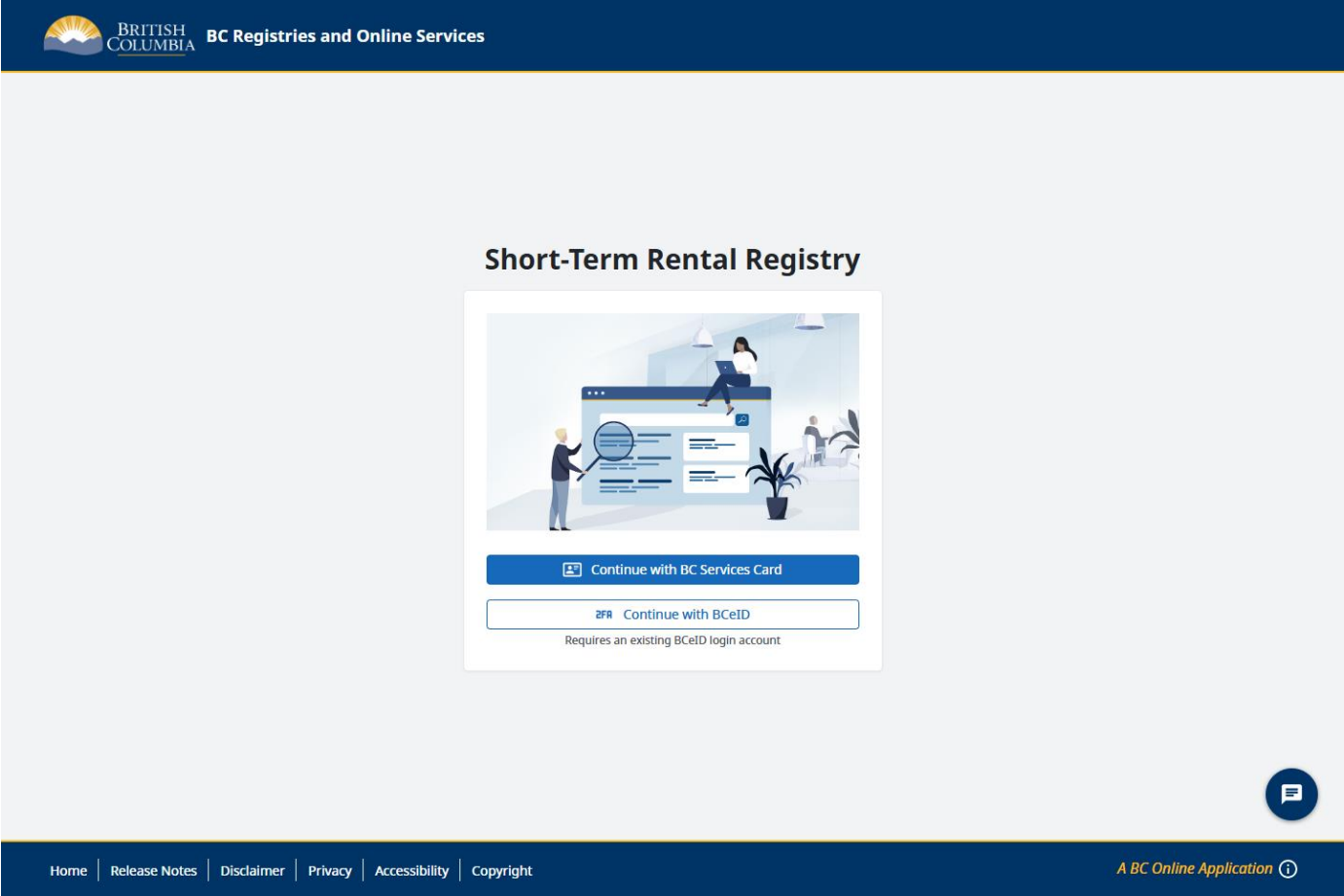


# **How to confirm your registration details**

Here's what to do if your listing failed platform validation

# How to view your registration details

## 1. Log-in to your Short-term Rental Registry Dashboard



Click here to log-in:

Log-in as a Host

Log-in as a Strata Hotel

# How to view your registration details

## 2. Click to view your registration details

The screenshot shows the 'My Short-Term Rental Registry' page. At the top, there is a navigation bar with the BC logo and 'BC Registries and Online Services'. Below that, a breadcrumb trail shows 'BC Registries Dashboard > My Short-Term Rental Registry'. The main heading is 'My Short-Term Rental Registry' with a sub-heading 'Register and keep short-term rental unit information up to date.' and a link 'Help with registering'. A button '+ Register a Short-Term Rental' is visible. Below is a table titled 'My Short-Term Rentals (1)' with a 'Columns to Show' dropdown. The table has columns: Name, Address, Number, Status, Last Status Change, Days to Expiry (Pacific Time), and Actions. The first row contains: 'My Guest Condo', '201-501 Belleville St, Victoria', 'H831466199', 'ACTIVE', '2025-05-29', '364 days', and a 'View' button which is circled in red. A chat icon is in the bottom right corner of the table area. The footer contains links for Home, Release Notes, Disclaimer, Privacy, Accessibility, and Copyright, along with 'A BC Online Application' and an information icon.

Name ↑↓	Address ↑↓	Number ↑↓	Status ↑↓	Last Status Change ↑↓	Days to Expiry (Pacific Time) ↑↓	Actions
My Guest Condo	201-501 Belleville St Victoria	H831466199	ACTIVE	2025-05-29	364 days	<a href="#">View</a>

Your address will display on the left.

Instead, click view to see more detail for each registration.

# How to view your registration details

## 3. Write down your registration information.

The screenshot shows the 'My Guest Condo' page on the BC Registries and Online Services website. The page header includes the BC logo and 'BC Registries and Online Services'. The user is logged in as 'John Smith'. The main content area shows the unit name 'My Guest Condo' and its address: '201-501 Belleville St, Victoria, BC V8V 2H2, Canada'. A status indicator shows 'ACTIVE' and a 'Download Receipt' button. Registration details are listed: 'Registration Number: H831466199', 'Registration Date: May 29, 2025', and 'Days to Expiry: 359 days'. Below this, there are sections for 'To Do (0)' and 'Short-Term Rental'. The 'Short-Term Rental' section includes a table with the following information:

Short-Term Rental Unit Nickname	My Guest Condo
Short-Term Rental Unit Residential Address	Follow the instructions on your short-term rental platform to update your listing with your <b>Registration Number, Unit Number, Street Number, and Postal Code exactly as it is shown below</b> . Your listing will be taken down if the below information does not match what's entered in the platform.
Unit Number:	201
Street Number:	501
Street Name:	Belleville St
City:	Victoria
Postal Code:	V8V 2H2

On the right side, there is a profile card for 'John David Smith' with details: Property Host, Preferred Name (John Smith), Birthdate (1995-01-23), CRA Tax Number (460 461 338), Address (3122-78C McKenney Ave, St. Albert, AB T8N 7M3, Canada), Email (john.d.smith@example.com), and Phone (+1 (250) 555-1212).

Copy the following information:

- Registration Number
- Unit number
- Street number
- Postal Code

Next, Add this information to your listing on a short-term rental platform (e.g., Airbnb, VRBO) exactly as it appears here to pass platform validation.

# How to view your registration details

## 4. Add your registration details to your short-term rental listing

- Add your registration details to your listing on a short-term rental platform (e.g., Airbnb, VRBO) exactly as it appears on your registration.
- Follow the platform's instruction on how to add your registration number to your listing.
- Platform's can post your listing online again once your listing matches your registration.