



**BRITISH COLUMBIA LONG SERVICE MEDAL NOMINATION FORM**

INSTRUCTIONS ON REVERSE     25 year Medal     35 year Bar     45 year

Award Nominee Name: \_\_\_\_\_ Position Title: \_\_\_\_\_

Department Name: \_\_\_\_\_

Department Address (for mailing award): \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**STATEMENT OF SERVICE**

| SERVICE |   |    |   | DEPARTMENT NAME | POSITION TITLE |
|---------|---|----|---|-----------------|----------------|
| From    |   | To |   |                 |                |
| M       | Y | M  | Y |                 |                |
|         |   |    |   |                 |                |
|         |   |    |   |                 |                |
|         |   |    |   |                 |                |

Still Active:     Yes     No

**DOCUMENTATION OF SERVICE TO BE SUBMITTED WITH APPLICATION**

Provide a letter signed by the nominating authority verifying length of service.

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Signature of Nominating Authority

Phone #: \_\_\_\_\_

Print Name and Position: \_\_\_\_\_

**OFFICE OF THE FIRE COMMISSIONER USE ONLY**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fire Commissioner

\_\_\_\_\_  
Date Award Forwarded

***Mail Application to:***  
Office of the Fire Commissioner  
PO BOX 9214 Stn Prov Govt  
Victoria BC V8W 9J1

***OR email to:***  
[OFC@gov.bc.ca](mailto:OFC@gov.bc.ca)

## BRITISH COLUMBIA LONG SERVICE MEDAL

### NOMINATION FORM INSTRUCTIONS

Please print or type (use additional names form if required)

1. The NAME OF THE RECIPIENT will be engraved on the reverse of the 25 year medal and all award accompanying certificates will have this name.  
**Please ensure it is readable and the spelling is correct.**
2. The medal is presented by the Government of British Columbia and is administered by the Office of the Fire Commissioner.
3. Nominations must be in writing on a form supplied by the Office of the Fire Commissioner.
4. The nominating authority may be the Fire Chief, Deputy Fire Chief, Mayor or City Clerk. If the nomination is for the fire chief, the nominating authority must be the person the fire chief reports to such as the mayor or chief administrative officer of their village, town, district or city.

**Self nominations will not be accepted.**

5. Proof and documentation of service must be submitted with application.
6. Must have at least twenty-five (25) years of cumulative service in the fire service, and for the Bar, thirty-five (35), forty-five (45) or fifty-five (55) years.
7. This can include a combination of paid or volunteer service in a community/structure fire department.
8. Minimum of ten (10) years as a structure firefighter within the period.
9. All fire service to be considered must have been served in British Columbia.
10. Completed form and all documentation may be sent in by mail, or scanned and sent in by email.
11. Where the qualifying person is deceased, the next of kin may apply for the medal.
12. The Fire Commissioner will sign the application.