



### 2.07 ROAD AND MEDICAL RESCUE

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#### 2.07.1 RELATED DOCUMENTS

- 2.07 Road and Medical Rescue Policy
- 2.07 Road and Medical Rescue Reimbursement Schedule
- 2.07 Road Rescue Service Provider Registration Form
- 2.07 Road and Medical Rescue FAQs
- Inter-Agency Working Group Report Reimbursement Rates

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#### 2.07.2 PROCEDURES

- (1) In order to ensure that Road Rescue Service Providers (hereafter service provider) have injury, disability, accidental death, and liability coverage, an emergency response task number must be obtained from the ECC at the commencement of the task. The request should include details of the incident and the tasking agency. Service providers may use a designate to contact the ECC in situations where a delay will result in life safety issues. EMBC task numbers are provided by the ECC at 1-800-663-3456.
- (2) If a helicopter or other contracted equipment/service is required, pre-approval must be obtained through the ECC. Helicopter invoices are to be submitted directly to the regional office for payment.
- (3) If the call is a medical rescue, the ECC must obtain authorization from the Regional Duty Manager (RDM) to issue a task number provided the following conditions are met:
  - a. There is an actual or imminent threat to life,
  - b. The request for assistance is made by the BCAS or police,
  - c. BCAS or police requires assistance in accessing and moving injured subject(s) to a safe location, and
  - d. No EMBC recognized Search and Rescue (SAR) group is available to respond and/or does not have the specific training and equipment required.
- (4) If the call is not a road or medical rescue, such as farm or industrial extrication or fire or hazardous materials entrapment, the ECC requires RDM approval to issue a task number.
- (5) All responders must sign a Task Registration Form (available from EMBC Regional Offices or from the EMBC website). This form is necessary for injury, disability, accidental death, and liability coverage.



## 2.07 PROCEDURES

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- (6) On completion of response, the service provider must call the ECC with details of the incident, number of personnel involved, and services rendered. The service provider should identify if there was any lost or damaged equipment. The incident must be closed before reimbursement will be made.
- (7) The ECC is to be notified immediately if a responder is injured while under task, and appropriate forms completed as per EMBC policy.
- (8) Within 30 days of task completion a completed Task Report Form, Task Registration Form, and Expense Reimbursement Request Form is to be forwarded to the applicable EMBC Regional Office. If available, the dispatch log should be included.
- (9) The service provider will submit a claim for task reimbursement to EMBC as dictated by local policy or procedures. Reimbursement will be sent to the organization registered with EMBC under this policy.
- (10) The All Found Rate is based upon a one-hour minimum, and billed at 15 minute increments beyond one hour, rounded to the nearest quarter hour up or down.

Time spent on activities not covered under this policy will be deducted from the overall time calculation for reimbursement purposes.