



Onboarding the Evacuee Registration and Assistance (ERA) Tool

The ERA tool can be used by evacuees to self-register for support services, by responders to register evacuees and by suppliers to submit invoices.

Indigenous and local governments can onboard the ERA tool as part of their ESS program service delivery.

Your community must meet these criteria to adopt ERA.

1. It must have an established [local emergency plan or program](#).
 - o New to launching a Local Emergency Program? Contact your [EMCR regional office](#) for next steps.
2. It must have an established [ESS program](#) with an ESS team.
 - o This is a volunteer-based program where the management and size of an ESS team is at the discretion of the Local Emergency Program. Learn more about ESS service delivery through the [ESS Program Guide](#).
3. The ESS team must [understand ESS delivery](#). All ESS team members must meet basic [ESS training](#) recommendations.

Local Emergency Program Self-Assessment Questionnaire

To submit a request to onboard the ERA tool, please complete the following self-assessment and click the submit button at the bottom of the page. A member of our ESS Program Office will connect with you within a few business days.

1) Name of requestor:		
2) Job Title / Position:		
3) Community Name:		
4) My community is already an ERA user:	YES	NO
If yes, you may move onto box 11		

5) What EMCR Regions does is this community located within? (Choose one)		
<input type="checkbox"/> Southwest Region	<input type="checkbox"/> Vancouver Island Coastal Region	<input type="checkbox"/> Northwest Region
<input type="checkbox"/> Central Region	<input type="checkbox"/> Southeast Region	<input type="checkbox"/> Northeast Region

6) Does your community have an established emergency plan or program?	
Yes	<input type="checkbox"/> If yes, please move to question 7
No	<input type="checkbox"/> If no, please contact your EMCR Regional Office
Unsure	<input type="checkbox"/>

7) Emergency Program Coordinator contact information	
Name:	
Phone Number:	
Email:	

8) Does your community have an established Emergency Support Services Program?	
Yes	<input type="checkbox"/> If yes, please move to question 9
No	<input type="checkbox"/> If no, please contact your EMCR Regional Office
Unsure	<input type="checkbox"/> Please speak with your local Emergency Program Coordinator

9) Does your community have a Emergency Support Service Director?	
Yes	<input type="checkbox"/> If yes, please move to question 10
No	<input type="checkbox"/> If no, please contact your EMCR Regional Office
Unsure	<input type="checkbox"/> Please speak with your local Emergency Program Coordinator

10) Emergency Support Service Director contact information

Name:

Phone Number:

Email:

11) I understand that before receiving access to the ERA Tool all responders will have completed the following courses through [JIBC](#).

- Registration and referrals (EMRG-1615)
- ERA 2 for Responders

12) Submit this completed form by email to essmodernization@gov.bc.ca