



Glossary of Terms for B.C. Children and Youth Disability Benefit

Agreement Signatory

The guardian who signs the B.C. Children and Youth Disability Benefit Funding Agreement. The Agreement Signatory is responsible for managing the child's Annual Funding and communicating with the program about funding requests, authorizations, payments, and reimbursements

Annual Funding

The amount of Disability Benefit funding approved for a child during a Disability Benefit Period. Funding can be used for eligible supports, services, equipment, supplies, travel, and training, in accordance with program policies.

Autism Funding (AF)

A Ministry-funded program that provides eligible families with funding to support children and youth with autism. Families currently receiving Autism Funding may continue accessing those benefits until March 31, 2027. Families that are eligible for the Disability Benefit may transition from Autism Funding to the Disability Benefit any time before March 31, 2027.

Authorization

Written approval from the Disability Benefit Program that allows funding to be used for a specific support, service, service provider, or expense. Families must wait until they receive authorization before beginning services or purchasing items to be paid for with Annual Funding.

B.C. Children and Youth Disability Benefit (Disability Benefit)

A funding program that provides eligible children and youth with Annual Funding that can be used to purchase approved supports, services, and resources that best meet their child's needs

B.C. Children and Youth Disability Benefit Funding Agreement (Agreement)

The agreement between the Ministry and the guardian of the eligible child or youth that outlines approved funding levels, eligible uses of funding, and the responsibilities of the Agreement Signatory.

B.C. Children and Youth Disability Benefit Invoicing Pathway Operational Policy for Agreement Signatories (Disability Benefit I.P. Operational Policy)

The operational policy that establishes the requirements for administering Annual Funding through the Invoicing Pathway. It outlines eligible and ineligible expenses, funding distribution and administration processes and the roles and responsibilities of Agreement Signatories and service providers. The policy also specifies the required forms, supporting documentation, invoicing procedures, and compliance requirements

necessary to access and manage Annual Funding. As a companion document to the Funding Agreement, this policy should be read together with the Funding Agreement to fully understand program requirements, responsibilities, and funding conditions.

B.C. Children and Youth Disability Benefit Program (the Program)

The administrative program that delivers and manages the Disability Benefit. While the Disability Benefit refers to the funding available to eligible children and youth, the Program refers to the staff, processes, and services that support the administration of that funding.

Children and Youth with Support Needs (CYSN)

A provincial program that provides services and supports to eligible children and youth with support needs and their families. Some families may already be connected with a local CYSN worker.

CYSN Worker

A Ministry staff member who works with eligible children, youth, and families to access CYSN services and supports. Families who already have a CYSN worker may continue to contact them about their broader CYSN services and supports.

Disability Benefit Period

The period of time for which Annual Funding is available. A child's Disability Benefit Period ends on the last day of their birth month and renews automatically if eligibility requirements continue to be met. A Disability Benefit Period is generally a 12-month period that begins on the first day of the month following your child's birth month and ends on the last day of your child's birth month the following year.

Your child's first Disability Benefit Period may be shorter or longer than 12 months, depending on when they begin receiving the B.C. Children and Youth Disability Benefit. If the first Disability Benefit Period is less than seven months long, it will be extended to the end of your child's birth month in the following year.

Guardian

Guardian with legal care, control and supervision of the child or youth for whom the Annual Funding will be used.

Provincial Access, Information and Resource Services (PAIRS)

A provincial service that provides information, education, resource navigation, individualized support, and information sessions for families of children and youth with support needs

Request for Equipment, Supplies, Travel and Training (RETT)

A form used to request approval for eligible equipment, supplies, travel, and training expenses. These expenses are subject to program limits and eligibility requirements.

**Request for Reimbursement or Invoice Payment for Equipment, supplies, Travel and Training**

A form used to request repayment for approved expenses that have already been purchased and paid for by the family. Supporting receipts must be included.

Request for Services (RFS)

A form used to identify the supports, services, service providers, and funding allocations a family wishes to use during a Disability Benefit Period

Request to Amend Services Authorization (RTA)

A form used to request changes to an existing service authorization, such as adjusting funding allocations or modifying approved services

Request to Transition to the B.C. Children and Youth Disability Benefit Form (Request to Transition Form)

A form for guardians of children and youth currently receiving At Home Program SAET or Autism Funding benefits to identify the month they preferred to start the Disability Benefit. The Ministry must receive the form before the B.C. Children and Youth Disability Benefit Funding Agreement can be signed and benefits can be implemented.

School-Age Extended Therapies (SAET)

A Ministry-funded program that provides therapy services for eligible school-age children. Families currently receiving SAET may continue accessing those services until March 31, 2027. Families with children and youth who are eligible for the Disability Benefit may transition from SAET to the Disability Benefit any time before March 31, 2027.

Service Provider

An individual, agency, or organization who has been selected by a family and approved through the Disability Benefit authorization process to deliver supports or services.