

# SCHEDULE A

## Annual Report Respecting Emergency Demands for Records

Every year, a police force must prepare a report respecting emergency demands for records made by the police force in the immediately preceding calendar year. This report must be completed and submitted by February 15 of each year, starting in 2016, to:

Director of Police Services  
Ministry of Justice  
Policing and Security Branch  
PO Box 9285 Stn Prov Govt  
Victoria, BC V8W 9J7  
Fax: 250-356-7747

This report will be made public by posting a copy of it on the Ministry of Justice's website at <http://www.gov.bc.ca/justice/>

---

**Name of Police Force:**

**Detachment Location (if applicable):**

**Number of missing person investigations in which a demand was made:**

**Total number of persons who were served with a demand:**

**Number of times a demand was made because the time required for applying for an order may have resulted in serious bodily harm to or the death of a missing person:**

**Number of times a demand was made because the time required for applying for an order may have resulted in destruction of the record:**

**The number of times that each record set out below was included in an emergency demand for records:**

Contact information

School, university or other educational institution

Identification information

Travel information

Internet browsing history

Employment information

GPS tracking

Health information

Photographs

Financial information

Video

Other records (justice considers appropriate)

**Number of missing person investigations in which a demand was made and a missing person was located:**