



5.05 PEP AIR INVOICE (CASARA EXPENSE CLAIM)

5.05.1 GENERAL

Related Policies:

- 1.01 Task Report
- 1.05 Public Safety Lifeline Volunteer Registration
- 2.04 PEP Air Service
- 5.01 Task Registration
- 5.02 Expense Reimbursement
- 5.06 Volunteer Expense Reimbursement and Allowance Rate

5.05.2 DEFINITIONS

See Terms and Definitions

5.05.3 POLICY STATEMENT

- (1) Registered PEP Air Service volunteers will be reimbursed for specified costs incurred in operations flown in support of the program.

5.05.4 CONDITIONS/RESPONSIBILITIES

- (1) To be eligible for recovery of expenditures for flying costs, a task number must be issued by EMBC prior to the operational mission.
- (2) A PEP Air Invoice (CASARA Expense Claim) must be completed by the aircraft pilot.
- (3) Flying costs associated with air service training are not eligible for recovery through EMBC.

5.05.5 AUTHORITIES

Emergency Program Act



Original Signed by

Chris Duffy
A/Assistant Deputy Minister
Emergency Management BC

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5.05.6 RELATED DOCUMENTS

- 5.05 PEP Air Invoice (CASARA Expense Claim) Procedures
- CASARA Expense Claim
- 5.05 CASARA Expense Claim Instructions
- PEP Air Policy Manual