

MOCAP Data Collection Quick Guide

What to Enter

- Calls and attendances for **new** and **unattached** patients between **0001 hours, 01/FEB/2016 and 2400 hours, 28/FEB/2016**
- Submit using the same billing process as other MSP fee-for-service fee items (using designated \$0 fee codes below)

**You should also submit a claim for any billable services provided to the patient, as MOCAP codes are \$0 fee codes.

What NOT to Enter

- Calls, pages, or direct patient attendance for your own patients and/or patients under the care of colleagues within your call group. **MOCAP covers only new/unassigned patients.**
- Days when no calls were received.

Data Entry Instructions

When a call is received

Code: **96601**

- Record time call was received (24 hour clock)
- Enter all mandatory data points
- If multiple calls received for same patient, use a separate 96601 for each call
- Use for both phone calls and pages

When attending the patient in person

Code: **96602**

- Record START time (the time the patient is seen/attended) and END time (the time that the physician ends the patient attendance) (24 hour clock) for each patient, each time
- Enter all mandatory data points
- Includes attendance at the hospital/facility or if you have made arrangements for the patient to be seen at your clinic/practice

**For examples of how to enter different types of MOCAP calls into teleplan, please see pages 8-10 of the MOCAP Redesign Instructions.*

Mandatory data points for both codes

- Date
- Time
- Practitioner Number
- Call Group # - **enter into notes field**
- MSP Diagnosis
- Referring practitioner number
{If unavailable, use dummy #99993}
- Patient PHN
- First name
- Last name
- Gender
- Date of birth

If Patient Information is unavailable, use the following dummy numbers:

- PHN: 9742361288
- Patient first name: Call
- Last name: MOCAP
- Date of birth: 12/02/1990
- Sex: female

It is important that all mandatory data points are entered accurately for every code. Inaccurate or incomplete data will not be included in the analysis and may impact MOCAP level.

DEADLINE FOR SUBMISSION into TELEPLAN system: 15/Mar/2016