

Notice of Hearing/Change in Date (Violation Ticket)

To the Disputant:

a Hearing Has Been Set For:

Violation Ticket
☐

Violation Ticket
(Registered Owner)
☐

Ticket Number

Issued to:

☐ Date Set ☐ Change in Date

Day Month Year

Signature of Disputant

Day Month Year Time **M**

In:

Court Room/
Hearing Room

At:

Court Location

Dispute to:

☐

Allegation

☐

Fine

Count

Section

Count

Section

For Administrative Use Only

Accident ☐ Yes ☐ No

Enforcement Officer

Name

Number

Detachment

Police File No.:

Offence Date:

Offence Location:

IMPORTANT NOTICES

If you do not appear on the date set for your violation ticket hearing, you are deemed to have plead guilty to the allegation and the ticketed amount is immediately payable to the government.

If you wish to plead guilty and request a reduction in the ticketed amount and/or additional time to pay the ticketed amount, you can do this without appearing in-person on the above noted hearing date. Complete a Violation Ticket Statement and Written Reasons form (PTR 022) and submit it to the Violation Ticket Centre. After the Justice considers your application you will be notified by mail of the result. Please note: offences with mandatory minimum fines cannot be reduced.

If you cannot appear on the date set for the violation ticket hearing, after taking all possible steps to be available, you or someone acting on your behalf (your agent) may apply for an adjournment by completing an Application to Adjourn a Hearing form (PTR 818) and submitting it at the earliest date possible to the Violation Ticket Centre. After the Justice considers your application you will be notified by mail of the result.

If you require the services of an interpreter, or want your hearing to be conducted in French, notify the Violation Ticket Centre or the court location named above as soon as possible after you receive this notice. The court provides interpreter services for violation ticket court hearings free of charge. Court certified interpreters ensure parties can understand the court proceedings and terminology.

Si vous avez besoin des services d'un interprète, ou souhaitez que votre audience se tienne en français, veuillez en aviser le Violation Ticket Centre ou le palais de justice susmentionné dès que possible après réception du présent avis. Le tribunal offre gratuitement les services d'un interprète dans le cadre d'audiences devant le tribunal des contraventions. Un interprète judiciaire agréé permet aux parties de comprendre les procédures et la terminologie du tribunal.

If you intend to call a witness at the court hearing, you must inform the Violation Ticket Centre immediately upon receipt of this notice.

To get a copy of the information the officer will bring to court including the list of witnesses they may call, you must send a letter to the officer who issued you the ticket asking for the information they have about the incident.

Forms are available at all court registries, or on-line at:

www2.gov.bc.ca/gov/content/justice/courthouse-services/documents-forms-records/court-forms/provincial-vt-forms

Information concerning the Court Hearing on a Violation Ticket:

- The enforcement officer, prosecutor or Justice may appear by video conferencing or telephone.
- For certain Provincial offences the enforcement officer may present his/her evidence by way of written certificate that sets out the evidence of the alleged offence.
- For information on court procedures, visit the Provincial Court website at www.provincialcourt.bc.ca/navigating-court-case/traffic-ticket-by-law

Violation Ticket Centre Contact information:

Mailing Address:

P.O. Box 2164 Stn Main
Vancouver, BC V6B 3V3

Toll free: 1-877-661-8026
Fax: 604-660-4868