

## **MIDWIFERY CONTRACT REPORTING REQUIREMENTS**

### **INVOICES**

The midwifery contract templates require regular hours reporting (the frequency to be determined by the parties to the contract), which is to include the following information:

- Date(s) services provided.
- Number of Hours of Services provided each day, including start and stop times rounded to the nearest 15 minutes (separate start and stop times for blocks of Services separated by more than 30 minutes).
- Breakdown of hours for Clinical Services, Non-Clinical Services and Travel Time (this is needed due to the % caps for Non-Clinical Services and Travel Time).
- Total number of hours for the reporting period.

### **TELEPLAN SUBMISSIONS**

#### *SHADOW BILLING*

- While the templates reference “encounter reporting”, initially RMs on existing rural service contracts (formerly “1A” contracts) are expected to continue to “Shadow Bill” only.
- RMs on new, full-scope standard course-of-care contracts will also Shadow Bill only.

Shadow Billing means submitting information through the Teleplan System for all services provided by an RM, using the fee codes in the Midwifery Payment Schedule, but with zero dollars (\$0) as a billed amount.

#### *ENCOUNTER REPORTING*

- RMs on new, defined scope non-standard course-of-care contracts will be required to Encounter Report. Encounter reporting involves submitting information through the Teleplan System for the services an RM provides.

Encounter reporting will not mirror the Midwifery Payment Schedule and also has no associated dollar value.

#### Encounter Codes for Midwives:

- 97411 – MIDWIFE APP ENCOUNTER – CONSULTATION TO RM** (e.g., RM assumes role of pads, consultation for lactation support)
- 97412 – MIDWIFE APP ENCOUNTER – CONSULTATION FROM RM** (e.g. consultation for higher level of care (e.g., obstetrician))
- 97413 – MIDWIFE APP ENCOUNTER – ANTENATAL ASSESSMENT** (e.g. routine or antenatal visit or assessment (includes phone calls))
- 97414 – MIDWIFE APP ENCOUNTER – POSTPARTUM ASSESSMENT** (e.g routine or acute assessment (includes phone calls))
- 97415 – MIDWIFE APP ENCOUNTER – DELIVERY**
- 97416 – MIDWIFE APP ENCOUNTER – INDIRECT CARE** (e.g. labs)