NOTICE OF CHANGE OF ADDRESS

In the Provincial Court of British Columbia

Court File Number:
Court Location:

NOTICE OF CHANGE OF ADDRESS

Case name

In the case between:

NAME

And:

NAME

Your Name

I, NAME

wish to notify the court and the other parties that my address for service is now changed to:

(Set out the street address of the address for service. One or both of a fax number and an e-mail address may be given as additional addresses for service.)

What is your new address for service?
This address may be different from your home address.

ADDRESS CITY

PROVINCE POSTAL CODE

PHONE FAX E-MAIL

When is the address change effective?

The change is effective as of DATE

Dated

Signature of Party or Party's Solicitor

Information for the party filing this notice.

Note: Provincial Court (Family) Rule 9(5) provides that:

If a party's address for service changes, the party must promptly file a notice of change of address in Form 11 **and serve a copy of the notice on the other parties.**

COURT FILE

NOTICE OF CHANGE OF ADDRESS

In the Provincial Court of British Columbia

Court File Number:
Court Location:

Case name

In the case between:

NAME

And:

NAME

What is the other party's new address for service?

I, NAME

wish to notify the court and the other parties that my address for service is now changed to:

(Set out the street address of the address for service. One or both of a fax number and an e-mail address may be given as additional addresses for service.)

ADDRESS CITY

PROVINCE POSTAL CODE

PHONE FAX E-MAIL

When is the address change effective?

The change is effective as of DATE

Dated

Signature of Party or Party's Solicitor

Information for the party filing this notice.

Note: Provincial Court (Family) Rule 9(5) provides that:

If a party's address for service changes, the party must promptly file a notice of change of address in Form 11 **and serve a copy of the notice on the other parties.**

NOTICE OF CHANGE OF ADDRESS

OTHER PARTY'S COPY

NOTICE OF CHANGE OF ADDRESS

In the Provincial Court of British Columbia

Court File Number:
Court Location:

Case name

In the case between:

NAME

And:

NAME

What is the other party's new address for service?

I, NAME

wish to notify the court and the other parties that my address for service is now changed to:

(Set out the street address of the address for service. One or both of a fax number and an e-mail address may be given as additional addresses for service.)

ADDRESS CITY

PROVINCE POSTAL CODE

PHONE FAX E-MAIL

When is the address change effective?

The change is effective as of DATE

Dated

Signature of Party or Party's Solicitor

Information for the party filing this notice.

Note: Provincial Court (Family) Rule 9(5) provides that:

If a party's address for service changes, the party must promptly file a notice of change of address in Form 11 **and serve a copy of the notice on the other parties.**

NOTICE OF CHANGE OF ADDRESS

PROOF OF SERVICE COPY

NOTICE OF CHANGE OF ADDRESS

In the Provincial Court of British Columbia

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In the case between:

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Your Name

I, NAME

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ADDRESS CITY

PROVINCE POSTAL CODE

PHONE FAX E-MAIL

When is the address change effective?

The change is effective as of DATE

Dated

Signature of Party or Party's Solicitor

Information for the party filing this notice.

Note: Provincial Court (Family) Rule 9(5) provides that:

If a party's address for service changes, the party must promptly file a notice of change of address in Form 11 **and serve a copy of the notice on the other parties.**

FILING PARTY'S COPY

Complete this affidavit if personal service was successful.

If you served the notice on the back of this page together with another document(s), you need to complete only one affidavit of personal service, listing all documents served on the person named.

Check box(es) for each document served, and name the document. Make sure you mark each attached document with the correct Exhibit letter.

If you must make a correction, or cross anything out, please initial.

This section must be sworn or affirmed before a Commissioner for Taking Affidavits.

AFFIDAVIT OF PERSONAL SERVICE (FORM 5)

In the Provincial Court of British Columbia

I swear or affirm that I NAME _____ OCCUPATION _____

of ADDRESS _____ personally served NAME OF PERSON SERVED _____

on DATE _____ at ADDRESS _____

with a copy of the following documents:

- ☐ the notice of change of address on the back of this page
- ☐ EXHIBIT "__"
- ☐ EXHIBIT "__"
- ☐ EXHIBIT "__"
- ☐ EXHIBIT "__"

The party was identified to me in this manner:

- ☐ I know the person
- ☐ He/she admitted to being this person.
- ☐ Other (specify) _____

Sworn or affirmed before me

at _____ *British Columbia*

on DATE _____

A Commissioner for Taking Affidavits for British Columbia

Signature

Complete this affidavit if you served the notice by mail, by fax, E-Mail or by substituted service.

If you served the notice on the back of this page together with another document(s), you need to complete only one affidavit of service, listing all documents served on the person named.

Check appropriate box(es) for each document served and name the document. Make sure you mark each attached document with the correct Exhibit letter.

If you must make a correction, or cross anything out, please initial.

This section must be sworn or affirmed before a Commissioner for Taking Affidavits.

AFFIDAVIT OF SERVICE (FORM 13)

In the Provincial Court of British Columbia

I swear or affirm that I NAME _____ OCCUPATION _____

of ADDRESS _____ served NAME OF PERSON SERVED _____

on DATE _____ at ADDRESS _____

with a copy of the following documents:

Name of document

- ☐ the notice of change of address on the back of this page
- ☐ EXHIBIT "__"
- ☐ EXHIBIT "__"
- ☐ EXHIBIT "__"
- ☐ EXHIBIT "__"

The party was served in this manner:

- ☐ Fax (attach a copy of Form 10)
- ☐ Mail
- ☐ E-Mail
- ☐ By substituted service as ordered by the court.

Sworn or affirmed before me

at _____ *British Columbia*

on DATE _____

A Commissioner for Taking Affidavits for British Columbia

Signature