

What is victim notification?

Victim notification is when information is provided to victims about the status of the accused (person charged with the crime) or offender (person convicted of the crime). The Victim Safety Unit provides information to victims when the accused or offender is supervised by B.C. Corrections. Some information may also be provided to persons named in a civil protection order.

Who can register with the Victim Safety Unit?

- Victims of crime and
- persons protected by a civil protection order who have significant safety concerns

who want ongoing notification about the status of an adult accused/offender being supervised by B.C. Corrections.

When should I register?

You can register at any time, but it is best to do so as soon as B.C. Corrections is involved. For example, you can register if the accused is on bail and required to report to a bail supervisor, or if the accused is held in jail pending trial. You don't have to wait for a conviction. B.C. Corrections supervises adults in the community (bail, probation) and in custody (jail).

Do I have to register?

If you want to receive ongoing notification, you must register with the Victim Safety Unit. Otherwise, you will not receive automatic updates from us. You do not have to be registered to phone the Victim Safety Unit and ask for specific information.

What information will I receive if I register?

That depends on whether you are a victim of crime or named in a civil protection order. Different factors determine what information can be provided and when. The Victim Safety Unit will review this with you. The Victims of Crime Act sets out what information may be provided to victims, such as:

- whether the accused or offender is in jail
- when the accused or offender may get out of jail

- the name and location of the offender's probation officer
- whether the accused or offender is in the community and what conditions the accused or offender has to follow

Persons named in civil protection order may receive information about when the offender will be released from jail.

How will I be notified?

Notification may be provided by phone, mail or email depending on your circumstances and preferences. If you wish, you may be notified through a third party such as a victim service worker, family member or friend.

What about cases of domestic violence?

B.C. Corrections has a mandate to provide notification to victims of domestic violence. However, victims may still want to register with the Victim Safety Unit.

What if the offender is in federal custody (sentence of two years or more)?

Call Correctional Service Canada toll free at 1-866-806-2275 or the Parole Board of Canada toll free at 1-866-789-4636.

How do I register with the Victim Safety Unit?

Complete the application form on page two of this information sheet (also available online). Mail, fax or scan and email the signed form to the Victim Safety Unit (see contact details below). You can get help filling out the form through your local victim services or the Victim Safety Unit. You can also call the Victim Safety Unit to register by phone.

Questions? Registration? Contact the Victim Safety Unit

Call (604) 660-0316 in the Metro Vancouver, or toll free 1-877-315-8822
302 – 815 Hornby Street, Vancouver, B.C., V6Z 2E6
Fax (604) 660-0335
E-mail vsusg@gov.bc.ca



Victims of crime can register to receive ongoing notification about an adult accused or offender who is going through the court process or who is being supervised by BC Corrections, either in jail, on bail or on probation. A person named as a protected party on an order (bail, probation or civil protection order) can also register. You can name a family member, friend or victim service worker to receive information on your behalf if you wish. Victim Services Workers can also register on behalf of a victim to receive notifications about BC Corrections updates or when a ban on publication prevents accessing court updates through Court Services Online (victim's signature or authorization required).

If you have questions about whether you qualify for registration or what information you will receive, please contact the Victim Safety Unit (see contact information at the bottom of the page).

VICTIM INFORMATION:

Name of Victim/Protected Party: _____ Victim Date of Birth (YY-MM-DD): _____
 Preferred language: _____ Interpreter needed: Yes No

CASE INFORMATION:

Court File Number: _____ Location: _____ Criminal Civil
 Accused/Offender/Respondent: _____ Date of Birth (YY-MM-DD): _____

CONTACT INFORMATION:

Name of person to receive notification (if different from victim): _____
 Contact person is: Victim Parent Guardian Other Family Member Other (specify) _____
 Mailing Address (Apt., Street, PO Box): _____
 City/Town, Province, Postal Code _____
 Home Phone: _____ Detailed Msg OK Cellular Phone _____ Detailed Msg OK
 Email address: _____ OK to send detailed information (names, dates, ect.)
 Victim Service Worker _____ Dbl. Notify Victim Service Worker
 Victim Service Worker Contact Information: _____

I give my permission to share my contact information and any updates with BC Corrections for the purpose of contacting me regarding this offender.

If the offender enters federal custody or applies for parole you will need to register with the Correctional Service of Canada (CSC) or the Parole Board of Canada (PBC) for notification. Tick the box below and the Victim Safety Unit will forward this form to CSC/PBC at the time of sentence or parole application and they will determine your eligibility for federal registration.

I want to register with CSC/PBC for victim notification if the offender applies for parole or is transferred to federal custody. By checking this box, I give permission to the Victim Safety Unit to forward this form to CSC/PBC on my behalf.

If the offender is currently in federal custody or eligible for parole, please contact: CSC at 1-866-806-2275 or PBC at 1-866-789-INFO (4636).

I am the victim named in this form, or the parent/guardian/legal representative of the named victim. I am requesting notification about the accused/offender/respondent. By signing this Application Form, I give permission (where applicable) to the Victim Safety Unit to release information to the Contact Person that I have named above.

Signature: _____ Date: _____

Mail, fax or email the signed and completed registration form to:
 Victim Safety Unit
 Victim Services and Crime Prevention Division, Ministry of Justice
 #302-815 Hornby Street, Vancouver, BC V6Z 2E6
 Fax: 604-660-0335, Email: vsusg@gov.bc.ca

If you have questions or need help completing the form please call us at:
 604-660-0316 or toll free 1-877-315-8822