

How to use this form:

- This form must be used to issue a notice of rent increase to the tenant(s) only after the landlord has successfully applied for an additional rent increase for eligible capital expenditures and has imposed a Phase 2 rent increase.
- The decision from the application for Additional Rent Increase for Eligible Capital Expenditures must be attached to this form.
- This form must accompany form #RTB-53-P3.

Important information about this form:

- This form is used by the landlord to notify the tenant(s) of a rent increase. The landlord must serve this notice on the tenant at least three months before the rent increase is to go into effect.
- Once a year, the landlord may increase the rent for the existing tenant. The landlord may only increase the rent 12 months after the date that the existing rent was established with the tenant (s) or 12 months after the date of the last legal rent increase for the tenant(s), even if there is a new landlord or a new tenant by way of an assignment.
- **A landlord must give a tenant at least 3 whole months’ notice, in writing, of a rent increase.** For example, if the rent is due on the first day of the month and the tenant is given notice any time in January, even January 1st, there must be three whole months before the rent increase begins. In this example, the months are February, March, and April, so the rent increase would begin on May 1st. The landlord must use this form and must serve it accordance to the Act.
- The landlord is responsible for ensuring an additional rent increase is imposed in accordance with the *Residential Tenancy Regulation*.

Form Sections

Section 1: Tenant Information

Section 2: Details of Rent Increase

SECTION 1: TENANT INFORMATION

Rental Unit Address

Site/Unit #	Street # and Name	City	Province	Postal Code

Your personal information is collected under section 26 (a) and (c) of the Freedom of Information and Protection of Privacy Act for the purpose of administering the Residential Tenancy Act. If you have any questions regarding the collection of your personal information, please contact an information officer by calling 604-660-1020 in Greater Vancouver; 250-387-1602 in Victoria; or 1-800-665-8779 elsewhere in British Columbia.

SECTION 2: DETAILS OF RENT INCREASE**Date of Residential Tenancy Branch Decision**

The date on the decision for the additional rent increase for eligible capital expenditures (DD/MM/YYYY)

RTB File #: _____

Line	Amount	Description
1	\$ _____	Current rent
2	_____ %	Rate of annual allowable rent increase being applied (Must be the annual allowable at the time the increase takes effect)
3	\$ _____	Amount of annual allowable rent increase being imposed (Line 1 x Line 2)
4	\$ _____	Rent after annual allowable rent increase is applied (Line 1 + Line 3)
5	\$ _____	Maximum additional rent increase for this year. Additional rent increases are capped at a maximum 3% per year. (Line 4 x 0.03)
6	\$ _____	Amount of additional rent increase granted by the arbitrator for this specific tenant based on eligible capital expenditures (See attached decision)
7	\$ _____	Maximum amount of additional rent increase the landlord was permitted to impose in Phase 1 (This amount may not be the amount the landlord actually imposed in Phase 1. This amount is equal to 3% of the Rent after the annual allowable rent increase is applied for Phase 1 (Line 5 in RTB-53-P1D).)
8	\$ _____	Maximum amount of additional rent increase the landlord was permitted to impose in Phase 2 (This amount may not be the amount the landlord actually imposed in Phase 2. This amount is equal to 3% of the Rent after the annual allowable rent increase is applied for Phase 2 (Line 5 in RTB-53-P2D).)
9	\$ _____	Remaining eligible additional rent increase amount (Line 6 - Line 7 - Line 8)

Line	Amount	Description
10	\$ _____	Amount of additional rent increase that may be imposed this year (The lesser of Line 5 and Line 9)
11	\$ _____	Additional rent increase based on capital expenditures being applied (This amount cannot exceed the amount on Line 5)
12	\$ _____	Total amount of rent increase that may be imposed this year (Line 3 + Line 11)
13	\$ _____	New monthly rent (Line 1 + Line 12)

Residential Tenancy Branch Contact Information	
Email:	HSRTO@gov.bc.ca Note: Evidence cannot be submitted by email.
Website:	www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies
Information Line:	1-800-665-8779 (toll free)
In Person:	<p>Lower Mainland: 400-5021 Kingsway Burnaby, BC V5H 4A5</p> <p>Outside Lower Mainland: Visit one of our many Service BC Offices, listed at: www.servicebc.gov.bc.ca</p>
<p>For more information about additional rent increases, visit our website at: https://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/rent-rtb/rent-increase-costs-expenses</p> <p>The Residential Tenancy Branch also has various web tools available to assist landlords and tenants with additional rent increases for capital expenditures. You may access the web tools on our website here: https://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/calculators-and-resources/tenancy-calculators</p>	