

Application for Additional Rent Increase

#RTB-16

Your personal information is collected under section 26 (a) and (c) of the *Freedom of Information and Protection of Privacy Act* for the purpose of administering the *Residential Tenancy Act* and *Manufactured Home Park Tenancy Act*. If you have any questions regarding the collection of your personal information, please call 604-660-1020 in Greater Vancouver; 250-387-1602 in Victoria; or 1-800-665-8779 elsewhere in B.C.

 File #:
A. RENTAL ADDRESS: Residential Manufactured Home Park

<input type="text"/>	<input type="text"/>	<input type="text" value="BC"/>	<input type="text"/>
street address	city	province	postal code

B. APPLICANT LANDLORD'S INFORMATION *(if entry is a business name, enter the full legal business name in the 'last name' field box)*

<input type="text"/>	<input type="text"/>
1st applicant first and middle name(s)	1st applicant last name or full legal business name
<input type="text"/>	<input type="text"/>
2nd applicant first and middle name(s)	2nd applicant last name or full legal business name

Email is not for service of documents. RTB will send decision/orders by email unless you ask RTB to send by a different method at the hearing.

 provide one email address for primary applicant

- Yes, I can receive my Notice of Dispute Resolution Proceeding Package by email and print copies for serving
 Yes, a *Schedule of Parties* (form RTB-26) is being used to add more Applicants to this application and is attached
 Yes, the Mailing Address is different from the Applicant Address, and is attached

APPLICANT LANDLORD'S ADDRESS FOR SERVICE

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
unit/site #	street # and street name	city	province	postal code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> fax	<input type="checkbox"/> other
daytime phone	phone			

LANDLORD TO COMPLETE THIS PAGE, PLUS ADDITIONAL BOXES NOTED FOR APPLICABLE REASON(S) BELOW:

- A) The landlord has completed significant repairs or renovations to the residential property in which the rental unit is located that:
 - could not have been foreseen under reasonable circumstances, and
 - will not recur within a time period that is reasonable for the repair or renovation (complete boxes C, D, E and J)

OR

The landlord has completed significant repairs/renovations to the manufactured home park in which the manufactured home site is located that:

- are reasonable and necessary, and
- will not recur within a time period that is reasonable for the repair or renovation (complete boxes C, D, E and J).

- B) The landlord has incurred a financial loss from an extraordinary increase in the operating expenses of the residential property or the manufactured home park (complete boxes C, D, F, G and J).
 C) The landlord, acting reasonably, has incurred a financial loss for the financing costs of purchasing the residential property or manufactured home park, if the financing costs could not have been foreseen under reasonable circumstances (complete boxes C, D, F, H and J).
 D) The landlord, as a tenant, has received an additional rent increase for the same rental unit or manufactured home site (complete boxes D, I and J).

C. PERCENTAGE RENT INCREASE REQUESTED

 Permitted increase % + additional increase % = total increase %

FOR MORE INFORMATION

 RTB website: www.gov.bc.ca/landlordtenant

Public Information Lines 1-800-665-8779 (toll-free) Greater Vancouver 604-660-1020 Victoria 250-387-1602

File #:

D. SIGNATURE (required to commence dispute resolution proceeding)

For applications with multiple applicants only, the primary applicant for this dispute is: 1st applicant 2nd applicant

For applications with multiple applicants only: I confirm by signing this application that I have the authority to act as the primary applicant for this dispute and that I will share all communication about this dispute with the other applicant(s).

I, the Applicant/Agent for the Applicant apply to the Director for approval of this additional increase.

NAME

first and middle name(s)

last name

SIGNATURE: _____

DATE: _____

NOTICE [Responsibility of Applicant to Notify the Tenant(s)]

The Applicant must deliver a copy of this Application for Additional Rent Increase to each tenant named on the application within three days of the processing of this application by the Residential Tenancy Branch.

Where there are multiple tenancies affected by this application, tenants may choose to be represented by one or more of the tenants named on this application.

A landlord who applies for an increase because of significant renovations or repairs, or because an increase is required to compensate for a financial loss resulting from an extraordinary increase in operating costs, or because the landlord, acting reasonably, has incurred financial loss for the financing costs of purchasing the residential property or manufactured home park, must make a single application to increase the rent for all units in the residential property or sites in the manufactured home park by an equal percentage.

Information about the allowable annual rent increase is available at www.gov.bc.ca/landlordtenant/increase.

E. SIGNIFICANT REPAIRS OR RENOVATIONS

Work done	Cost	Year last done	Est. year next req'd	For rental units under the RTA, why unanticipated; for manufactured home sites under the MHPTA, why reasonable and necessary.
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For rental units under the RTA: Attach invoices, explanation of why the work was required, and supporting information about why the work was unanticipated. If funds were set aside for this purpose, but were not adequate, please explain.

For manufactured home park sites under the MHPTA: Attach invoices, explanation of why the work was required, and supporting information about why the work was reasonable and necessary.

F. FINANCIAL STATEMENT INFORMATION

Date of last fiscal year end
day month year

	Last fiscal year	Previous fiscal year	Two fiscal years ago
Total rent for period if all sites rented	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other income	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total operating costs	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total financing costs	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other costs	<input type="text"/>	<input type="text"/>	<input type="text"/>

What types of costs were included as "other"?

The rent is payable: Monthly Weekly 2x/month Other

Attach financial statements for last fiscal year. If financial statements are not audited provide, before or at the hearing, sufficient evidence (e.g. supporting documentation) to verify accuracy.

G. EXTRAORDINARY INCREASE IN OPERATING COSTS

List all operating costs. Attach additional pages, if needed.

Type of cost (e.g., 'gas')	Column A Cost last fiscal year	Column B Cost previous fiscal year	Cost two fiscal years ago	Column A - B Net change
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
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Net increase in operating expenses				<input style="width: 100%;" type="text"/>

Did you receive any refunds, rebates, grants or financial assistance for the increased operating costs referred to above? **yes** **no**

If yes, please provide the source of assistance, the cost it applies to, the period to which it applies, and the total amount received.

Attach supporting evidence of additional costs incurred, additional information requested, and any relevant explanation of cost increases.

H. INCREASE IN FINANCING COSTS:

Date of purchase of property day month year Interest rate at purchase %

Purchase price \$ Down payment \$

Date of latest change in interest rates day month year Interest rate %

Impact on operating costs:
 Total in last fiscal year \$ Total in previous fiscal year \$

Date of previous change in interest rates day month year Interest rate %

I. LANDLORD, AS A TENANT, HAS BEEN ISSUED AN ADDITIONAL INCREASE UNDER THE REGULATION:

Rent before increase \$ Rent after increase \$ Date of Increase

Application for Additional Rent Increase FILE #

day month year

J. TENANTS TO WHOM THIS APPLICATION APPLIES (include vacant units or sites, if applicable)

- If there are not enough entry lines on this page to list all units or sites, make a copy before filling in your information so you may continue with the entries on the copy.
- Make sure you attach any additional pages to this completed application form, providing the total number of pages required for Section J in the box at the bottom of this page.
- If a tenant's phone number is unlisted, you should obtain the tenant's permission before entering it on this form.
- If the street address of the tenant differs from that provided in Box A on page 1, enter the different street address on the line immediately following the entry for the applicable tenant.

File #:

Unit or site #	Last name	First and middle name(s)	Phone	Date of last increase (or date rent established) day/month/year	Current rent	Requested increase	Total rent
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Attach details of any rent increases issued in the past three years. SECTION J: page _____ of _____