

This application is being made under the *Manufactured Home Park Tenancy Act*

#RTB – 12-L

 This application is being made under the *Residential Tenancy Act***DISPUTE ADDRESS: Address of the rental unit or manufactured home site in the dispute**

<input type="text"/>	<input type="text"/>	<input type="text"/>	BC	<input type="text"/>
unit/site #	street # and street name	city	province	postal code

If additional space is required to list all parties, use and attach the *Schedule of Parties* (form RTB-26)**LANDLORD(S) INFORMATION: Applicant(s) - the person or business applying for dispute resolution**

If entry is a business name, use 'last name' field box to enter the full legal business name

<input type="text"/>	<input type="text"/>
1st applicant first and middle name(s)	1st applicant last name or full legal business name
<input type="text"/>	<input type="text"/>
2nd applicant first and middle name(s)	2nd applicant last name

provide one email address for primary applicant**Email is not for service of documents. RTB will send decision/orders by email unless you ask RTB to send by a different method at the hearing.****Applicant Address: Address for service of documents or notices - where material will be given personally, left, faxed or mailed**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
unit/site #	street # and street name	city	province	postal code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
daytime phone	phone	<input type="checkbox"/> fax	<input type="checkbox"/> other	

 Yes, I can receive my Notice of Dispute Resolution Proceeding Package by email and print copies for serving Yes, a *Schedule of Parties* (form RTB-26) is being used to add more Applicants to this application and is attached Yes, the Mailing Address is different from the Applicant Address, and is attached**TENANT(S) INFORMATION: Respondent(s) - the other party to the dispute**

<input type="text"/>	<input type="text"/>
1st respondent first and middle name(s)	1st respondent last name
<input type="text"/>	<input type="text"/>
2nd respondent first and middle name(s)	2nd respondent last name

provide one email address, if known, for primary tenant**Email is not for service of documents. RTB will send the decision by email unless the Tenant asks RTB to send by a different method at the hearing.****Respondent Address: Address for service of documents or notices - where material will be given personally, left, faxed or mailed**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
unit/site #	street # and street name	city	province	postal code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
daytime phone	phone	<input type="checkbox"/> fax	<input type="checkbox"/> other	

 Yes, a *Schedule of Parties* (form RTB-26) is being used to add more Respondents to this application and is attached Yes, the Mailing Address is different from the Respondent Address, and is attached**TO FILE THIS APPLICATION:**

Submit your application and a copy of your available evidence in-person to:

- Burnaby Residential Tenancy Branch: 400 – 5021 Kingsway or any Service BC Office

Do not give a copy of the Application to the Respondent(s) until the Residential Tenancy Branch accepts it and you pay the application fee or obtain a fee waiver.

RTB use only – date stamp & initialYour personal information is collected under section 26 (a) and (c) of the *Freedom of Information and Protection of Privacy Act* for the purpose of administering the *Residential Tenancy Act* and *Manufactured Home Park Tenancy Act*. If you have any questions regarding the collection of your personal information, please call 604-660-1020 in Greater Vancouver; 250-387-1602 in Victoria; or 1-800-665-8779 elsewhere in B.C.

The tenant is no longer living in the rental unit and the tenancy ended on:

Note: If the tenant is still living in the rental unit, continue below.

If the tenant has vacated the rental unit, continue with Section C on next page.

<input type="text"/>	<input type="text"/>	<input type="text"/>
day	month	year

This application is being filed in response to a related dispute at the same address.

Note: If this application is not in response to a related dispute, please continue below.

File number:

Dispute information:

SECTION A: Ending tenancy and seeking an order for the tenant to move out

Notice to End Tenancy

When the dispute involves a Notice to End Tenancy, the Notice must be given to the tenant before applying for Dispute Resolution **and** the Notice to End Tenancy must be submitted to the Residential Tenancy Branch with this application.

When was the Notice to End Tenancy served?

<input type="text"/>	<input type="text"/>	<input type="text"/>
day	month	year

How was it served?

Reason(s) for seeking an order of possession:

- I issued a 10 Day Notice to End Tenancy for Unpaid Rent or Utilities (form RTB-30)
- I issued a One Month Notice to End Tenancy for Cause or End of Employment (form RTB-33)
- I issued a Two Month Notice to End Tenancy for Landlord's Use of Property or Because Tenant Does Not Qualify for Subsidized Rental Unit (form RTB-32)
- I issued a Twelve Month Notice to End Tenancy for Conversion of Manufactured Home Park (form RTB-31)
- The tenancy agreement states the tenant will vacate the rental unit or site when the fixed-term tenancy agreement ends
- The tenant has given written notice to end the tenancy
- A mutual agreement to end the tenancy was signed

You must describe why this order of possession is being requested

In two or three sentences, describe the issue. Include any dates, times, people or other information that says who, what, where and when the issue arose or the event occurred. Attach a separate sheet if necessary. Any additional sheets must be numbered and signed.

SECTION B: Order to end tenancy early

- End tenancy early **and** obtain an Order of Possession.

Note that no other dispute issues can be requested with this type of application except to recover the filing fee. You must provide evidence with this application to prove why this is urgent and how you cannot wait for a standard Once Month Notice to End Tenancy for Cause to be issued.

You must describe why this early end of tenancy is being requested

In two or three sentences, describe the issue. Include any dates, times, people or other information that says who, what, where and when the issue arose or the event occurred. Attach a separate sheet if necessary. Any additional sheets must be numbered and signed.

SECTION C: Monetary or rent issue

Reason(s) for seeking money through a monetary order:

- I want money for damage caused by the tenant, their pets or guests to the unit, site or property in the amount of \$
- I want money to recover unpaid rent and/or utilities in the amount of \$
- I want money for compensation for monetary loss or other money owed in the amount of \$

The total request for the Monetary Order is: \$

- I want to keep all or part of the pet damage deposit or security deposit in the amount of \$

You must describe why this monetary order is being requested

In two or three sentences, describe the issue. Include any dates, times, people or other information that says who, what, where and when the issue arose or the event occurred. Provide a detailed calculation of any monetary claim below or attached using *Monetary Order Worksheet* (form RTB-37). Attach a separate sheet if necessary. Any additional sheets must be numbered and signed.

SECTION D: Other

- Other issue not referenced elsewhere (for example, frustrated agreement or jurisdiction) (please specify below)

If you selected "Other" above, you **must** describe the issue.

Note: This claim may be used for claims regarding jurisdiction, frustrated tenancy agreement, order that the tenant comply or other claims not specifically referenced elsewhere.

In two or three sentences, describe the issue. Include any dates, times, people or other information that says who, what, where and when the issue arose or the event occurred. Attach a separate sheet if necessary. Any additional sheets must be numbered and signed.

SECTION E: Recover filing fee

- Request for the cost of the filing fee to be recovered from the tenant

For applications with multiple applicants only, the primary applicant for this dispute is: 1st applicant 2nd applicant

- For applications with multiple applicants only: I certify by signing this application that I have the authority to act as the primary applicant for this dispute and that I will share all communication about this dispute with the other applicant(s). I certify that I am the applicant or an authorized agent of the applicant, that all of the information that was provided in this application is true, correct and complete to the best of my knowledge and I understand it is a legal offense to provide false or misleading information to the Residential Tenancy Branch.

Signature: _____

last name

Date: _____

day	month	year

first and middle name(s)

FOR MORE INFORMATION

RTB website: www.gov.bc.ca/landlordtenant

Public Information Lines 1-800-665-8779 (toll-free) Greater Vancouver 604-660-1020 Victoria 250-387-1602