5.05 PEP AIR INVOICE (CASARA EXPENSE CLAIM)

5.05.1 GENERAL

Related Policies:
- 1.01 Task Report
- 1.05 Public Safety Lifeline Volunteer Registration
- 2.04 PEP Air Service
- 5.01 Task Registration
- 5.02 Expense Reimbursement
- 5.06 Volunteer Expense Reimbursement and Allowance Rate

5.05.2 DEFINITIONS
See Terms and Definitions

5.05.3 POLICY STATEMENT
(1) Registered PEP Air Service volunteers will be reimbursed for specified costs incurred in operations flown in support of the program.

5.05.4 CONDITIONS/RESPONSIBILITIES
(1) To be eligible for recovery of expenditures for flying costs, a task number must be issued by EMBC prior to the operational mission.

(2) A PEP Air Invoice (CASARA Expense Claim) must be completed by the aircraft pilot.

(3) Flying costs associated with air service training are not eligible for recovery through EMBC.

5.05.5 AUTHORITIES
Emergency Program Act
Original Signed by

________________________________________
Chris Duffy
A/Assistant Deputy Minister
Emergency Management BC

August 4, 2016

5.05.6 RELATED DOCUMENTS

- 5.05 PEP Air Invoice (CASARA Expense Claim) Procedures
- CASARA Expense Claim
- 5.05 CASARA Expense Claim Instructions
- PEP Air Policy Manual