



5.11 PROVINCIAL SUPPORT FOR DEPLOYING 'OUT-OF-JURISDICTION' FIRST NATIONS AND LOCAL AUTHORITY STAFF TO AN EMERGENCY OPERATIONS CENTRE (EOC)

5.11.1 RELATED DOCUMENTS

- Provincial Support for Deploying 'Out-of-Jurisdiction' First Nations and Local Authority Staff to an Emergency Operations Centre (EOC) - Policy 5.11
- Provincial Support for Deploying 'Out-of-Jurisdiction' First Nations and Local Authority Staff to an Emergency Operations Centre (EOC) - 5.11 Procedures
- Letter of Agreement Template for First Nations and/or Local Authorities for Deploying 'Out-of-Jurisdiction' Staff to Another Jurisdiction Emergency Operations Centre (EOC)
- Deployment Process Flow for Out-of-Jurisdiction EOC Personnel - 5.11 Annex

5.11.2 FREQUENTLY ASKED QUESTIONS

Q. What are the Reimbursement Rates for municipal staff that are being deployed?

A. Municipal staff will be paid their normal wage and overtime rates. Deployed Personnel will use normal procedures and timelines from their home Deploying Community to submit their hours and expenses for payment through normal channels. The Deploying Community will process the Deployed Personnel's wage (including overtime) and expense claims as per their normal operating procedures and invoice the Requesting Community for reimbursement.

The Requesting Community will pay the invoice from the Deploying Community for reimbursement of the Deployed Personnel wages and related expenses (travel, accommodation, per diems, and incidentals as defined, e.g. cell phones). As per the Resource Request and EAF, these response costs, along with all receipts and supporting documentation, will be included in the response claim that the Requesting Community will compile and submit to EMCR.

Q. How can I find out myself who might have staff available for deployment?

A. First Nations and local authorities are encouraged to network with neighbour communities to learn each other's emergency-management capabilities and to identify personnel that are interested and suitable to provide support to their EOC when needed.

As emergency events escalate, Regional Managers are encouraged to let communities know that community-to-community support may be available, and that cost reimbursement is available as described in Policy 5.11. Regional Managers are also encouraged to canvass communities to identify experienced and competent First Nations and Local Authority staff that are available for deployment when needed. The 'Tracking Sheet First Nation and Local Authority Staff Available for Out-of-Jurisdiction EOC Support' may be used to collect and summarize this information.



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First Nations' Emergency Services Society (FNESS) may also be contacted to help identify experienced and competent emergency-management personnel throughout the province. FNESS has regular contact with many First Nations and has an awareness of their emergency-management capabilities. FNESS also provides emergency management training to First Nations and is tracking individuals who completed this training.

Q. Will EMCR follow the local authority collective agreement criteria for deployment of municipal staff?

A. To address potential collective agreement requirements, it may be beneficial to canvass staff for an expression of interest for the opportunity. The staff would be expected to meet the deployment requirements e.g. a minimum of 7 days, specific experience, minimum training levels etc.

Q. How are travel expenses being covered and who makes the travel arrangements for Deployed Personnel?

A. The 'Requesting Community' will make the accommodation arrangements for the Deployed Personnel. If necessary, the PREOC/PECC Logistics Section (whichever one is in contact with the Requesting Community) may be able to assist with air travel and accommodation arrangements directly.

Travel expenses of the Deployed Personnel will be included as part of the invoice from the Deploying Community to the Requesting Community. As per the Response Request and EAF, these response costs, along with all receipts, will be included in the response claim that the Requesting Community will compile and submit to EMCR.

Q. Are there set per diem rates and if so, what are they?

A. Reimbursement rates for mileage, accommodation and meal allowances will conform to: Provincial meal/per diem travel rate (see [Chapter C, Rates and Reimbursement - Appendix 1](#)). If First Nations/ local authority rates are similar, they may be used; provide a copy of the local government expense schedule. Exceptions to the provincial government rate can be made if endorsed through discussion with the PREOC Director and noted in the EAF.

Q. When staff are being deployed, who provides oversight for their deployment: the PREOC (EMCR) or the Requesting Community?

A. The Requesting Community's EOC will determine the hours of work and provide oversight for Deployed Personnel as per the implementation of their local emergency plan.

Q. Is there a standard deployment duration, i.e. 10-day deployment or 7-day deployment?

A. There is no standard deployment duration.



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Q. Does EMCR provide Workplace BC Coverage for deployed staff?

A. Deployed Personnel maintain their WorkSafeBC coverage from their “home employer”, even when deployed into another jurisdiction.

Q. What costs are not eligible for reimbursement?

A. Firstly, it is recommended that the EOC submit an Expense Authorization Form – Form 530 (EAF) to the PREOC to confirm assumptions around response costs. Once an EAF has been authorized by the PREOC, First Nations or the local authority is assured that the province will provide assistance to the dollar limit identified, as long as the community provides the proper documentation with the claim. What is critical in all cases is that the costs be incurred and incremental to the normal operation costs of the community.

If a Requesting Community is bringing in staff to support their EOC from a Deploying Community (i.e. outside the jurisdiction of the Requesting Community), the base salary, overtime, and expenses from Deployed Personnel ARE reimbursable.

Banked overtime hours are not a reimbursable cost, and neither are % increases for the benefit portion of paid overtime. If there are further questions around eligibility for reimbursement, contact your [regional EMCR office](#).