

Prior Learning Assessment & Recognition Form Fire Inspector

For Local Authority Use

NOTE:

- Local authorities must designate in writing persons or a class of persons as fire inspectors to conduct fire safety inspections.
- Local authorities may designate a fire inspector only if the designated person(s) meets the applicable standards established by the fire commissioner.
- This Prior Learning Assessment and Recognition (PLAR) is for local authority internal use to confirm that each individual person meets the applicable standards established by the fire commissioner.
- The local authority is responsible for filing the PLAR document in accordance with the [Freedom of Information and Protection of Privacy Act \(FOIPPA\)](#) and/or the [Personal Information Protection Act \(PIPA\)](#).
- The local authority should be able to produce this information to the Office of the Fire Commissioner, if requested.

Section 1: Prior Learning Assessment & Recognition Designate Information

Designate First and Last Name:	
Contact Information	
Primary Phone Number:	
Secondary Phone Number:	
Email:	
Is the designate a member of the local authority fire department? (Yes or No)	
If “Yes” indicate Fire Department name	
If “Yes” indicate job position within fire department	Job Position:
If “No”, indicate local authority job position and department of the candidate.	Job Position:
	Department:

Prior Learning Assessment & Recognition Form Fire Inspector

Section 2a: Confirmation of Designate Knowledge & Skill Alignment with Fire Inspector Job Performance Requirements (NFPA Certification)

Declaration	NFPA Standard	Designate Signature	
I, _____ declare that I am certified to the applicable NFPA standard.	NFPA 1031 Standard for Professional Qualifications for Fire Inspector and Plan Examiner (2014)		Proceed to Section 3
I, _____ declare that I am NOT certified to the applicable NFPA standard.	Proceed to Section 2b		

If the designate is able to declare that they are certified to the applicable NFPA standard, then proceed directly to Section 3. If the designate is NOT certified to the NFPA standard, complete Section 2b if applicable.

Section 2b: Fire Inspector Job Performance Requirements Confirmation

Section 2b Directions:

1. The designate must review all Fire Inspector job performance requirements below.
2. The designate must then confirm they have achieved all Fire Inspector job performance requirements.

Category	Job Performance Requirement
General Knowledge	General knowledge of the purpose and function of the BC Fire Code and the BC Building Code, including <ul style="list-style-type: none"> (a) the relationship between the codes (b) how the codes are to be used by a fire inspector, and (c) how to find relevant information in the codes for the purpose of a basic fire inspection. Determine building occupancies
General Knowledge	General knowledge of the BC <i>Fire Safety Act</i> and specific familiarity with the following parts of the Fire Safety Act: <ul style="list-style-type: none"> (d) Part 3 – Fire Hazards (e) Part 4 – Fire Safety Inspections (f) Part 6 – Compliance Monitoring

Prior Learning Assessment & Recognition Form Fire Inspector

Category	Job Performance Requirement
	<p>(g) Part 8 – Enforcement</p> <p>(h) Part 9 – Review Process</p> <p>(i) Part 10 – General</p>
Administration	<p>Prepare inspection reports using observations from inspection data so that the report is clear and accurately reflects the findings of the inspection in accordance with the applicable codes and standards. [Modified from NFPA 1031(2014) - 1.3.14 and 1031 - 4.2.1]</p>
	<p>Investigate common complaints and record information about the complaint clearly and completely to aid in the resolution of the problem. [Modified from NFPA 1031 (2014) - 4.2.4]</p>
	<p>Identify the applicable code or standard given a fire protection, fire prevention or life safety issue, so that the applicable document, edition, and section are referenced. [Modified from NFPA 1031 (2014) - 4.2.5]</p>
Field Safety Inspections	<p>Inspect means of egress elements given observations made during an inspection of an existing building, so that means of egress elements are maintained in compliance with applicable codes and standards and deficiencies are identified, documented, and reported in accordance with applicable codes and standards. [Modified from NFPA 1031 (2014) - 4.3.3]</p>
	<p>Determine the operational readiness of existing fixed fire suppression systems given test documentation and inspection observations, so that the systems are in an operational state, maintenance is documented, and deficiencies are identified, documented, and reported in accordance with the applicable codes and standards. [Modified from NFPA 1031 (2014) - 4.3.5]</p>
	<p>Determine the operational readiness of existing fire detection and alarm systems given test documentation and inspection observations, so that the systems are in an operational state, maintenance is documented, and deficiencies are identified, documented and reported in accordance with the applicable codes and standards. The assistance of a fire alarm expert may be</p>

Prior Learning Assessment & Recognition Form Fire Inspector

Category	Job Performance Requirement
	used as required to complete this requirement. [Modified from NFPA 1031 (2014) - 4.3.6]
	Determine the operational readiness of existing portable fire extinguishers given inspection observations and test documentation, so that the equipment is in an operational state, maintenance is documented, and deficiencies are identified, documented, and reported in accordance with the applicable codes and standards. [Modified from NFPA 1031 (2014) - 4.3.7]
	Recognize hazardous conditions involving equipment, processes and operations given inspection observations, so that the equipment, processes, or operations are conducted and maintained in accordance with applicable codes and standards and deficiencies are identified, documented and reported in accordance with the applicable codes and standards. The assistance of a subject matter expert for a specific hazard may be used as required to complete this requirement. [Modified from NFPA 1031 (2014) - 4.3.8]
	Verify that emergency and fire safety plans/ measures are in place and have been exercised, and that copies of emergency plans and records are on site in accordance with applicable codes and standards. Identify and document deficiencies in accordance with the applicable codes and standards. [Modified from NFPA 1031 (2014) - 4.3.10]
	Inspect emergency accessibility for fire departments at an existing site, so that the required access for emergency responders is maintained and deficiencies are identified, documented, and corrected in accordance with the applicable codes and standards, and the bylaws of the jurisdiction. [Modified from NFPA 1031 (2014) - 4.3.11]
	Determine code compliance given the codes and standards and a fire protection issue, so that the applicable codes and standards are identified, and compliance is determined. [Modified from NFPA 1031 (2014) - 4.3.15]

Prior Learning Assessment & Recognition Form Fire Inspector

Declaration	Standard	Designate Signature	
I, _____ declare that I have met all the Fire Inspector individual job performance requirements.	Office of the Fire Commissioner BC Fire Inspector		Proceed to Section 3

Section 3: Prior Learning Assessment and Recognition Details

Local Authority Approval of PLAR (Yes or No)	
PLAR Approval Date	(dd/mm/yyyy)
Local Authority Representative Name (Print)	
Local Authority Signature (Sign)	