How to Register for a Business BCeID as a BC Company

- **Go to Business BCeID [registration](https://www.bceid.ca/directories/bluepages/details.aspx?serviceID=6889) under BCWS Vendor Portal** (https://www.bceid.ca/directories/bluepages/details.aspx?serviceID=6889).
- **Click Register for a Business BCeID and start registration.**

Once you click Register for a Business BCeID you will be taken to a webpage that outlines the five-step registration process. This summary page has a number of links that you can click on to help you prepare to start your registration. Once you have read the information on this page click the **Start registration** button at the bottom of the website to work through the registration process.

Step 1:

- **Confirm that you are not already registered**. A company can be registered only once, so check the [Business Directory](https://www.bceid.ca/directories/whitepages/) (https://www.bceid.ca/directories/whitepages/) to make sure your company is not already registered.

- **Confirm you're authorized to register the business or organization.** Click on the Business Registration Agreement link and review the Business BCeID account Registration Agreement. The person who registers the business must accept the [Business BCeID Account Registration Agreement](https://www.bceid.ca/aboutbceid/agreement_business.aspx) during the accept terms step in the process. (https://www.bceid.ca/aboutbceid/agreement_business.aspx).

- **Select your business type.** To confirm your business type, check the BCeID [Business Types](https://www.bceid.ca/aboutbceid/business_type_info.aspx) (https://www.bceid.ca/aboutbceid/business_type_info.aspx).

Step 2:
- **Provide your Business Contact Information**

Step 3:

- **Choose your BCeID user ID and password.**

Step 4:

- **Verify Business details.**
    - To complete this step, follow the instructions of your business type.
        - For General Partnerships, click [here](https://www.bceid.ca/register/business/getting_started/registration_checklist.aspx?type=2) (https://www.bceid.ca/register/business/getting_started/registration_checklist.aspx?type=2).

        - For BC Corporations, click [here](https://www.bceid.ca/register/business/getting_started/registration_checklist.aspx?type=3) (https://www.bceid.ca/register/business/getting_started/registration_checklist.aspx?type=3).

        - For Other, click [here](https://www.bceid.ca/register/business/getting_started/registration_checklist.aspx?type=5) (https://www.bceid.ca/register/business/getting_started/registration_checklist.aspx?type=5).

Step 5:

- **Accept Terms of Use and Business Registration Agreement.**

BCeID Help Desk is open Monday to Friday (except statutory holidays) from 7:30am to 5:00pm Pacific Time.
- ❖ 1 888 356-2741 (Canada and USA toll free)
- ❖ 604 660-2355 (Within lower mainland or outside Canada and USA)
- ❖ Contact BCeID using their [online form](#)

                                                        *Press CTRL + Click to open BLUE links