<input type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
Through utilizing the Covid Recovery and Relief Grant, NWLF Director completed the Emergency Management for Organizational Continuity program through the University of Victoria. This course was completed at the end of 2023, and it was decided that once the program was completed the NWLF would help the NWLF member libraries with creating their or updating their Emergency Management plans.	
Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.	
Obtaining the Emergency Management for Organizational Continuity program and assisting the NWLF member libraries to create or update their Emergency Management plans focused on the following strategic goals: <ul style="list-style-type: none"> ➤ Building Capacity: Provide ongoing opportunities for staff and board trustee training and professional development. ➤ Collaboration: Create a support system of member libraries and foster a spirit of collaboration and interconnectedness. 	
Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?	

NLWF Director completed the program at the end of 2023. The Emergency Preparedness plan for Terrace Public Library is complete. NLWF Director is currently working on the plan for Smithers Public Library.

What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.

Assisting the NLWF member libraries with their Emergency Management plans will ensure the libraries in the region are taking appropriate steps to ensure they are addressing and mitigating possible disasters that could disrupt operations. In addition these plans encourage the libraries to consider how operations will resume if a disruption in operations takes place.

Initiative Title	
Picco Puppet Palace – Summer Reading Club Tour	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input type="checkbox"/> Consortium licensing <input type="checkbox"/> Resource sharing	<input type="checkbox"/> Professional learning <input type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input checked="" type="checkbox"/> Communications and membership engagement	<input type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input type="checkbox"/> Implementation in progress
<input checked="" type="checkbox"/> Complete	<input type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
The NLWF financially supports a family focused Northwest tour during the summer months that coincides with the Summer Reading Program. For 2023 the NLWF hired Picco Puppet Palace: https://www.picospuppetpalace.com/ to tour the region.	

Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.
Offering family focused summer tours focuses on the following strategic goals: <ul style="list-style-type: none"> ➤ Improving Access: Provide relevant, quality programming and resources to residents of the communities that member libraries serve. ➤ Collaboration: Create a support system of member libraries and foster a spirit of collaboration and interconnectedness.
Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?
N/A
What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.
All of the Picco Puppet Palace shows and workshops at the member libraries were well attended, and Sally Miller (host of the show) was professional, prepared, and very entertaining. All of the library directors in the region expressed how well the puppet show was. NWLF Director has recommended Picco Puppet Palace to other federation directors as one of their summer tour options. For 2024 the NWLF has hired Story Theatre Co. for the 2024 summer tour.

Initiative Title	
Science World Visit	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input type="checkbox"/> Consortium licensing <input type="checkbox"/> Resource sharing	<input type="checkbox"/> Professional learning <input type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input checked="" type="checkbox"/> Communications and membership engagement	<input type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	

<input checked="" type="checkbox"/> Planning/research stage	<input type="checkbox"/> Implementation in progress
<input checked="" type="checkbox"/> Complete	<input type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
<p>NWLF Director reached out to Science World on the Road to do a tour in the Northwest Region. Science World on the Road was scheduled to be visiting schools in the Terrace, Kitimat, and Prince Rupert communities in December 2023 and agreed to visit the libraries while they were in those communities. Science World on the Road will be visiting the other NWLF member libraries in 2024, as Science World on the Road is planning to be in the other communities later in the year. Is tentative that the libraries will be visited in September/October 2024.</p>	
Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.	
<p>Offering the Science World on the Road tour focuses on the following strategic goals:</p> <ul style="list-style-type: none"> ➤ Improving Access: Provide relevant, quality programming and resources to residents of the communities that member libraries serve. ➤ Collaboration: Create a support system of member libraries and foster a spirit of collaboration and interconnectedness. 	
Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?	
<p>This project is new since the enhancement grant report. It is being funded through the Enhancement Grant. Since Science World on the Road was already scheduled in region visiting schools, the NWLF only had to cover presentation costs, as the travel and accommodation costs were already paid for other organizations. A cost sharing model will be worked out when Science World on the Road visits the other member libraries.</p>	
What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.	
<p>The Science World on the Road Tour was well attended. Terrace Public Library – 40 attendees Prince Rupert Public Library – 70 attendees Kitimat Public Library - 35</p>	

Initiative Title	
LEGO from First Book Canada	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input type="checkbox"/> Consortium licensing <input type="checkbox"/> Resource sharing	<input type="checkbox"/> Professional learning <input type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input type="checkbox"/> Communications and membership engagement	<input type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input type="checkbox"/> Implementation in progress
<input checked="" type="checkbox"/> Complete	<input type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
First Book Canada offered a LEGO box promotion. As per request from the NWLF member libraries, LEGO boxes were purchased with NWLF funds for library programming.	
Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.	
Purchasing the LEGO boxes for the libraries to offer LEGO programs focuses on the following strategic goal: ➤ Improving Access: Provide relevant, quality programming and resources to residents of the communities that member libraries serve.	
Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?	
N/A	

<p>What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.</p>
<p>The libraries will be able to offer various library LEGO programs to their community.</p>

Initiative Title	
Ryan Dowd Homeless Training	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input checked="" type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input checked="" type="checkbox"/> Consortium licensing <input checked="" type="checkbox"/> Resource sharing	<input checked="" type="checkbox"/> Professional learning <input checked="" type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input checked="" type="checkbox"/> Communications and membership engagement	<input checked="" type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input checked="" type="checkbox"/> Implementation in progress
<input type="checkbox"/> Complete	<input checked="" type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
The NWLF in partnership with the other provincial federations share a consortium licence to offer Ryan Down Homeless Training.	
Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.	
Ryan Down training has been requested by NWLF member libraries. A regular annual membership is too expensive for the NWLF to purchase on their own. Having a cost sharing option with the other library federations make having a membership to this training possible.	

<p>Providing the Ryan Dowd Homeless training to NWLF member library staff focuses on the following strategic goals:</p> <ul style="list-style-type: none"> ➤ Building Capacity: Provide ongoing opportunities for staff and board trustee training and professional development. ➤ Collaboration: Create a support system of member libraries and foster a spirit of collaboration and interconnectedness.
<p>Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?</p>
<p>The membership was active in December 2023. The NWLF cost for this program is \$484.38 annually.</p>
<p>What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.</p>
<p>Library staff will receive high quality training on how to handle and support marginalized patrons.</p>

Initiative Title	
Elisha Rose Author Tour	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input type="checkbox"/> Consortium licensing <input type="checkbox"/> Resource sharing	<input type="checkbox"/> Professional learning <input type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input type="checkbox"/> Communications and membership engagement	<input type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input type="checkbox"/> Implementation in progress
<input checked="" type="checkbox"/> Complete	<input type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
Elisha Rose visited all member libraries discussing her recently published book “I am Worthy: There is no Love Without Truth”. Her story is based on a true story about loving an addict and keeping his secrets	
Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.	
Elisha Rose’s author tour focused on the following strategic goal: <ul style="list-style-type: none"> ➤ Improving Access: Provide relevant, quality programming and resources to residents of the communities that member libraries serve. 	
Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?	
N/A	
What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.	
NWLFL member libraries request and priorities author visits for their library programing.	

Initiative Title	
Radon Detectors	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input type="checkbox"/> Consortium licensing <input checked="" type="checkbox"/> Resource sharing	<input type="checkbox"/> Professional learning <input type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion

<input type="checkbox"/> Communications and membership engagement	<input type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input checked="" type="checkbox"/> Implementation in progress
<input type="checkbox"/> Complete	<input type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
NWLFDAG members requested that the NWLFD Director look into purchasing Radon Detectors for the member libraries to lend to patrons. Working with the company AirThings, each member library has now received two Radon Detectors to lend out to their patrons.	
Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.	
Purchasing the Radon Detectors focuses on the following strategic goal: <ul style="list-style-type: none"> ➤ Improving Access: Provide relevant, quality programming and resources to residents of the communities that member libraries serve. 	
Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?	
These Radon Detectors have been purchased with the Enhancement Grant. This was a new request made by LDAG in the fall of 2023 after the interim report was submitted. No obstacles were encountered.	
What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.	
AirThings offers a specific library lending program as part of their sustainability goal. This program offers a positive impact for communities, as they are able to become familiar with the importance of radon monitoring.	

Initiative Title	
Decolonizing the Catalogue Project	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input checked="" type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input type="checkbox"/> Consortium licensing <input checked="" type="checkbox"/> Resource sharing	<input checked="" type="checkbox"/> Professional learning <input checked="" type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input type="checkbox"/> Communications and membership engagement	<input type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input checked="" type="checkbox"/> Implementation in progress
<input type="checkbox"/> Complete	<input type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
Allison Sharp at Terrace Public Library is working on completing the cataloguing portion and best practice information for the Decolonizing the Catalogue Project. Allison is currently taking the following course to assist her in her work: https://elearning.ala.org/local/catalog/view/product.php?productid=1002	
Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.	
Decolonizing the Catalogue Project focuses on the following strategic goals: <ul style="list-style-type: none"> ➤ Improving Access: Provide relevant, quality programming and resources to residents of the communities that member libraries serve. ➤ Building Capacity: Provide ongoing opportunities for staff and board trustee training and professional development. ➤ Collaboration: Create a support system of member libraries and foster a spirit of collaboration and interconnectedness. 	
Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?	
Allison Sharp has started taking the follow course to gain further knowledge to complete this project: https://elearning.ala.org/local/catalog/view/product.php?productid=1002	

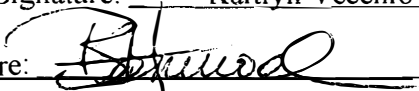
What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.
This project will update all records for all member libraries in the Northwest to ensure appropriate and relevant language is used.

Initiative Title	
Library Presents	
What is the nature of this initiative? (both may apply)	
<input checked="" type="checkbox"/> New/Targeted	<input type="checkbox"/> Supporting/Enhancing existing operations
Area of Operations (select as many as apply)	
<input checked="" type="checkbox"/> Shared service delivery <input checked="" type="checkbox"/> Consortium licensing <input type="checkbox"/> Resource sharing	<input type="checkbox"/> Professional learning <input type="checkbox"/> Training opportunities <input type="checkbox"/> Conference planning
<input checked="" type="checkbox"/> Service expansion beyond community borders	<input type="checkbox"/> Governance, strategic planning, and regional priorities, membership expansion
<input checked="" type="checkbox"/> Communications and membership engagement	<input type="checkbox"/> Streamlining financial, administrative, legal support, human resources, shared services
<input type="checkbox"/> Other (please specify):	
What is the status of this initiative?	
<input type="checkbox"/> Planning/research stage	<input checked="" type="checkbox"/> Implementation in progress
<input type="checkbox"/> Complete	<input type="checkbox"/> Ongoing as part of operations
Is this a multi-year initiative?	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Summary – Provide a brief description of the activities undertaken this year. Please include details such as any partnerships or resources leveraged to accomplish this initiative.	
<p>The BC Libraries Present collaborative initiative between the library federations offers high quality, virtual programming available to all public libraries in the province. The 2023 year line-up focused on Climate and features the following authors:</p> <p>Kim Stanley Robinson: Imagining a Better Climate Future October 3, 6:30-8:00 pm Pacific (7:30-9:00 pm Mountain)</p> <p>John Vaillant: Our New Fire Weather November 8, 6:30-8:00 pm Pacific (7:30-9:00 pm Mountain)</p> <p>Brandi Morin: On the Frontlines of Indigenous Land Defence December 8, 6:30-8:00 pm Pacific (7:30-9:00 pm Mountain)</p>	

<p>Rationale – Why was this initiative prioritized? Comment on how this supports core operational functions, specified strategic goals, priorities identified in your grant award letter, and/or emerging member library needs.</p>
<p>The Libraries Present program focuses on the following strategic goals:</p> <ul style="list-style-type: none"> ➤ Improving Access: Provide relevant, quality programming and resources to residents of the communities that member libraries serve. ➤ Collaboration: Create a support system of member libraries and foster a spirit of collaboration and interconnectedness.
<p>Progress Report – If you have reported on this initiative previously (e.g. in the interim report), what has changed since then? What progress has been made, or what obstacles have you encountered?</p>
<p>This program is being funded through the Covid Recovery and Relief Grant. We are working with InterLink and the other library federations to ensure the committee shows equal representation, and to ensure reports are being created to see attendance statistics.</p>
<p>What impacts does/will this initiative have on the federation, member libraries, and/or communities? Please include any applicable metrics or quantitative data to demonstrate impact.</p>
<p>This online program allows library patrons to experience an author reading right from the comfort of their home.</p>

4. BOARD APPROVAL

Electronic signatures are acceptable where physical signatures are not feasible.

Federation Director Signature: Kaitlyn Vecchio Date: February 16th, 2024
 Board Chair Signature:  Date: Feb 23/24