

## 2022 PROVINCIAL PUBLIC LIBRARY GRANT REPORT (PLGR)

### LIBRARY NAME

Chetwynd Public Library

### CHECKLIST

For the PLGR to be considered complete, please ensure you have provided information for each of the following sections. Suggested word counts have been included for each question, but feel free to include more or less text as needed – text boxes will expand as you type. Click on a title in the list below to jump to that section of the document.

- [1. INTRODUCTION - LIBRARY AND COMMUNITY PROFILE](#)
- [2. MAJOR PROJECTS/PROGRAMS](#)
- [3. CHALLENGES](#)
- [4. COVID-19 RELIEF & RECOVERY – 2022 PROGRESS REPORT](#)
- [5. BOARD APPROVAL](#)

### INTRODUCTION - LIBRARY AND COMMUNITY PROFILE

Provide a brief description of the community and library, focusing on what has changed in the past year. If provincial funding is primarily used to support your library's core operations, please include a general describe where it is applied (staffing, utilities, collections, etc.).

Chetwynd is located in the foothills of the Rocky Mountains in Northeastern British Columbia. It is the first town that travellers encounter after emerging from the Rockies along Highway 97 and acts as the gateway to the Peace River area. Nearby there are four provincial parks, two lakes, and several recreational trails. Chetwynd is known for hiking, hunting, fishing and winter sports; perfect for the outdoor enthusiasts. Uniquely beautiful chainsaw carved statues can be found throughout the town site, which is renowned for its annual international chainsaw carving competition.

Chetwynd is among the younger communities in the province of British Columbia. In 1962 Chetwynd became incorporated as a Village. The population of the District of Chetwynd is estimated to be 2503 as of the 2016 census data. This does not include the Regional District unincorporated areas of Moberly Lake, Saulteau First Nations, West Moberly First Nations, East Pine, Hasler Flats, Lone Prairie, and Jackfish. The combined population is estimated to be 7000.

The primary Industries in Chetwynd are forestry, oil, gas, mining, wind power, ranching, and tourism. We have noticed an increase in our industrial population with the pipelines, installation of new windmills and the building of the Site C hydro dam.

The Chetwynd Public Library is known as the community living room, because of the large number and wide variety of services and resources it provides. It is a gathering space that connects and strengthens the community. The warm and welcoming team are always searching for creative ways to connect and engage the community both inside and outside the walls of the library. The Chetwynd Public Library won Non-for Profit of the Year and our Assistant Library Director, Kayla MacDonald, won customer service of the year through the Chetwynd Chamber of Commerce business excellence awards.



## 2. FEATURED PROJECTS/PROGRAMS

Please describe any featured projects/programs the library has delivered in the past year. To report on multiple projects/programs, “copy” the blank table below and insert additional tables as needed using the “paste” function. Use one table per project/program. You do not need to report on every project/program, only highlights/notable examples.

| 1. Project/Program Name  |
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| <b>Provincial Funding Break-down</b>   |
| <b>Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.</b>   |
| <p>The funding that we receive from the province, \$35,758.00, goes into our regular operating expenses.</p> <ul style="list-style-type: none"><li>• \$16,720 Per Capita Operating<ul style="list-style-type: none"><li>○ We offer free WiFi, ensuring the public can access it from outside of the building 24/7. Staff assist patrons with computers, printing and scanning.</li><li>○ We continue to grow our digital resources and promote linkedin learning, the Gale courses as well as Tumble Books for kids.</li><li>○ Programing details are below. We apply for many grants to be able to enhance and grow this part of our library. The social connections and sense of community are huge. It is not always easy moving to a small town, the library is that place that welcomes people and links them to their community.</li><li>○ In addition to the regular utilities, maintenance, and janitorial expenses we had a few call outs to the plumber this past year, fingers crossed it holds up until we move to the new building.</li><li>○ Provincial networking: with NELF Directors on various topics such as the Overdrive collection and accessibility as well as getting regular updates from the ABCPLD and the BCLTA.</li></ul></li><li>• \$1,958 Resource Sharing<ul style="list-style-type: none"><li>○ We are thankful and proud to be able to bring in any book that our patrons are looking for through interlibrary loan. This past year shipping costs were just over \$2,000 and we purchased \$1,300 worth of mailbags.</li></ul></li><li>• \$7,400 BC One Card<ul style="list-style-type: none"><li>○ We see regular visitors from all over the province, country and internationally especially in the summer months when so many travellers make the road trip to Alaska. We often have Northern travellers pop into the library for a washroom break and coffee for the road from the bistro, others stop for a while to take a much needed break. We have many camp workers families that will spend time at the library for something to do while in town.</li></ul></li><li>• \$9,680 Equity and Literacy<ul style="list-style-type: none"><li>○ We continually bring in new books. It is a feel good moment when patrons are so excited to hear of a new book that just came out and are able to find it at the library.</li></ul></li></ul> |



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| We try hard to get to know our patrons and bring in books we know that they will love and enjoy.  |
| <b>How does this project/program support the library's strategic goals?</b>   |
| <b>How does this project/program support the <u>B.C.'s strategic goal(s) for public library service</u> from the strategic plan, which include:</b>                           |
| <ol style="list-style-type: none"> <li>1. Improving Access</li> <li>2. Building Capacity</li> <li>3. Advancing Citizen Engagement</li> <li>4. Enhancing Governance</li> </ol> |
| Improving Access, Building Capacity, Advancing Citizen Engagement, Enhancing Governance   |
| <b>What are the key outcomes of this project/program?</b>   |
| Our library is open and has materials and services people are looking for.  |
| <b>Did provincial grants enable this project/program? If so, how?</b>   |
| Yes, noted above  |

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| <b>2. Project/Program Name</b>  |
| <b>New Library</b>  |
| <b>Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.</b>  |
| <p>Since 2016, the Chetwynd Public Library Board of Trustees and the library staff; together with the Peace River Regional District and the District of Chetwynd have been working towards a new library in Chetwynd.</p> <p>In 2016 there were conversations of doing a renovation project for the library, but after listing off all of the areas in the library that needed replaced, or upgraded such as: the roof, plumbing, ventilation, electrical, windows, storage ... the team agreed that a new building would be the way to go.</p> <ul style="list-style-type: none"> <li>- 2016, a consultant specializing in library services was hired by the PRRD to do a Feasibility Study, and an Advisory Committee was formed to work through the process. <ul style="list-style-type: none"> <li>o Once the Feasibility Study was complete, the recommendation was to attach the new library onto the existing Rec Centre. <ul style="list-style-type: none"> <li>▪ The Rec Centre is a building consisting of an Arena built in the 70's, Curling Rink 80's, Wave Pool 90's and expansion project that linked the buildings together in 2010. Already bursting at its seams, not to mention the potential cost of abatement and what it would cost to tie into the existing ventilation and sprinkler system, it was decided this may not be the best option.</li> <li>▪ However, the committee did agreed on the area. One of the biggest deciding factors is the bus route and all youth have the ability to access the library.</li> <li>▪ Being the landowner, PRRD looked at other areas around the Rec Centre where a standalone building would work. After a few options were presented and many discussions later a final location was agreed upon.</li> <li>▪ The new library will be on the opposite side of the Rec Centre it is now, nestled between the skate park and splash park, with a nice amount of greenspace. It will also be bordering the field where the annual international chainsaw carving competition takes place.</li> </ul> </li> </ul> </li> </ul> |



- 2017, a decision was made to hire an architect to complete a concept design and cost estimate for the project.
- 2018, a design was completed by the architect working with the Advisory Committee. The design was to go public but was cancelled, the committee felt the cost was too high.
- 2019, the committee used this design to apply for the Investing in Canada Grant Program for Rural and Northern Communities.
- 2020, the committee found out that they were not successful with the grant.
- The end of 2020, beginning of 2021, the committee came back together virtually to discuss what new approach and/or direction they would take towards the goal of a new library.
- 2021, PRRD put out a tender for a design and build.
  - o Amy Lievers with Field Lievers Architecture (now Faction Projects) was the successful bidder.
  - o The public engagement ran from October to November with a virtual open house on November 03<sup>rd</sup>.
- 2022, the Advisory Committee worked with Amy through various meeting platforms to bring the design of the new library to life.
  - o The ground breaking ceremony took place on June 03<sup>rd</sup> and construction began.
- 2023, projections: the completion is scheduled for the fall. The Advisory Committee will be busy with service agreements, contracts and furnishing choices for the new space.

The ground breaking ceremony was a very heart felt event with the family of Yvonne Elden being present to present a memorial fund. Yvonne was passionate about the community and a huge advocate for libraries.

Throughout this time, the partners worked hard on advocating and sourcing out funding to pay for the new library.

**How does this project/program support the library's strategic goals?**

This project supports our library's Strategy two: A Welcoming Library which is centred around the completion of the new library.

**How does this project/program support the [B.C.'s strategic goal\(s\) for public library service](#) from the strategic plan, which include:**

5. Improving Access
6. Building Capacity
7. Advancing Citizen Engagement
8. Enhancing Governance

Strategy 2: Building Capacity & Strategy 3: Advancing Citizen Engagement

**What are the key outcomes of this project/program?**

That we complete the new library on budget, it is environmentally friendly and energy efficient, we have spaces to display local culture and art. It is a safe space with a sense of belonging, a place that feels like home where people can connect, share, and thrive by having a variety of resources available for lifelong learning.

**Did provincial grants enable this project/program? If so, how?**



The project is fully covered by grants and no taxation.

Budget for the project was increased in 2022 due to refinement of the costing of building components. The increase will be paid for with additional grant funds through Area 'E' of the Peace River Regional District. As a result of the funding commitments of the partners and the community, the Regional District does not have to borrow funds and increase taxes for the construction of the new library.

Community partner donations:

- Family of Yvonne Elden \$5,000
- Northeast BC Community Foundation Yvonne Elden Fund \$5,215
- Canfor - Chetwynd Sawmill (lumber valued at \$9,335)
- West Fraser - Chetwynd Forest Industries (lumber valued at \$11,858)
- Coastal GasLink \$50,000
- Surerus Murphy Joint Venture \$50,000
- Northern Development Initiative Trust \$300,000

PRRD Electoral Area E, District of Chetwynd & Chetwynd Library Board:

- Electoral Area E Peace River Agreement Reserve: \$2,430,092
- Electoral Area E Community Works (Gas Tax) Reserve: \$735,759
- Electoral Area E Fair Share Reserve: \$235,759
- District of Chetwynd: \$1,000,000
- Chetwynd Public Library Association: \$840,000

TOTAL Capital Budget = \$5,651,825

### 3. Project/Program Name

#### Living Life to the Full

**Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.**

Our Library Director and Assistant Library Director took the training to become facilitators in the Living Life to the Full course through the Canadian Mental Health Association. With the influx of depression and anxiety for various reasons, including the spike coming out of covid, we wanted to be able to offer something worthwhile to our community. We also wanted to it to be free and offer childminding to take away any barriers so those that are struggling with mental health are able to access this valuable information. We applied for additional funding to achieve this goal.

Living Life to the Full is a fun and engaging eight-week course that provides people from all walks of life with effective tools to maximize their ability to manage life's challenges. The group-oriented course is based on the principles of cognitive behaviour therapy (CBT) which focuses on understanding how thoughts, feelings, and behaviours work together to impact well-being. Each 90-minute session focuses on a different topic, such as understanding unhelpful thoughts, engaging in enjoyable activities, coping with anger and solving daunting problems.

**How does this project/program support the library's strategic goals?**

Strategy 2: A Welcoming Library and Strategy 4: Outstanding Programs & Resources.

**How does this project/program support the [B.C.'s strategic goal\(s\) for public library service](#) from the strategic plan, which include:**

9. Improving Access
10. Building Capacity
11. Advancing Citizen Engagement



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| <b>12. Enhancing Governance</b>  |
| Strategy 2: Building Capacity & Strategy 3: Advancing Citizen Engagement   |
| <b>What are the key outcomes of this project/program?</b>  |
| That the participants learn the tools to breakthrough their depression, anxiety, fears to have a happy healthier life. |
| <b>Did provincial grants enable this project/program? If so, how?</b>  |
| Canadian Mental Health Association, Ministry of Family and Children Development, Peace River Regional District         |

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| <b>4. Project/Program Name</b>   |
| <b>Community Gardening Literacy</b>  |
| <b>Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.</b>   |
| The Chetwynd Public Library is proud of its seed library. This past year we gave out over 150 free kits consisting of a variety of themes such as bee pollinators, tea, aromatic, home remedies, herbs, and vegetables. A kit comes with everything to set the grower up for success, a large pot, soil, seeds or seedlings, instruction sheets, a book and a little item to enhance the experience, such as a tea strainer for the tea kits. We also plant with our children in our children's programs.  |
| <b>How does this project/program support the library's strategic goals?</b>  |
| Strategy 4: Outstanding Programs & Resources   |
| <b>How does this project/program support the <a href="#">B.C.'s strategic goal(s) for public library service</a> from the strategic plan, which include:</b>   |
| <ul style="list-style-type: none"> <li>13. Improving Access</li> <li>14. Building Capacity</li> <li>15. Advancing Citizen Engagement</li> <li>16. Enhancing Governance</li> </ul>  |
| Advancing Citizen Engagement   |
| <b>What are the key outcomes of this project/program?</b>  |
| Food sustainability and the importance of growing your own healthy food. Every kit taken out of the library is an opportunity to educate! We have been able to give our new gardeners tips and tricks from seasoned gardeners. Excitement is contagious and we believe that through this opportunity to promote gardening literacy that more green space may become utilized and there will be a greater appreciation for the land, soil, non-GMO seeds, and healthy food choices. We will continue to engage our community in the art of gardening. Every class had a wait list and since it is so successful, we were able to secure a third year of funding through the BC Hydro Peace Agricultural Compensation Fund. We look forward to what this year will bring as we continue to expand and grow our seed library. |
| <b>Did provincial grants enable this project/program? If so, how?</b>  |
| BC Hydro Northern Development Initiative Trust – Community Gardening Literacy, Peace River Regional District   |

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| <b>5. Project/Program Name</b>   |
| <b>Food Programs</b>   |
| <b>Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.</b> |



Every program offered through the library includes a healthy and nourishing snack or meal. We believe in nourishing the body as well as the mind.

We offer three cooking programs: creative cooks for children in grade 4-7, due to its popular demand, we kept the Virtual Vegan Kitchen and we were excited to bring back the Good Food Community Kitchen where participants cook and enjoy a meal together.

We were excited to offer the Senior and Elder Community Christmas Dinner this year after a two year hiatus due to the covid restrictions. It was wonderful to see the excitement as 120 Seniors and Elders shared the fun and festivities of a traditional Christmas turkey dinner together. This event also gives the library an opportunity to connect and network with other community groups.

**How does this project/program support the library's strategic goals?**

Strategy 2: A Welcoming Library and Strategy 4: Outstanding Programs & Resources.

**How does this project/program support the [B.C.'s strategic goal\(s\) for public library service](#) from the strategic plan, which include:**

- 17. Improving Access
- 18. Building Capacity
- 19. Advancing Citizen Engagement
- 20. Enhancing Governance

Strategy : Advancing Citizen Engagement

**What are the key outcomes of this project/program?**

It introduces participants to new foods and the social connections made through sharing food together is immeasurable! Nourishing our community and removing financial barriers.

**Did provincial grants enable this project/program? If so, how?**

BC Hydro Northern Development Initiative Trust – AlphaBITES Healthy Food Program  
Peace River Regional District & West Fraser Mills – Senior & Elder Community Christmas Dinner

**6. Project/Program Name**

**Family Literacy “Lets Connect”**

**Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.**

At this time, we were still juggling the covid restrictions and were hesitant on what we could offer, so we decided to celebrate members of our community whose dedication to bring people together inspires us to be inclusive, generous, and productive in a meaningful way. Each day of the week we celebrated a different person.

- Stan Fraser, a local Elder who has passed on knowledge to our children in our children's programs and a huge advocate for mental health.
- Robyn Fuller a family councillor for West Moberly First Nations who has organized a variety of events all of which focus on bring the community together.
- Darcy Stanyer, an active outdoorsman who is able to connect people through guided hikes and setting tracks at the community forest for cross country skiing.
- Toni Either, coaches team sports such as curling, volleyball, softball and basketball encouraging people to connect doing something fun and active.
- Marcie Fofonoff, has a genuine love for community and people of all ages. She volunteers for many community initiatives as well as invites people to join many outings such as kayaking and hiking and facilitates many book clubs.



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| <ul style="list-style-type: none"> <li>- Darlene Campbell, with Moccasin Flats Metis Society and the key person in sharing the story of the first settlers in our area and on the Northeast Metis Storytelling project where Elders get to pass on their stories and wisdom.</li> <li>- Carmen Little, during these challenging times of isolation Carmen volunteered to make sure everyone had virtual access to services that she wrote and conducted, this included teaching members of all ages, especially the elderly how to use the technology so they would not be left out or feel forgotten.</li> </ul> |
| <b>How does this project/program support the library's strategic goals?</b>   |
| A Welcoming Library; we value promoting a place where creativity and culture can be celebrated, and promoting healthy communities, Supporting people coming together (although the space was not in the library, due to the restrictions, we creatively thought of connections that could be made to bring people together).  |
| <b>How does this project/program support the <a href="#">B.C.'s strategic goal(s) for public library service</a> from the strategic plan, which include:</b>  |
| <ul style="list-style-type: none"> <li>21. Improving Access</li> <li>22. Building Capacity</li> <li>23. Advancing Citizen Engagement</li> <li>24. Enhancing Governance</li> </ul>   |
| Advancing Citizen Engagement  |
| <b>What are the key outcomes of this project/program?</b>   |
| Making community connections where people are welcomed to join groups and form relationships with other community members.  |
| <b>Did provincial grants enable this project/program? If so, how?</b>   |
| Decoda Literacy Solutions – Family Literacy Week  |

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| <b>7. Project/Program Name</b>   |
| <b>Baby Welcoming</b>  |
| <b>Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.</b>   |
| This is a fun event hosted by the Chetwynd Public Library. It is an opportunity to have all new babies visit the library, retain their first library card, sign up for the Imagination Library, receive some welcoming baby gifts, learn about all the free library programs and resources and most importantly make connections and form friendships with other new parents and caregivers. |
| <b>How does this project/program support the library's strategic goals?</b>  |
| Strategy 2. A Welcoming Library and Strategy 4. Outstanding Programs & Resources.  |
| <b>How does this project/program support the <a href="#">B.C.'s strategic goal(s) for public library service</a> from the strategic plan, which include:</b>   |
| <ul style="list-style-type: none"> <li>25. Improving Access</li> <li>26. Building Capacity</li> <li>27. Advancing Citizen Engagement</li> <li>28. Enhancing Governance</li> </ul>  |
| Advancing Citizen Engagement   |
| <b>What are the key outcomes of this project/program?</b>  |
| Due to the covid restrictions we turned this into a "Cute as a Button" pick-up event and had 30 babies attend.   |
| <b>Did provincial grants enable this project/program? If so, how?</b>  |



**8. Project/Program Name**

**Drop-in Library Activities**

**Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.**

Any time we get visits to the library we want to welcome and capture our patrons in all that they can experience at the library and have something fun for them to do. Here are a few of the fun things we have come up with and switched up throughout the year

- Tube Tales, items are placed in a clear cylinder to inspire creativity. Patrons enter to win a draw with their submissions of their inspiration of their chosen form of art medium. Open to all ages.
- I-spy, we hide clues all over the library for children to find. Once they solve the riddle, they win a prize. The idea is for them to learn all about the library and be comfortable in all areas. We switch it up monthly to keep it fresh and fun.
- Seasonal/Holiday contests, we have an annual gingerbread competition and this past year we held an Easter basket decorating contest.
- library pets, we have a few and every once in awhile we get little visitors. This past year we got to care for a baby duck and some little chicks. The baby duck was so friendly and quite the little character, it brought in so many visitors either for a look or a little snuggle.

**How does this project/program support the library's strategic goals?**

Strategy 2. A Welcoming Library and Strategy 4. Outstanding Programs & Resources.

**How does this project/program support the B.C.'s strategic goal(s) for public library service from the strategic plan, which include:**

- 29. Improving Access
- 30. Building Capacity
- 31. Advancing Citizen Engagement
- 32. Enhancing Governance

Advancing Citizen Engagement

**What are the key outcomes of this project/program?**

Patrons enjoy their time in the library and are excited for their next visit. Due to the fun way they get to discover what the library has to offer they come back to utilize some of the things they discovered such as make something on the 3D Printer.

**Did provincial grants enable this project/program? If so, how?**

Province, Peace River Regional District, Decoda Literacy Solutions

**9. Project/Program Name**

**Story Book Walk**

**Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.**

Our story book walk started at the library walking along the boulevard trails and ending at carvers row with the latest carvings on display from the international chainsaw carving competition. After loosing a few pages due to the high winds, we decided to switch up the walk. We utilized one of the paths on the trail system behind the library greenspace. The first half of the trail being mystical, the second half



the story. The first theme was a fairy walk with the first half of the trail being the magical fairy houses, and the second half the story book pages. We switched the theme with butterflies then a pumpkin patch keeping the same structure. Some of the items placed on the trail were made in our children's library programs. We received a lot of positive feedback, after families adventured out and discovered the town trail system in this fun literate way.

**How does this project/program support the library's strategic goals?**

Strategy 4: Outstanding Programs & Resources

**How does this project/program support the [B.C.'s strategic goal\(s\) for public library service](#) from the strategic plan, which include:**

- 33. Improving Access
- 34. Building Capacity
- 35. Advancing Citizen Engagement
- 36. Enhancing Governance

Advancing Citizen Engagement

**What are the key outcomes of this project/program?**

Physical Literacy, promoting a healthy literate active community.

**Did provincial grants enable this project/program? If so, how?**

Peace River Regional District, Decoda Literacy Solutions, Chetwynd Arts Council

**10. Project/Program Name**

**Celebrate Canada, culture and more**

**Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.**

Partnered with Saulteau First Nations and the Tansi Friendship Centre to hold a 5km walk for mental health awareness.

We were fortunate to have a local Elder visit the CPL program kids. They helped him put up a tipi at the library. He went over the meaning of the poles as they set them up: Obedience, Respect, Humility, Joy, Love, Faith, Kinship, Cleanliness, Appreciation, Strength, Hope.

In partnership with the Tansi Friendship Centre we set up children's crafts, games and stories in the park for National Indigenous Peoples Day.

We celebrated Multiculturalism Day at the Farmers Market again this year with Philippine cuisine, Indigenous bannock and beading, and a children's activity area. This was a great way to celebrate our many cultures.

The library staff took part in the Canada Day parade and set up fun games and activities in the park.

We had a local Elder teach Cree lessons in the library.

For the holidays, a local Elder hung a dream catcher on the side of the library and put Christmas lights on the tipi. As the children learn more about the cultural aspects of the dream catcher, they will be making their own wooden pieces to hang on the dream catcher symbolizing the beads.

The All Candidates Forum was held at the library, it was nice to see the new and old candidates for council and the panel discussion with the two running for Mayor.



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| <b>How does this project/program support the library's strategic goals?</b>  |
| Strategy 2. A Welcoming Library and Strategy 4. Outstanding Programs & Resources.  |
| <b>How does this project/program support the <a href="#">B.C.'s strategic goal(s) for public library service</a> from the strategic plan, which include:</b> |
| 37. Improving Access<br>38. Building Capacity<br>39. Advancing Citizen Engagement<br>40. Enhancing Governance  |
| Advancing Citizen Engagement   |
| <b>What are the key outcomes of this project/program?</b>  |
| Learning and understanding about the cultures and celebrating what makes our community so great, the people in it.   |
| <b>Did provincial grants enable this project/program? If so, how?</b>  |
| Canadian Heritage – Celebrate Canada, Peace River Regional District, Moccasin Flats Metis Society.   |

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| <b>11. Project/Program Name</b>  |
| <b>Toy Lending Library, Cognitive Care Kits</b>  |
| <b>Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.</b>   |
| Just as you can checkout seeds and items from our library of things, patrons can checkout cognitive care kits and toy kits. These kits are put together to spark imagination, discovery and promote motor function, with theme based activity bins, fun family board games and toys. |
| <b>How does this project/program support the library's strategic goals?</b>  |
| Strategy 2. A Welcoming Library and Strategy 4. Outstanding Programs & Resources.  |
| <b>How does this project/program support the <a href="#">B.C.'s strategic goal(s) for public library service</a> from the strategic plan, which include:</b>   |
| 41. Improving Access<br>42. Building Capacity<br>43. Advancing Citizen Engagement<br>44. Enhancing Governance  |
| Advancing Citizen Engagement   |
| <b>What are the key outcomes of this project/program?</b>  |
| Improvement on the quality of life, movement, motor skills, connection, bonding, learning, discovery.  |
| <b>Did provincial grants enable this project/program? If so, how?</b>  |
| Northern Health and Moccasin Flats Metis Society   |

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| <b>12. Project/Program Name</b>  |
| <b>Additional Programming</b>  |
| <b>Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.</b>   |
| In addition to our daily preschool and afterschool programs, our library ran the following:<br><br>Family Fun Fridays in February, due to the restrictions but still very much wanting to connect with our families we ran this as a grab and go. We put together weekly activity kits from fun at home scavenger hunts to game nights and movie nights. |



We ran a variety of wellness sessions throughout the year, the idea is for the instructor to display what it is they offer and the participant to try it for free. This past year we hosted sessions for backpack basics, regression workshop, gentle yoga, journaling and balancing breath. For our senior population we held a presentation on the Falkland Islands.

We partnered with Moccasin Flats Metis Society, Peace FM, Chet TV, and School District 59 Peace River South to offer a Photography Program to a select few students at Chetwynd Secondary School. Students were given the opportunity to learn the foundations of photography.

With 90 Children registered, we ran a successful summer reading program. It was so nice to have the children back in the library and fun to see Mary Lambert entertain them as part of the "All Together Now" theme.

Due to the influx of calls to the library asking if we knew of any babysitters, the library offered a free babysitter course to fill this gap.

Holiday celebrations, each holiday we try to include something fun. The highlight this year was the Children's Christmas Parties, it felt like so long, and probably a lifetime for these children to be able have a fun celebration in the library with their friends.

**How does this project/program support the library's strategic goals?**

Strategy 2. A Welcoming Library and Strategy 4. Outstanding Programs & Resources.

**How does this project/program support the B.C.'s strategic goal(s) for public library service from the strategic plan, which include:**

- 45. Improving Access
- 46. Building Capacity
- 47. Advancing Citizen Engagement
- 48. Enhancing Governance

Advancing Citizen Engagement

**What are the key outcomes of this project/program?**

Active and engaging community, fulfilling community needs/gaps, facilitating connections, sharing in celebrations, doing something fun and memorable together, filling up ones cup with the good stuff.

**Did provincial grants enable this project/program? If so, how?**

Peace River Regional District, Moccasin Flats Metis Society, Ministry of Children and Family Development, Decoda Literacy Solutions, the Provincial Funding

**13. Project/Program Name**

**Art in the library**

**Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.**

Annual children's art showcase, this year we decided to do a virtual showcase again, but this time had the artwork on display in the library. After being invited, our Swing into Spring showcase went on the road and was on display at The Young Creatives making their mark Exhibition in Dawson Creek, BC.

We partook in the Annual Art Walk again where a local artist displays their art in the library.



Parent & Caregiver Make & Take, a much needed childfree outing where adult conversations can be had while creating something fun such as acrylic paint pour, glass etching, wood burning, macramé and sensory bins.

Teen craft kits, put out at random times throughout the year such as macramé keychain and acrylic paint pour.

Children's craft kits, due to popular demand we have kept up with post covid and offer two new crafts a month.

**How does this project/program support the library's strategic goals?**

Strategy 2. A Welcoming Library and Strategy 4. Outstanding Programs & Resources.

**How does this project/program support the [B.C.'s strategic goal\(s\) for public library service](#) from the strategic plan, which include:**

- 49. Improving Access
- 50. Building Capacity
- 51. Advancing Citizen Engagement
- 52. Enhancing Governance

Advancing Citizen Engagement

**What are the key outcomes of this project/program?**

Filling gaps in the community and offering something to our patrons that they did not know they were missing by providing a platform and materials for ones own discovery of creativity.

**Did provincial grants enable this project/program? If so, how?**

Peace River Regional District, Ministry of Children and Family Development, Chetwynd Arts Council

**14. Project/Program Name**

**Library on Location**

**Provide a brief description. Please include details such as any partnerships or resources leveraged to accomplish this project/program.**

Our library takes great pride in serving our community and being out and about where the people are. In addition to the ones mentioned above the library has also been seen:

- Running a Kids Zone at Harvest Fest
- Promoting LinkedIn Learning and Gale courses through WorkBC
- Resource Sharing at the Sauteau First Nations Health Blitz

Our Children's Program Coordinators and Community Librarians visits all the schools, preschools, senior centres, and business's in town. They encompass all of Chetwnd and the surrounding area including the Tansi Friendship Center, Sauteau First Nations, West Moberly First Nations and Moberly Lake.

**How does this project/program support the library's strategic goals?**

4. Outstanding Programs & Resources.

**How does this project/program support the [B.C.'s strategic goal\(s\) for public library service](#) from the strategic plan, which include:**

- 53. Improving Access
- 54. Building Capacity
- 55. Advancing Citizen Engagement
- 56. Enhancing Governance

Advancing Citizen Engagement



|   |
|---|
| <b>What are the key outcomes of this project/program?</b>             |
| Maintaining and building community connections.                       |
| <b>Did provincial grants enable this project/program? If so, how?</b> |
| Decoda Literacy Solutions, Peace River Regional District              |

### 3. CHALLENGES

The following topics have been identified as recurring themes in previous years' PLGRs. The intent of this section is to collect detailed information in a structured, consistent format.

Please select the most significant challenges that the library has faced in the past year that you wish to comment on. Leave any other listed topics blank. Use the 'Other' row to include any ongoing or past challenges that not included in this list. If you have more than one 'Other' item to add, please insert additional rows into the table.

| <b>Challenge</b>   | <b>Briefly describe how this challenge has impacted the library/community, and what steps the library took to address it in 2022. Please specify if any provincial funding was used, e.g., annual library funding, the technology grant, other non-PLB provincial grants (up to 250 words per topic).</b>   |
|--|---|
| COVID-19 (e.g., safety protocols, proof of vaccination)                    | <p>We were happy to see the restrictions drop during 2022.</p> <p>Even though we brought back in-house programming with precautions, it was evident our community was ready for us to be fully open and host events again after our Halloween Walk Through Trick'r Treat.</p> <p>There was staff "burn out" always shifting gears and never too certain what restriction/barrier would be around the next corner that we would creatively have to overcome in order to continue our programing, reaching patrons, and keep connected to our community partners.</p> |
| Emergency response (e.g., fires, floods, extreme weather)                  | We have advertised that the library is a great place to keep cool on the extreme hot days.  |
| Financial pressure (e.g., rising costs, reduced revenues)                  | We have seen this in the rising costs of fuel, and the increase in shipping costs and groceries. We have applied for additional grants to cover the cost of food and maintain/exceed the quality that we offer in our library programs.   |
| Staffing (e.g., recruitment and retention, mental health, and wellness)    | Competing with the wages of the local industries it is hard to recruit staff.   |
| Disappearing services in the community (e.g., government, banking, health) | Chetwynd has a shortage of health care workers and nurses. Our hospital is often on diversion and patients have to travel to a nearby community.  |
| Connectivity (e.g., low bandwidth, lack of home internet in the community) | Our community may not see fibre until 2025 and internet connection in Chetwynd and the surrounding area continues to be a challenge.  |



|  |   |
|--|---|
| Aging/damaged facilities (e.g., need for repairs, renovations, upgrades/expansions)                                | The building we are in now is owned by the District of Chetwynd, at this time the plan is to demolish the building; however the fate is up to the DOC.  |
| Community access to the library (e.g., geographic isolation, lack of local public transit, building accessibility) | There is no public transit and only one taxi in town. During the colder months, it is difficult for those that do not drive or like winter driving to access the library.   |
| Vulnerable communities (e.g., people experiencing homelessness, addiction, mental health crisis)                   | Have recently had conversations with our local EMS providers on how the library can help/assist with some of the situations they may face to keep people safe.  |
| Other (please specify)   | Grants and funding, we are completely grateful for the funds that we receive from the province. These funds do help our operational budget. However, so much of our time goes into applying for grants to enhance our library programs. Everyone who walks through the doors of our library are awe-struck by what our library has to offer. We are proud of our work and this feedback gives us the leverage needed to continue to source out and keep applying, our community is worth it and our missions is to look out into our community and see a reflection of our outstanding services and we are determined to uphold this. The application and reporting process on numerous grants is so time consuming and takes us away from the trenches and puts us behind a screen for lengthy periods of time. Although at times exhausting it is a necessity in order to get the funding to be able to offer the outstanding programs we do. We are more than just books. If we were to have more funding we would have more time to hit the ground running serving our community, filling gaps and running more of our high demand programming. Last year through 14 additional grant contracts and donations, we received close to \$68,000 to go towards enhancing our library programs. To be able to offer the Imagination Library, the Senior and Elder Community Christmas Dinner, Living Life to the Full, snacks and meals, craft kits, program materials to make the program and events listed above that much better, special, welcoming, heartfelt, and personalized. We are always looking for ways to fulfill what our community needs at that moment and the community connections we make with our community members are so incredibly valuable. |

#### 4. COVID-19 RELIEF & RECOVERY GRANT – 2022 PROGRESS REPORT

##### Summary and Overview

Please provide an executive summary (overview summary) on the library’s use of the COVID-19 Relief and Recovery Grants. The purpose of this section is not to duplicate the individual projects details, instead provide a short analysis and summary of your overall approach and progress. Please limit to 2 paragraphs and feel free to use bullet points.



### Summary and Overview

At our May 2022 regular meeting the Library Board Trustees had a discussion on the one-time grant received from the Ministry of Municipal Affairs to go towards Covid-19 Relief and Recovery and Emergency Preparedness.

In June, a motion was made for easy to clean/disinfect furniture with the covid-19 relief and recovery funds and a telephone upgrade with the emergency preparedness funds.

|   | Grant budget | Reallocated budget |
|---|--------------|--------------------|
| <b>COVID-19 Relief &amp; Recovery Grant Amount</b>        | \$25,101.87  |                    |
| <b>Emergency Planning &amp; Preparedness Grant Amount</b> | \$8,367.29   |                    |
| <b>Total Grant Amount</b>                                 | \$33,469.16  |                    |



## Project Progress Report

Please use this section for:

1. Report progress on projects included interim report **and/ or**
2. New projects developed since interim report (copy and paste tables as needed)

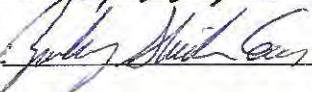
|  |   |
|--|---|
| <b>Project/Program/Activity</b>  | Telephone Upgrade   |
| <b>Rationale</b>   | The current telephones are outdated and we have no contract in place if something were to happen to them.   |
| <b>Area of Need</b>  | To be able to stay connected. We also have quite a few youth that ask to borrow the telephone on a daily basis to reach there parents/caregivers. |
| <b>Action/Output/Deliverable</b>   |   |
| <b>Outcome/Impact</b>  |   |
| <b>Metrics</b>   |   |
| <b>Collaborative Links (if applicable)</b>   | Collaborated with the Peace Regional District.  |
| <b>Expenditure</b>   |   |
| <b>Detailed status update since the interim report (e.g., complete, in progress, pending, deferred, etc.).</b> | The library board Trustees approved a quote received from PhoneCo for telephones in the new library.  |
| <b>Comments (optional)</b>   | Waiting on the completion of the library.   |

|  |  |
|--|--|
| <b>Project/Program/Activity</b>  | Furniture that is easy to keep clean/disinfect   |
| <b>Rationale</b>   | All our lounge chairs are fairly old and outdated. They are also made of cloth material, which is so difficult to keep clean never mind regularly disinfecting. Our staff disinfects all working stations after they being occupied, disinfectant wipes can be abrasive. We want something durable that will hold up to both patron use and the cleaning/disinfecting. |
| <b>Area of Need</b>  | To have a warm and welcoming library patrons need a comfortable place to sit and stay awhile.  |
| <b>Action/Output/Deliverable</b>   |  |
| <b>Outcome/Impact</b>  |  |
| <b>Metrics</b>   |  |
| <b>Collaborative Links (if applicable)</b>   | Faction Projects Architect, and Jonathan and Morgan Furniture Company Account Manager.   |
| <b>Expenditure</b>   |  |
| <b>Detailed status update since the interim report (e.g., complete, in progress, pending, deferred, etc.).</b> | Waiting on furniture options to take forward to the library board for approval.  |
| <b>Comments (optional)</b>   |  |

### 5. BOARD APPROVAL

*Electronic signatures are acceptable where physical signatures are not feasible.*

Library Director Signature:  Date: FEB 28/23

Board Chair Signature:  Date: Feb. 28, 2023