

### 2.11 SEARCH AND RESCUE HELICOPTER USAGE

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#### 2.11.1 RELATED DOCUMENTS

- 2.11 Search and Rescue Helicopter Usage Policy
- 2.11 Search and Rescue Helicopter Usage Annex: Mandatory Approvals and Certification Requirements
- 2.11 Search and Rescue Helicopter Usage FAQs
- 2.11 Search and Rescue Helicopter Usage Preplan and Worksheet

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#### 2.11.2 PROCEDURES

- (1) GSAR groups may directly engage a helicopter under this policy if a Helicopter Usage Preplan is on file and approved by their respective EMBC Regional Office.
  - a. The SAR Manager will inform and obtain, through the Emergency Coordination Centre (ECC), a task number and an Air Services Emergency (ASE) number to provide to the helicopter company.
  - b. The SAR Manager is to provide notification to the requesting agency that a helicopter is being engaged.
  - c. The Regional Duty Manager (RDM) will receive notification that a helicopter is being used and that an ASE number has been issued during regular ECC updates.
- (2) If no approved helicopter usage plan is in place or the helicopter is to be used for searching, reconnaissance, or GSAR personnel or equipment transport, the SAR Manager must contact the RDM through the ECC before engaging any helicopter services. If the RDM cannot be reached, the EMBC Provincial Duty Manager (PDM) can provide approval.
- (3) In situations where multiple aircraft are to be engaged on a response, the SAR Manager must consider establishment of an Air Branch to coordinate air space, landing zone, and safety.
  - a. If specialized aviation resources are required, the RDM can arrange for support from other agencies (e.g. BC Wildfire Service).
- (4) One (1) ASE number will be issued per aircraft, per day.
- (5) The SAR Manager must ensure that the task number and ASE number are given to the helicopter company and must advise the helicopter company that the following must accompany the invoice to EMBC:
  - a. Flight ticket noting times including transit time to and from an incident site/staging area;



## 2.11 PROCEDURES

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- b. A passenger manifest showing who was on board during all flights; and
- c. Both the Task number and ASE# must appear on the invoice.