

# REQUEST FOR PAYMENT OUT

In the Provincial Court of British Columbia (Small Claims Court)

REGISTRY FILE NUMBER
REGISTRY LOCATION

**BETWEEN:** \_\_\_\_\_ **CREDITOR**  
NAME

**AND:** \_\_\_\_\_ **DEBTOR**  
NAME

As per the payment(s) into court and Garnishing Order(s) listed on page 2, the **total payment** out in the amount of \$ \_\_\_\_\_ is being requested from the court.

In support of this payment out, the following requirement has been met: (indicate which applies)

Garnishing Order(s) (listed on Page 2) has/have been served on the debtor, and Affidavit of Service dated \_\_\_\_\_ has been filed with the Court Registry, a Notice of Payment Out of Money Paid Into Court by Garnishee has been served on the Debtor, and Affidavit of Service dated \_\_\_\_\_ has been filed with the Court Registry, and at least 10 days have passed since service.

Garnishing Order(s) (listed on Page 2) has/have been served on the debtor, and Affidavit of Service dated \_\_\_\_\_ has been filed with the Court Registry, judgment was obtained by default on \_\_\_\_\_, and at least 90 days have passed since funds have been paid into court.  
DATE

The debtor consented to payment out on \_\_\_\_\_  
DATE

Payment out was ordered by default on \_\_\_\_\_  
DATE

Cheque to be made payable to:	If a cheque for payment out cannot be mailed, provide reason why:
_____	_____
Mailing address:	_____
_____	_____
_____	Phone number for pick up:
_____	_____

### For Registry Use Only

Payment To: \_\_\_\_\_ Use of locally printed cheque approved:  Yes  No

Total Amount: \$ \_\_\_\_\_

Payment Authority: \_\_\_\_\_ Expense Authority: \_\_\_\_\_

Date Paid: \_\_\_\_\_

## Schedule of Garnishing Orders and Payments (To be Completed by Applicant)

Garnishee \_\_\_\_\_

Garnishing Order Dated \_\_\_\_\_ (dd/mm/yyyy)      Payment In Amount \$ \_\_\_\_\_      Date of Payment Into Court \_\_\_\_\_ (dd/mm/yyyy)

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TOTAL REQUEST FOR PAYMENT OUT \$ \_\_\_\_\_