

## SCHEDULE A

### Annual Report Respecting Emergency Demands for Records

Every year, a police force must prepare a report respecting emergency demands for records made by the police force in the immediately preceding calendar year. This report must be completed and submitted by **February 15** of each year, starting in 2016, to:

Director of Police Services  
 Ministry of Justice  
 Policing and Security Branch  
 PO Box 9285 Stn Prov Govt  
 Victoria, BC V8W 9J7  
 Fax: 250-356-7747

This report will be made public by posting a copy of it on the Ministry of Justice's website at <http://www.gov.bc.ca/justice/>

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| <b>Name of Police Force:</b><br>Victoria Police Department  | <b>Detachment location (if applicable):</b><br>850 Caledonia Avenue<br>Victoria, B.C. V8T5J8   |
| <b>Number of missing person investigations in which a demand was made:</b><br>2   | <b>Total number of persons who were served with a demand:</b><br>2   |
| <b>Number of times a demand was made because the time required for applying for an order may have resulted in serious bodily harm to or the death of a missing person:</b><br>2 | <b>Number of times a demand was made because the time required for applying for an order may have resulted in destruction of the record:</b> |
| <b>The number of times that each record set out below was included in an emergency demand for records:</b>  |  |
| Contact information<br>1  | School, university or other educational institution  |
| Identification information  | Travel information<br>1  |
| Telephone & Electronic Communications   | Accommodation information  |
| Internet browsing history   | Employment information   |
| GPS tracking  | Health information   |
| Photographs   | Financial information<br>1   |
| Video   | Other records (justice considers appropriate)  |
| <b>Number of missing person investigations in which a demand was made and a missing person was located:</b><br>1  |  |