**BRITISH COLUMBIA LONG SERVICE MEDAL NOMINATION FORM**

**INSTRUCTIONS ON REVERSE**  
☐ 25 year Medal  ☐ 35 year Bar  ☐ 45 year Bar

Nominee Name: ____________________________  Position Title: ____________________________

Department Name: _____________________________________________________________

Department Address: ___________________________________________________________

City: ____________________________  Postal Code: ____________________________

**STATEMENT OF SERVICE**

<table>
<thead>
<tr>
<th>SERVICE</th>
<th>DEPARTMENT NAME</th>
<th>POSITION TITLE</th>
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<tbody>
<tr>
<td>From</td>
<td>To</td>
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<td>M   Y   M   Y</td>
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Still Active: ☐ Yes  ☐ No

**DOCUMENTATION OF SERVICE TO BE SUBMITTED WITH APPLICATION**

Provide a letter signed by the nominating authority verifying length of service.

Date of Application ____________________________  Signature of Nominating Authority ____________________________

Phone # ____________________________  Print Name and position: ____________________________________________________

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**OFFICE OF THE FIRE COMMISSIONER USE ONLY**

Date ____________________________  Fire Commissioner ____________________________

Date Medal Forwarded ________________  

*Mail Application to:*

Office of the Fire Commissioner  
PO BOX 9201 Stn Prov Govt  
Victoria BC V8W 9J1

OR email to:  
OFC@gov.bc.ca
BRITISH COLUMBIA LONG SERVICE MEDAL

NOMINATION FORM INSTRUCTIONS

Please print or type (use additional names form if required)

1. The NAME OF THE RECIPIENT will be engraved on the reverse of the medal. 
   Please ensure the spelling is correct.

2. The medal is presented by the Government of British Columbia and is administered by 
   the Office of the Fire Commissioner.

3. Nominations must be in writing on a form supplied by the Office of the Fire 
   Commissioner.

4. The nominating authority may be the Fire Chief, Deputy Fire Chief, Mayor or City 
   Clerk. If the nomination is for the fire chief, the nominating authority must be the 
   person the fire chief reports to such as the mayor or chief administrative officer of 
   their village, town, district or city. 
   Self nominations will not be accepted.

5. Proof and documentation of service must be submitted with application.

6. A person receiving a Medal will have served in a facet of the fire service for at least 
   twenty-five (25) years, and for the Bar, thirty-five (35) or forty-five (45) years.

7. The total time may be achieved by volunteer or paid service and/or a combination of 
   both.

8. All fire service must have been served in British Columbia.

9. Completed form and all documentation may be sent in by mail, or scanned and sent in 
   by email.

10. Where the qualifying person is deceased, the next of kin may apply for the medal.

11. The Fire Commissioner will sign the application.