

How to use this form:

- A landlord must use this form to notify their tenant(s) of changes to the rules that govern the operation of a manufactured home park (“park rules”) when there is no park committee.
- If there is a park committee, a landlord must use Form #RTB-56B: Notice of Manufactured Home Park Rule Change—Park Committee.
- The landlord must attach the new version of the park rules to this Notice. The park rules must be written in 12pt font size and using a common, easy-to-read font.
- A landlord can only give one form #RTB-56A to their tenants each year. All changes that will be made to the park rules must be identified in the same Notice.

Important Information about Park Rules

- A landlord can establish and change park rules. Park rules need to be reasonable and do one of the following things:
 - Promote the convenience or safety of tenants,
 - Protect and preserve the condition of the park or the landlord’s property,
 - Regulate access to a service or facility, or
 - Regulate pets in common areas.
- Park rules cannot breach the *Manufactured Home Park Tenancy Act* (MHPTA) or important terms of a tenancy agreement. Park rules are legal only if they apply to all tenants in the park and are clear enough that tenants know how to comply with them.
- A landlord can change park rules **no more than once per year**. For example, if a landlord changed park rules on March 1, 2023, the soonest the landlord could change park rules again would be March 1, 2024.
- A landlord must give their tenant at least three full months notice of park rule changes.
- A landlord must serve this Notice in accordance with the MHPTA. Learn more: www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/during-a-tenancy/communication#serve
- If a tenant feels that park rules contravene the MHPTA or their tenancy agreement, they can ask the Residential Tenancy Branch for help.

Form Sections

Section 1: Landlord (Park Owner) Information Section 3: Declaration
Section 2: Notice of Park Rule Change(s)

SECTION 1: LANDLORD INFORMATION

Manufactured Home Park Address

Name of Manufactured Home Park

Street Address

City

Postal Code

From the Landlord(s) (Manufactured Home Park Owner(s)):

First Name

Last Name

Business Name (if business)

Email Address

Phone Number

Address

City

Province or State

Postal or ZIP Code

Additional landlords or separate mailing addresses

Complete and submit Form #RTB-26 Schedule of Parties to include additional landlords or separate mailing addresses: <https://www2.gov.bc.ca/assets/gov/housing-and-tenancy/residential-tenancies/forms/rtb26.pdf>

I am including a Form #RTB-26 Schedule of Parties.

SECTION 2: NOTICE OF PARK RULE CHANGE(S)

Date the Park Rule Changes Come into Effect

Date of Last Park Rule Change (Landlord <u>must</u> complete one of the boxes)	Date the last change to the park rules came into effect (DD/MM/YYYY):	If this is the first time the park rules are being changed, enter the date the park rules were established (DD/MM/YYYY):
Effective Date of Park Rule Changes	The changes to the park rules described below take effect on (must be at least 3 months from receipt of this notice and at least 12 months since the park rules were last changed or were established) (DD/MM/YYYY):	

Park Rule Changes

I am creating a new park rule(s).

1	The following rule will be added to the park rules: What is the new park rule? Copy it exactly as it will appear in the park rules.
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2	The following rule will be added to the park rules: What is the new park rule? Copy it exactly as it will appear in the park rules.
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I am removing an existing park rule(s).

1	The following rule will be removed from the park rules: What is the park rule to be removed? Copy it exactly how it appears in the current park rules.
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2	The following rule will be removed from the park rules: What is the park rule to be removed? Copy it exactly how it appears in the current park rules.
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I am changing an existing park rule(s).

1	Current: What is the current park rule? Copy it exactly how it appears in the park rules.
	New: What is the new wording for this park rule? Copy it exactly how it will appear in the park rules.

2	Current: What is the current park rule? Copy it exactly how it appears in the park rules.
	New: What is the new wording for this park rule? Copy it exactly how it will appear in the park rules.

Additional park rule changes

Complete and submit Form #RTB-57 Additional Manufactured Home Park Rule Changes if you need more space list changes to the park rules: <https://www2.gov.bc.ca/assets/gov/housing-and-tenancy/residential-tenancies/forms/rtb57.pdf>

I am including a Form #RTB-57 Additional Manufactured Home Park Rule Changes.

REMINDER: New Park Rules Package

The landlord must attach the new version of the park rules to this Notice. The park rules must be in 12pt font size and using a common, easy-to-read font, like Arial, Times New Roman, or Calibri.

All changes to the park rules must be described above. If there are changes to the park rules that are not described in this Notice, they are of no effect.

SECTION 3: DECLARATION

By signing below, I certify that:

- I am the landlord or an authorized agent of the landlord and all information provided in this notice is true, correct, and complete to the best of my knowledge.

Landlord or Agent Name (please print)

Landlord or Agent Signature

Date Signed (DD/MM/YYYY)

Residential Tenancy Branch Contact Information

Email: HSRTO@gov.bc.ca **Note: Evidence cannot be submitted by email.**

Website: www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies

Information Line: 1-800-665-8779 (toll free)

In Person:

Lower Mainland

400-5021 Kingsway, Burnaby, BC V5H 4A5

Outside of the Lower Mainland

Visit your local Service BC location: www2.gov.bc.ca/gov/content/governments/organizational-structure/ministries-organizations/ministries/citizens-services/servicebc

Your personal information is collected under section 26 (a) and (c) of the *Freedom of Information and Protection of Privacy Act* for the purpose of administering the *Residential Tenancy Act* and *Manufactured Home Park Tenancy Act*. If you have any questions regarding the collection of your personal information, please contact a Residential Tenancy Branch information officer by calling 604-660-1020 in Greater Vancouver; 250-387-1602 in Victoria; or 1-800-665-8779 elsewhere in British Columbia.