



Justice Access Centre Client Intake Form

Date:

SFV: Y N Y N

Rule 5: Yes No
(if applicable)

Please tick this box to show you have read the following paragraph:

- This form is PRIVATE AND CONFIDENTIAL. The only exception will be if the safety of a child is at risk or if there are threats of imminent harm to another person. Otherwise, we will not share any of this information without asking for your permission. This information may be used for research purposes with all identifying information removed.

1. Your Information

Gender: Male Female Other

Legal Name: _____ Birth Date: _____
First Middle Last AKA or maiden name Day Month Year

Street Address: _____ City: _____ Postal Code: _____

Home Phone: _____ Work Phone: _____ Cell phone: _____

Are messages OK at this #: Yes No Are messages OK at this #: Yes No Are messages OK at this #: Yes No

Email address: _____ Occupation: _____

Interpreter required: Yes No If yes, what language: _____

Do you have a lawyer? If so, who: _____

Are you of aboriginal ancestry? Yes No

If yes, check all that apply: First Nations Métis Inuit Status Non-status

Estimate your personal net (after tax) income \$ _____ per year. Income Assistance Yes No

What do you need help with at this time? If it is a family matter tick appropriate box below, if not please tick "Other" and write a short description of your problem.

- Where the children will live Decisions about the children
- Time each parent spends with the children Threatening or violent behaviour
- Child support/special expenses Enforcing or changing a court order
- Spousal support Financial issues (property, assets, debts)
- Taking the children out of province Other _____

How did you learn about us?

- The court Other government service Parenting After Separation
- The other parent Other agency A friend/co-worker
- Legal services/lawyer The Internet Other _____

2. Other Parent / Person / Opposing Party

Gender: Male Female Other

Legal Name: _____ Birth Date: _____
First Middle Last Day Month Year

Street Address: _____ City: _____ Postal Code: _____

Home Phone: _____ Work Phone: _____ Cell phone: _____

What is your relationship with this parent/person?

- Separating/divorcing, living apart
- Separating/divorcing, living together
- Already divorced
- Never married, never lived together
- Never married, used to live together
- Dating relationship
- Grandparent of the children
- Other _____

If a former partner, how long have you lived together? _____ Separation Date: _____

Marriage Date: _____ Divorce Date: _____

3. Children

Please include all children involved in this matter.

Legal Names			Birth Date			Gender
_____			____ ____ ____			<input type="checkbox"/> F <input type="checkbox"/> M
_____			____ ____ ____			<input type="checkbox"/> F <input type="checkbox"/> M
_____			____ ____ ____			<input type="checkbox"/> F <input type="checkbox"/> M
_____			____ ____ ____			<input type="checkbox"/> F <input type="checkbox"/> M
First	Middle	Last	Day	Month	Year	

Where are the children living now?

- Mainly with you
- Mainly with the other person
- Only with you
- Only with the other person
- About equal time with each of you
- Living with both of you together
- With a relative or other person
- Living with a foster family

Have you talked with your children about the current situation? (If you have more than one child, please mark your answer for the oldest child)

- Yes, quite a lot
- Yes, to some extent
- Not at all
- Not yet

Have you tried mediation to work out your current differences?

Yes No If so, when did you try mediation? _____

Have you attended the Parenting After Separation Program?

Yes No Approximate date: _____

Do you have a court order or separation agreement?

Yes No Don't know If so, is it: Provincial Supreme Unknown

In which court registry is it filed? _____

Do you feel there is an immediate risk of violence in your family? Yes No

Has the other person ever caused you to be concerned for your own safety or your children's safety?

Yes No

Notes: _____

Are there any outstanding protection orders (restraining orders, peace bonds, probation or bail orders)?

Yes No Don't know

All personal information collected by the Justice Access Centre for the purposes of providing services, assessing client needs and referring to services is collected, used, and disclosed under the authority of the *Freedom of Information and Protection Act* of British Columbia and in accordance with the provisions of sections 11 to 13 of the *Family Law Act*. Contact the Justice Access Centre manager if you have questions about the use of your personal information.