

Endorsement Requests

How Licensed Users Can Provide Unlicensed Users (Clinic Managers and MOAs) Access to the Provincial Attachment System (PAS).

Pre-Requirement: Both the **Request Initiator** and **Request Receiver** must log into the [OneHealthID Portal](#) and complete the first time log-in steps before starting this process. The **Request Initiator** can be either the Licensed or Unlicensed User. A Licensed User is required to complete this process.

Request Initiator

1. Log into [OneHealthID Portal](#) with the BC Services Card app
2. Click on *Give Access* on the *Home Page*
3. Enter the *Email Address* of the **Request Receiver** and click *Send*



Request Receiver

4. Receive the email from [OneHealthID Portal](#) sent by the **Request Initiator**
5. Click the link in the email and Log Into the [OneHealthID Portal](#)
6. Click on *Give Access* on the *Home Page*
7. *Approve* the Endorsement Request.

The Unlicensed User can now log into PAS. For more information please review the [Access the Provincial Attachment System user guide](#).