CONSENT TO ADJOURN TRIAL CONFERENCE

In the Provincial Court of British Columbia (Small Claims Court)

In the case between:

CLAIMANT(S)

NAME

and

DEFENDANT(S)

NAME

THIRD PARTY(IES)

NAME

All parties in the above named action consent to adjourn the trial conference currently set for

_____ **at** _____ **to:** _____

(date)   (time)   (ie. to a specific date/to next available date/ generally, etc.)

Claimant(s):   Name: _____   Signature: _____   Date: _____

                 Name: _____   Signature: _____   Date: _____

Defendant(s):   Name: _____   Signature: _____   Date: _____

                 Name: _____   Signature: _____   Date: _____

Third Party(ies): Name: _____   Signature: _____   Date: _____

                 Name: _____   Signature: _____   Date: _____

Information for All Parties: Adjourning a Trial Conference

If you are attempting to adjourn a scheduled trial conference the following steps **must** be taken:

1. You must contact the other party/parties personally by phone, mail or fax, and ask if they will consent to an adjournment of the scheduled trial conference.

2. If they agree to the adjournment you must get the consent of all parties in writing. You may use the consent form at the top of this form if you wish.

3. If they do not agree to the adjournment you must complete an *Application to the Registrar* (SCL 016) **at least 7 days before the date set for the trial conference.** The Application asks the Registrar for an adjournment. When completing the form you must include all of the following:

   a) A detailed reason for the adjournment request.

   b) Whether you contacted the other party/parties. If not, state the reason why.

   c) When and how you contacted the other party/parties and who you spoke to.

   d) Their response – i.e. they would not consent.

The Registrar will only consider those applications where the applicant has made reference to everything stated above. Please note that the Registrar is not bound to automatically grant all applications for adjournments. However, if your application is granted you may be required to serve a copy of the Registrar's order on the other party/parties.

Consent to Adjourn Trial Conference